

# John Ray Infant School

**Notley Road, Braintree, Essex CM7 1HL**

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**Executive Head**

Holly Gibson

**Head Teacher:**

Lisa Christian



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## Multi-Sports Assistant Personal Specification

### **Job Summary:**

We are seeking a responsible, enthusiastic, and energetic Multi-Sports Assistant to support the delivery of a fun and engaging multi-sports programme for children during the school holidays. The successful candidate will help supervise participants, assist in the setup and running of activities, and promote a safe, inclusive, and positive environment for all children.

### **Key Responsibilities:**

- Supervise children throughout the day, ensuring their safety and well-being at all times.
- Assist the lead coach/programme coordinator in setting up, running, and packing away sports activities.
- Encourage children to participate actively and enjoy a variety of sports and games.
- Promote and model good sportsmanship, sharing, and positive teamwork among the children.
- Follow and uphold safeguarding policies and procedures at all times.
- Support with behaviour management in a calm and positive manner.
- Report any incidents, concerns, or injuries to the appropriate staff member promptly.
- Help maintain a clean, organised, and safe environment for all participants.

### **Person Specification:**

#### Essential:

- Enjoy working with children and young people.
- Reliable, punctual, and proactive.
- Strong communication and teamwork skills.
- Basic knowledge of a variety of sports and games.
- Understanding of the importance of child safeguarding and safety.

#### Desirable:

- Previous experience working with children (e.g., camps, clubs, coaching, or school settings).
- First Aid or Safeguarding training (training can be provided).
- Interest in sports, education, or child development.

### **Additional Information:**

- This is a temporary role during school holiday periods.
- All successful applicants will be subject to an enhanced DBS check and must provide references.