



## Job Description

**Job Title:** Class Teacher

**Scale:** MPS 1-6

**Responsible to:**

- The Executive Headteacher, Head Teacher and the Local Governing Body of the school

**Relationships:**

- Liaison with the teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers and other Professionals

**Responsibilities:**

Take responsibility for a class of children determined on an annual basis by the Executive Headteacher and Head of School and in accordance with the duties listed below:

- Carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document;
- Undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England;
- Teach a class of pupils and ensure that planning, preparation, recording, assessment and reporting, meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors.
- Work in line with statutory safeguarding guidance and our safeguarding and child protection policies, including working with the designated safeguarding lead (DSL) to promote the best interests of pupils

**As a Class Teacher you will:**

- Implement agreed school policies and guidelines;
- Plan appropriately to meet the needs of all pupils;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment that promotes and supports enquiry based learning

- Keep appropriate and efficient records, integrating formative and summative assessment into planning;
- Work with the wider leadership team to track the progress of children and ensure all children make good progress;
- Develop effective relationships with parents/carers to support the sense of belonging, development, progress and attainment of pupils;
- Promote the school's Behaviour for Learning Policy;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation;
- Establish creative, responsive and effective approaches to learning and teaching
- Regularly reflect on your own practice, set personal targets and take responsibility for own development, seeking advice and support from other leaders
- Promote and maintain a culture of high expectations for self and others
- Keep up to date with current pedagogical thinking and engage in research led practice, alongside the school's priorities
- Develop effective relationships and communications which underpin a professional learning community that enables everyone in the school to achieve
- Create a culture and ethos of challenge and support where all pupils can achieve success
- Ensure every child has access to high quality teaching and learning across the curriculum

## Person Specification

**Post Title:** Class teacher

	Essential	Desirable
<b>Qualifications, Knowledge and Experience</b>		
Educated to degree level	ü	
Qualified teacher status either in the UK or if not in own country combined with a desire to achieve English QTS	ü	
Must have a sound knowledge of the National Curriculum	ü	
A sound knowledge and understanding of the Foundation Stage Curriculum		ü
An understanding of curriculum and pedagogical issues relating to learning and teaching,	ü	
Experience of improving teaching and learning beyond own practice	ü	
Familiarity with KS1 and KS2 Standardised Attainment Tests		ü
Understanding of and commitment to the school policies	ü	
Knowledge of effective strategies to include, and meet the needs of, all pupils in particular underachieving groups of pupils, pupils with EAL and SEN	ü	
<b>Professional Skills and Abilities</b>		
Digitally literate	ü	
Effectively plan an appropriate sequence of learning	ü	
Must be able to keep records of pupil progress in line with school policy	ü	
Must be able to use assessments of pupils learning to inform future planning	ü	
Ability to plan and work collaboratively with colleagues	ü	
Understand the importance of building effective relationships	ü	

<b>Personal Qualities</b>		
A teacher with a flexible approach to work, who enjoys close collaboration with colleagues	ü	
Must have good communication skills	ü	
Must be able to manage own work load effectively	ü	
Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships	ü	
Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit	ü	
To practice equal opportunities in all aspects of the role and around the work place in line with policy	ü	
To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post	ü	
<b>Safeguarding Children</b>		
Committed to ensuring all pupils in our school are kept safe	ü	
Enhanced DBS check	ü	
<b>Equal Opportunities</b>		
Committed to ensuring that all members of our school community can achieve excellence	ü	