



# RECRUITMENT PACK

Curriculum Leader of  
Computer Science



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## WELCOME FROM DEBORAH WILLIAMS, HEADTEACHER

Dear Applicant,

Thank you for your interest in joining Blessed Trinity RC College I hope you find the information in this recruitment pack both informative and inspiring.

We believe that we are blessed by God with amazing children, dedicated staff and world class facilities. We are part of God's creative process, fulfilling the potential of each individual.

Our rigorous curriculum stretches our most able and supports the most vulnerable. The academic pathway prepares our pupils for the best universities.

We have extremely high standards regarding behaviour, uniform and attendance. We are a strict but happy community. Our parents appreciate the robust approach that we take to the small but important details of school life.

At Blessed Trinity, we provide a wealth of extra-curricular experiences to inspire our pupils. We have an outstanding record for sport at local, county and national level. Also the largest cohort in Burnley participating in the Duke of Edinburgh Award Scheme. Our pupils have amazing opportunities, by using our purpose built theatre, recording and dance studios to participate in the arts.

I am delighted that you are encouraged to join our optimistic and flourishing community.

We look forward to receiving your application.

Deborah Williams

## WELCOME FROM KEN TYSON, CHAIR OF THE BOARD OF GOVERNORS

Dear Applicant,

As Chair of Governors, I wish to extend a warm welcome to Blessed Trinity where faith and education come together to create a nurturing, creative and inspiring environment.

We are part of a family of schools within the Romero Catholic Academy Trust. Located on the outskirts of Burnley town centre, we are close to the countryside but within easy access to the motorway network.

Faith is very strong within the school community although we are welcoming to pupils of other or no faith, encouraging every pupil to join in our prayer life if they so wish.

We are very proud of the school and its sense of identity within the town and the Catholic community. We have developed close ties with our feeder primaries, whilst attracting pupils from across the town and further reaching areas such as West Yorkshire.

We offer a broad and balanced curriculum which, combined with faith being central to the school community, enables us to develop well rounded pupils when they leave to pursue their future careers. As a relatively new build school, we can offer our pupils excellent facilities including the designated sports facilities and a fully equipped school chapel.

Within the school of just over 1300 pupils (approximately 50% of Catholic faith), we have a cohesive SLT which is a well-established team, led by the Headteacher Mrs Williams.

We welcome you into our school community where, in your role, you can help to shape the future aspirations and achievements of the school.

Yours faithfully,

Ken Tyson

# JOB ADVERT

## CURRICULUM LEADER OF COMPUTER SCIENCE

**PERMANENT**

**GRADE: MAIN PAY SCALE – UPPER PAY SCALE PLUS TLR 1.2 (£12,520 PER ANNUM)**

**RESPONSIBLE TO: HEAD TEACHER**

**MAIN LOCATION: BLESSED TRINITY RC COLLEGE**

**REQUIRED TO COMMENCE 1<sup>ST</sup> SEPTEMBER 2026**

Blessed Trinity RC College Blessed Trinity RC College is a busy, over-subscribed, 1,250 place 11-16 establishment. We have an amazing, purpose built school, enabling us to provide the very best teaching and learning opportunities within a bright, modern facility.

The school is located in extensive grounds and is situated close to Burnley Town Centre. The school is easily accessed from across the region by bus, train and car and is located just a five-minute drive from the M65, Junction 10.

The Board of Directors of the Romero Catholic Academy Trust alongside The Governors of Blessed Trinity RC College, are looking to appoint a highly motivated, experienced individual to join our school. The post holder will play an important role within the school leading the curriculum within Computer Science and will be supported by an able team of professionals.

If you feel you have the right skills and attributes we are looking for, then we will be delighted to hear from you. Visits to the school are warmly welcomed and can be arranged by contacting the school office on **01282 506200** or [office@btrcc.lancs.sch.uk](mailto:office@btrcc.lancs.sch.uk).

**Full details are available from the ‘My New Term’ website [Education Job Search | Find Teaching, Leadership & School Support Jobs](#) .**

*We are committed to safeguarding and promoting the welfare of young people and expect all staff to share this commitment. The successful applicant will be subject to an Enhanced DBS check.*

<b>Closing Date</b>	Tuesday 21 <sup>st</sup> April 2026 - noon
<b>Shortlisting Date</b>	Wednesday 22 <sup>nd</sup> April 2026
<b>Interview Date</b>	Wednesday 29th April 2026

## CURRICULUM LEADER OF COMPUTER SCIENCE

### JOB DESCRIPTION

#### JOB PURPOSE

You will be required to teach pupils aged between 11 and 16 across Computer Science. You will need to be resourceful and innovative in your teaching approach and be able to teach all aspects of Computer Science. You will be expected to work as part of a team assisting the department in organisation and administration and extra-curricular life.

#### MAIN DUTIES AND RESPONSIBILITIES

Your duties and responsibilities will include:

#### PROFESSIONAL DUTIES

- Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the School Teachers' Pay and Conditions Document.
- Raise standards of student attainment and achievement within and monitor and support student progress.

