

CLASS TEACHER
AT QUEEN VICTORIA
PRIMARY SCHOOL, SEDGLEY



CANDIDATE INFORMATION PACK

Class Teacher
Full Time Permanent Contract
Start Date 1st September 2026
Teachers' Main Pay Range

Queen Victoria Primary School, a member of Stour Vale Academy Trust, is seeking to appoint a motivated and committed Class Teacher. The role is suited to both newly qualified and experienced primary school practitioners, who are ambitious for children and keen to work within a successful Academy Trust, dedicated to improving the quality of education for pupils in the Black Country. Successful candidates will be appointed as an employee to the individual school and not be expected to work across the Trust.

This is an exciting opportunity for a highly effective teacher to play a vital part in improving the quality of education for children in our trust. Stour Vale is a growing academy trust, with 6 primary schools, 1 junior school, 1 infant with day nursery and 5 secondary schools within it; collaborating together to provide excellence both academically and in developing character.

Visits to the school are warmly welcomed and can be arranged by emailing HR@queen-vic.dudley.sch.uk stating which date and time you would like to attend.

Closing Date: Wednesday 15th April 2026

School Visits: Monday 13th April 2026 - 9.30am
Tuesday 14th April 2026 - 9.30am and 4.00pm

Shortlisting: Thursday 16th April 2026

Interview Dates: Wednesday 22nd April 2026

Full-time applications are welcomed; however, part-time hours may be considered for the right candidate.

Stour Vale Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. We will carry out pre-appointment checks including DBS, online, and will disqualify any applicant where we consider the outcomes to be unsatisfactory. This post is exempt from the Rehabilitation of Offenders Act (ROA) 1974.

We are equally committed to ensuring that no applicant will be disadvantaged or discriminated against because of their protected characteristics under the Equality Act 2010.

ABOUT QUEEN VICTORIA PRIMARY

Message from the Head Teacher

Queen Victoria Primary School is an exceptionally caring school, which has been serving children and families in the heart of Sedgley since 1896. We believe every child is worthy and capable of success and happiness and this shows in every interaction. Our staff create the conditions for children to grow into individuals who care about themselves, each other, and the world they live in. Our children, from Nursery to Year Six, are at the heart of everything we do every day, in every decision and every action. Our staff will move heaven and earth to ensure children get what they need to succeed. We are full of hope and ambition for our children. We believe one of our key purposes is to help our children develop into respectful and responsible citizens who make positive contributions to life in Sedgley and beyond. As a school, we strive for excellence: relentless in our pursuit of providing excellence, balancing academic achievement and personal development.

You will be joining a dedicated and motivated team of staff who are incredibly friendly and supportive. We are committed to developing staff and offer quality professional development opportunities and encourage reflective practice. At Queen Victoria Primary School, we prioritise the wellbeing of all children and staff, continually reflecting upon workload whilst striving to provide the highest quality education and experience for our children.

We are seeking to appoint the best, most inspiring teacher to work with our wonderful children. Therefore, this post may be suitable either a full-time teacher or a part-time teacher, sharing a class.

JOB DESCRIPTION CLASS TEACHER

Legal Requirements

The class teacher's professional duties must be carried out in accordance with and subject to:

- The Stour Vale Academy Trust Scheme of Delegation
- The provisions of all applicable legislation
- The School Teachers' Pay and Conditions Document
- The Funding Agreement of the School and the Academies Financial Handbook

Core Purpose

In line with the values, ethos and strategic direction of Stour Vale Academy Trust and under the overall direction of the Head Teacher and Deputy Head Teacher, the Assistant Head Teacher and teaching and learning responsibility holders, the class teacher with a teaching and learning responsibility will:

- Work collaboratively with all other staff to ensure high quality education and care for all pupils leading to academic achievement, character development and an embedded culture of safeguarding.
- Act professionally
- Uphold the values and ethos of the school and of Stour Vale Academy Trust
- Be supportive of the school and of Stour Vale Academy Trust, consistently seeking to present a positive image of the school and trust.
- Be a class teacher for a class of pupils within the school or be timetabled to teach a number of classes across the week.
- Set clear targets for all pupils, building on prior attainment, and setting high expectations.
- Plan and deliver lessons and sequences of lessons to achieve progression in learning; setting tasks that challenge pupils and ensure high levels of interest.
- Encourage pupils to think and talk about their learning and to develop independence.
- Make effective use of resources, so that they have a positive impact on learning.
- Teach responsively, assessing pupils in order to adjust teaching, give effective feedback, address misconceptions, plan future lessons and match teaching to individual needs.
- Record pupils' progress systematically and keep appropriate records in line with school procedures.
- Provide accurate and up-to-date information on pupil progress to the school's leadership team.

- Work effectively with school staff, other professionals, and parents to ensure that pupils make the best possible progress.
- In line with school policies and procedures, have a positive approach to pupils' behaviour, creating a positive, purposeful, and productive learning environment.
- Undertake professional learning and seek to continually improve the quality of teaching.
- Carry out teaching duties in accordance with Stour Vale and the member school's policies and procedures.
- Attend and participate in team and staff meetings.
- Report to parents, attend and participate in parent teacher consultations and other meetings for parents.
- Make a positive contribution to the wider life of the school.
- Develop links with the community and partnership working with other schools.
- Undertake other duties and responsibilities identified by the headteacher and deputy headteacher commensurate with this role.

Name:

Signed:

Date:

PERSON SPECIFICATION

Class Teacher

Categories	Essential	Desirable
QUALIFICATION		
A first degree or equivalent	◆	
Qualified Teacher Status	◆	
EXPERIENCE		
Successful teaching experience as a class teacher or a trainee teacher	◆	
Experience of creating and maintaining a positive environment for learning as a class teacher or a trainee teacher	◆	
Experience of managing behaviour positively and effectively as a class teacher	◆	
Recent relevant professional development		◆
ABILITIES, SKILLS AND KNOWLEDGE		
Effective classroom practitioner	◆	
Knowledge of the primary curriculum	◆	
Knowledge of safeguarding	◆	
Articulate with good interpersonal skills	◆	
Able to prioritise, plan, organise and manage workload	◆	
Able to build and maintain effective professional relationships	◆	
Astute and perceptive with sound judgement and decision-making skills	◆	
PERSONAL QUALITIES		
Committed to working collaboratively to improve outcomes for pupils	◆	
Committed to continuous improvement and the pursuit of excellence.	◆	
Commitment to safeguarding and promoting the welfare of children and young people.	◆	
Having integrity	◆	
Resilient, flexible and having a positive approach to challenges	◆	
Energetic and enthusiastic	◆	
Committed to building positive and effective relationships based on trust and transparency, with children, staff, parents, governors, other schools and the wider community.	◆	

Be committed to innovation, learning from research and the best current practice.	◆	
Genuine respect for others and desire for equality of opportunity and diversity.	◆	
Ability to work as part of a team understanding Trust roles and responsibilities and your own position within these.	◆	
Can-do attitude and solution focused approach with an ability to manage expectations and not over promise.	◆	
Have a willingness to demonstrate commitment to the values and ethos of Stour Vale Academy Trust	◆	
Willing to travel to Stour Vale academies	◆	

Name:

Signed:

Date:



**STOUR VALE
ACADEMY
TRUST**