

When filling in the application form, please demonstrate with clear, concise examples how you meet the requirements of the post. You will be assessed in relation to the *Essential and Desirable* criteria. Please bear in mind that you must possess the Essential Criteria on day 1 to be able to do the job. If there are large numbers of applicants for the post, then all of the criteria will be used for shortlisting. Under the Disability Discrimination Act, we recognise and welcome our responsibility to remove any barriers in our recruitment and selection process. We have tried to assess this in our Job Description and Employee Specification, however if you feel that there are barriers, please tell us in the application form. As part of the DDA we are committed to making reasonable adjustments, wherever possible and it would help us to know your needs in order to do this.

Post Title: Assistant Care Team Leader	Directorate/School: Springwell Academy Leeds	
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Criteria No	Attributes	Criteria	How Identified	Rank
	Relevant Experience	Experience of leadership and management of staff; Experience of working with children with Social, Emotional & Mental Health Difficulties and SEN conditions eg ASD, ADHD and ODD; Significant experience and knowledge of team teach;	Application form/Interview Application form/Interview Application form/Interview	Desirable Essential Essential
	Education and Training Attainments	GCSE level English and Maths Recognised first aid certificate. A willingness to undertake further, relevant training as required; Maths and English Level 2	Application form/evidence Application form/evidence Application form/Interview	Essential Essential Desirable

	General and Special Knowledge	Ability to interpret and use data to inform action	Application form/Interview	Essential
		Specialist knowledge of pupils with challenging behaviour	Application form/Interview	Essential
		Knowledge of working in a school setting and working with outside agencies;	Application form/Interview	Essential
		Full working knowledge of relevant policies/codes of practice/legislation.	Application form/Interview	Essential
		Knowledge of Team Teach legislation and practice.	Application form/Interview	Essential



	Skills and Abilities	Professional integrity and the ability to identify appropriate actions and interventions;	Application form/Interview	Essential
		Ability to organise, lead and motivate staff;	Application form/Interview	Essential
		Excellent communication skills at all levels; Excellent interpersonal and organisation skills; Ability to set appropriate professional standards for self and others and complete detailed performance management objectives in line with school policy;	Application form/Interview	Essential
		Effective use of ICT for monitoring and recording;	Application form	Essential
		Good listening skills and the ability to communicate effectively with children and young people, families, school staff and a range of other professionals;	Application form/Interview	Essential
			Application form/Interview	Essential
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	Additional Factors	Completion of enhanced DBS check; Completion of two references; Commitment to safeguarding and promoting the welfare of children and young people.	Application form/evidence Pre-interview administration Pre-interview administration Application form/Interview	Essential Essential Essential Essential
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