



Schools for Every Child

Class Teacher

Job details

Salary: Pay Scale Range M1-M6

Contract type: Fixed Term

Reporting to: Head of School

Main purpose

The Professional duties of teachers are set out in the School Teachers pay & Conditions Document and describe the duties required of all teachers. In addition, the specific requirements of the post of classroom teacher, along with the particular duties expected of the post holder have been set out below:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document.
- Meet the expectations set out in the teacher standards
- Promote and uphold the highest standards in supporting excellence in the behaviour, personal development, and quality of education for our pupils.
- Coordinate activities relating to a subject area or areas, including:
 - Developing, monitoring, reviewing, evaluating effectiveness of, and reporting on policy, action plans, and practice.
- Planning and managing associated resources/teaching materials, teaching programmes, courses of study, methods of teaching, and assessment.
- Giving guidance, support, and encouragement to staff and leading in-service development sessions.

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum, and schemes of work.
- Assess, monitor, record, and report on the learning needs, progress, and achievements of assigned pupils, making accurate and productive use of assessment.
- Adapt teaching to respond to the strengths and needs of pupils.
- Set high expectations which inspire, motivate, and challenge pupils.
- Promote good progress and outcomes by pupils.

- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests.

Whole-school Organisation, Strategy, and Development

- Contribute to the development, implementation, and evaluation of the school's policies, practices, and procedures, to support the school's values and vision.
- Make a positive contribution to the wider life and ethos of the school.
- Work with others on curriculum and pupil development to secure co-ordinated outcomes.
- Provide cover in the unforeseen circumstance that another teacher is unable to teach.

Health, Safety, and Discipline

- Promote the safety and wellbeing of pupils.
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.

Professional Development

- Take part in the school's appraisal procedures.
- Take part in further training and development to improve own teaching.
- Where appropriate, take part in the appraisal and professional development of others.

Communication

- Communicate effectively with pupils, parents, and carers.
- Working with Colleagues and Other Relevant Professionals
- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues.

Personal and Professional Conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.
- Have proper and professional regard for the ethos, policies, and practices of the school, and maintain high standards of attendance and punctuality.
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.

General

- Understand and apply school policies in relation to health, safety, and welfare.
- Attend relevant training and take responsibility for own development.
- Attend relevant school meetings as required.
- Respect confidentiality at all times.
- Participate in the performance and development review process, taking personal responsibility for identification of learning, development, and training opportunities in discussion with line manager.
- Comply with individual responsibilities, in accordance with the role, for health & safety in the workplace.
- Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy.

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

- The duties above are neither exclusive nor exhaustive and the postholder may be required to carry out appropriate duties within the context of the job, skills, and grade.
- Safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

Person specification

Qualifications and Experience	Criteria	Essential (E) / Desired (D)
Qualifications and Experience:	Qualified Teacher Status (QTS) Degree in Education or a relevant subject · Successful primary teaching experience · Additional qualifications or certifications relevant to primary education Completion of recognised behaviour management training course Experience in coordinating a subject area or leading a team Experience of working in a Multi Academy Trust	E E E D D D D
Skills and Knowledge:	Knowledge of the EYFS/KS1/KS2 National Curriculum Knowledge of effective teaching and learning strategies Understands how pupils' learning is affected by their physical, intellectual, emotional and social development Ability to adapt teaching to meet pupils' needs Ability to build effective working relationships with pupils Knowledge of guidance and requirements around safeguarding children Knowledge of effective behaviour management strategies Good ICT skills, particularly using ICT to support learning. Experience with SEND (Special Educational Needs and Disabilities) strategies Familiarity with the latest educational research and best practices Ability to lead in-service development sessions and provide guidance to colleagues	E E E E E E E E D D D D
Personal Qualities:	A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school High expectations for children's attainment and progress Dedication to empowering all pupils to flourish in a supportive and inclusive environment Ability to work under pressure and prioritise effectively	E E E E E

	Commitment to maintaining confidentiality at all times Commitment to safeguarding and equality	E
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	Excellent communication skills, both written and verbal	E
	Strong organisational and time-management skills	E
	Contributes to and implements whole school policies.	E
	Enthusiasm for continuous professional development and learning	D
	Flexibility and adaptability in a dynamic school environment	D
	Positive attitude and resilience in the face of challenges	D

The job description is current at the date shown but in consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

I acknowledge that I have seen and received a copy of the job description

Signed

Full Name

Job Title

Date of signature