

Exam Invigilator

PERSON SPECIFICATION

| | ESSENTIAL | DESIRABLE |
|--|---|---|
| INITIAL QUALIFICATIONS | | *GCSE Grade C English and Maths |
| FURTHER QUALIFICATIONS/ PROFESSIONAL DEVELOPMENT | | **Experience of working within a secondary school setting |
| EXPERIENCE | *Experience of working as part of a team | **Experience of invigilating exams. **Experience of working with a wide range of young people in a supportive role |
| SKILLS AND ABILITIES | *Ability to work on own initiative and develop relationships with teachers and students. **Competent in the skills of communication, teamwork and building positive relationships with young people. | *Ability to contribute to raising achievement. |
| OTHER | **Awareness, understanding and commitment to equal opportunities. **Ability to deal with students in a supportive way | *Ability to work on own initiative |

Those elements marked * will be assessed in your application.

Those elements marked ** will be assessed in your application and during the selection process, eg interview, presentation.

NB references will be used to support the selection panel's assessment.