#### LEADERSHIP AND MANAGEMENT

- Manage the departmental resources effectively and ensure appropriate value for money
- Ensure effective deployment of staff within the Curriculum Area
- Ensure safe working practices are developed and adhered to at all times

#### TEACHING AND LEARNING

- Plan and deliver high-quality Computer Science lessons that cater to a range of abilities.
- Use data to assess student progress and implement interventions where necessary.
- To manage pupil learning through effective teaching in accordance with subject schemes of work and policies, ensuring continuity and progression
- Act as a role model to other members of the Curriculum Area

#### MONITORING AND EVALUATION

- Use attainment data to set challenging targets for the outcomes of pupils across Key Stage 3 and 4.
- Monitor pupil outcomes and ensure the Curriculum Area produce appropriate data at key points in the year for Key Stage 3 and 4.
- Ensure there is regular discussion on progress, issues and challenges to support those not on track.
- Use data to compare the performance of different teaching groups within the Curriculum Area.
- Provide appropriate analysis of pupil outcomes for the Leadership Team and Governors in line with the requirements of Self Evaluation within the School SEF Programme.
- Ensure that appropriate pupil progress information is provided to Tutors, Year Leaders and Co-ordinators to support the tracking/mentoring process.
- Undertake work sampling within the subject area.
- Set targets for key pupil groups relative to school i.e. gender; Pupil Premium; LAC; Gifted and Talented; SEN cohorts.

- Improve the effectiveness of assessment practices in the classroom including the use of statistical information and data to monitor, evaluate and improve the effectiveness of teaching and learning across the department.

## CURRICULUM LEADER OF COMPUTER SCIENCE

### PERSON SPECIFICATION

<b>Qualifications</b>	<b>Essential (E) Desirable (D)</b>	<b>Evidenced by: Application (A) Certificate (C) Interview (I) Test (T) Reference (R)</b>
<b>Qualifications and Training</b>		
Teaching qualification relevant to teaching area	E	A / C / I / R
A good degree within the subject area	E	A/C
Minimum of Grade Cat GCSE (or equivalent) in English and Maths	E	A / C / R
Recent CPD in Curriculum, willingness to take part in CPD Delivery and Learning	E	A / C / I
<b>Knowledge and Experience</b>		
Excellent Subject area knowledge to GCSE level Exam board requirements	E	A / C / I / R
Experienced in the use of data for targets, tracking and interventions	E	A / I /
Current Education issues	E	A / I
Current Pedagogy and best practice	E	A / I
Willingness to explore the requirements of several exam boards	D	A
Minimum of 3 years teaching experience with a track record of success in pupil outcomes	E	A/C/I
Consistently strong performance in the classroom	E	A/I
Previously held a leadership role with a proven track record.	D	A/C
Instrumental in providing transformational change to a subject area/s	D	A/I
Experience in developing and implementing some whole school policies/initiatives	D	A/I
<b>Skills and Abilities</b>		
Ability to support a diverse group of colleagues in an effective yet professional way	E	A / I / R
Identify challenging yet realistic targets for improvement	E / D	A / I /
Ensure positive change occurs	E / D	A / I
Evaluate the quality of teaching and learning effectively	E	A/I/R

Provide support and guidance to colleagues to raise standards of teaching and learning	E	A/I/R
To motivate staff	E	A/I/R
Confidently deliver/present to a variety of stakeholders	D	A
Raise achievement and enjoyment in the classroom through a variety of methods including ICT	E	A/I
To be confident, purposeful and calm.	E	I/R
Manage challenging pupil behaviour	E	I/R
Use data effectively	E	A/I/R
Write concise and informative reports and action plans.	E	A/I/R
<b>Personal Qualities</b>		
Excellent record of attendance and punctuality	E	A / R
Enthusiasm and energy	E	A / I / R
Commitment to the Trust's ethos and values	E	A / I
<b>Other</b>		
Commitment to safeguarding and protecting the welfare of children and young people	E	A/I/C
Commitment to equality and diversity	E	A
Commitment to health and safety	E	A
To uphold the Mission Statement, 'Love God, Serve Others, Work Hard, Value All	E	A/C
<b>Note: We will always consider your references before confirming a job offer in writing</b>		
Prepared by:	[Post]	Date: [Month] [Year]

### EQUAL OPPORTUNITIES

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

### HEALTH AND SAFETY

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

### SAFEGUARDING COMMITMENT

The Trust is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure. An enhanced DBS check and pre-occupational health check are an essential part of the selection and recruitment process.

### ATTENDANCE

Good attendance enhances the service delivered by the Trust, minimises staffing difficulties and ensures best value to the schools. It is essential that applicants for positions in the Trust can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work.



## CURRICULUM LEADER OF COMPUTER SCIENCE

### HOW TO APPLY

If you would like to find out more about the position, please contact Mrs Stacey Morris on 01282 506200 or [smorris@btrcc.lancs.sch.uk](mailto:smorris@btrcc.lancs.sch.uk).

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