

## GENERIC PERSON SPECIFICATION – SCHOOLS

### Job information as shown on organisation chart

<b>Job Title:</b> Teaching Assistant Level One	<b>Post No:</b> GEN07	<b>Grade:</b> HC3
All candidates will be considered on their ability to meet the requirements of the person specification	<b>Essential criteria</b>	<b>Method of Assessment*</b>
<b>Experience</b>	Some experience of working with children, either in a paid or voluntary capacity.	AF, I
<b>Skills and Abilities</b> <i>Including personal attributes</i>	<p>Good team worker.</p> <p>The ability and willingness to work flexibly within the school.</p> <p>A calm but authoritative manner with pupils.</p> <p>The ability to relate well to pupils, parents and staff.</p> <p>The ability to create high quality learning resources, under the direction of the teacher.</p>	AF, I
<b>Qualifications and Training</b> <i>including professional qualifications</i>	Willingness to undertake further training, as appropriate.	AF, I
<b>Other Factors</b> <i>e.g. ability to work shifts, physical requirements (with adaptations where appropriate), ability to drive, agility to travel around county etc.</i>	<p>Commitment to working with young people.</p> <p>Willingness to work in support of the inclusive ethos of the school.</p> <p>Willingness and ability to attend Education Days (as appropriate) for which you will receive pay.</p> <p>Police clearance.</p>	I  DBS Police Check
Line Manager Signature:		
Date:		

\*Method of Assessment: AF = Application Form; I = Interview; S = Selection Method; P= Presentation

Date Person Specification last reviewed

October 2013