



# SURBITON

HIGH SCHOOL

## Job Description

<b>Job Title:</b>	<b>KS2 One-to-One Learning Support Assistant (1:1 LSA)</b>
<b>Job Purpose:</b>	To provide 1:1 support to a specific pupil in the School environment, ensuring the educational, social and emotional needs of the pupil are met
<b>Reporting Line:</b>	Head of Learning Support (SENCO)
<b>Secondary Reporting Line:</b>	Head of the Girls' Preparatory School
<b>Start date:</b>	September 2026
<b>Tenure:</b>	Part-time Monday to Friday 10.00am – 2.00pm, 4 hours per day, 20 hours per week ( <i>this working schedule could be flexible and will be discussed at interview</i> ) 36 weeks of the year Some flexibility on start and finish times is required Temporary (contract end date dependent pupil's tenure at the School, movement to the next Key Stage, and/or Local Authority funding)
<b>Salary:</b>	FTE of £29,536; Actual part-time salary £12,547

We are seeking a caring, reliable and enthusiastic Learning Support Assistant (LSA) to provide dedicated support for a child with physical disabilities within a nurturing educational environment. This is a hands-on role where education, care and clinical support come together.

The successful candidate will work closely with teaching staff and external professionals to ensure this pupil can fully access learning opportunities, develop independence and communication and help the pupil to experience a fulfilling school life.

### Key Responsibilities:

- Play a key role in enabling one of our pupils to engage in meaningful learning, communication and experiences removing barriers so they can access the curriculum.
- Provide additional 1:1 support for a child with physical disabilities for part of the school day, alongside another member of staff.
- Support the use of AAC (Augmentative and Alternative Communication) systems and communication aids and create Grids to help Access the curriculum through some indirect work in some parts of the school day.
- Assist with mobility, positioning and safe use of hoisting equipment in line with manual handling procedures.
- Assist with medication and feeding requirements.
- Provide personal care with dignity, sensitivity and respect.



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- Support the child's learning, social interaction and emotional wellbeing.
- Work collaboratively with the current full time 1:1 LSA, teachers, therapists, parents/carers and other professionals.
- Maintain accurate records where required and follow safeguarding procedures at all times.
- Attend meetings as required.
- Undertake relevant training and development, as required and effectively use learned skills to benefit pupils.
- Improve one's own practice, including through observation, evaluation and discussion with colleagues.
- Safeguard at all times confidentiality of information relating to pupils and staff.
- Carry out any such duties as may be reasonably requested.



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## Person Specification

**The successful candidate will be likely to fit the following profile:**

### **Qualifications, Experience and Knowledge**

- GCSE in English & Maths (Grade C/4 or above) is essential
- Experience working with children or young people with additional needs and/or physical disabilities is desirable
- Knowledge or experience of AAC systems or be willing to receive training to create and deliver AAC computer access through Grid 3
- Experience or willingness to undertake training in hoisting and manual handling

### **Skills**

- Strong communication and teamwork skills
- Ability to work in a way that promotes the safety and wellbeing of children and young people

### **Personal Qualities and Attitudes**

- A compassionate, patient and flexible approach
- Commitment to inclusion and promoting independence
- Sensitivity to the needs of others
- Ability to use own initiative
- High levels of personal and professional integrity
- Committed to Surbiton High School's ethos
- Committed to professional development and show a willingness to undertake appropriate training for this role



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## To Apply

Please apply online via the link on the TES or our School [website](#)

**Closing date for Applications:**

**Midnight, Sunday 21 June 2026**

**Interviews to be held week commencing:**

**29 June 2026**

*Please note that the School reserves the right to appoint at any stage during the recruitment process. For any queries relating to the role or your application, please email [recruitment@surbitonhigh.com](mailto:recruitment@surbitonhigh.com)*



## The Benefits of Working for Surbiton High School

- Competitive Salary
- Extensive CPD Opportunities
- Flexible Working
- Complimentary School Lunches
- Fee reduction for children attending the School
- Contributory Pension Scheme
- Sabbaticals for long service
- Generous Rewards Programme
- Excellent transport links
- Working as part of a motivated and committed team



## About Surbiton High School

***We aim to inspire, encourage and empower our staff and pupils to be the very best they can be.***

Surbiton High School is a friendly and vibrant community where people matter, results count and where a passion for excellence drives everything we do. We are a School with a real heart and soul, where we look beyond the A\* to offer a breadth of opportunity which allows every pupil to flourish and every staff member to develop and succeed.

Our inspirational Teachers are committed to delivering a rich curriculum and programme of co-curricular activities which challenge our pupils to explore ideas for themselves. We feed our pupils' minds, but we also care passionately about their character development and happiness. Our approach to education means that Surbiton High School pupils achieve the very best exam results and are also compassionate, authentic young people with strong values, keen to make a positive difference in the world. Our Educational Support Staff are the backbone of the School, and are dedicated to supporting our aim of creating an intellectually rigorous and challenging academic environment which runs smoothly and efficiently.

Surbiton High School has approximately 1,600 pupils aged between 4 and 18. Our Preparatory Schools are divided into the Boys' Preparatory School and Girls' Preparatory School, and the Senior School is girls only from age 11 upwards.

We are looking for applicants who are passionate about inspiring those around them, bringing out 'The Best in Everyone' and working with us to remain a leading school of choice. The recent ISI 2026 inspection noted our deep commitment to pupils' well-being, our broad and balanced curriculum, the breadth of opportunities on offer, and the success gained by pupils both academically and in other spheres). *Read more on our website: [www.surbitonhigh.com](http://www.surbitonhigh.com)*



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## Additional Information

### **Equal Opportunities**

*Surbiton High School is a member of the United Church Schools Trust, Charity Number 1016538 and is an equal opportunity employer. We expect all employees to act in a manner which is consistent with the Trust's principal objective: to provide education based on Christian principles. While we recognise that employees may come from other faith groups (as indeed do many of our pupils), we expect everyone in our community to conduct themselves appropriately in the light of this objective. As a School we, in turn, respect the different faiths of our colleagues and pupils, and welcome them and their contribution.*

*In Surbiton High School, male colleagues and those from ethnic minorities are under-represented among our staff; we would therefore wish to encourage them to apply. However, the aim of the selection process is to appoint the best possible candidate, and gender and ethnicity are not criteria for selection.*

### **Eligibility for Employment**

*Surbiton High School is committed to safeguarding and promoting the welfare of children and young people and expects all who work at the School to share this commitment. Successful applicants will be subject to an Enhanced Disclosure from the Disclosure and Barring Service (DBS). Any offer of employment is thus conditional on clearance from the above, on the receipt of: two satisfactory references, a satisfactory medical questionnaire, proof of qualifications, overseas checks where applicable, and on proof of right to reside and work in the UK.*

### **Choice of Referees**

*We wish to have someone who can write knowledgeably about your abilities to perform professionally in a position similar to this one. We also need to have the most recent possible references. Your referees should therefore normally include your current – or most recent – employer. If you are unable to supply referees who fit into the above categories, please explain this in your application. We shall carry out such further reference checks as are necessary to ensure the safety and welfare of children. Please provide professional, rather than home addresses for your referees, and supply email addresses in all cases.*



### **United Learning**

*United Learning is a unique group of independent and state schools working together to achieve the best in everyone. Our vision is to provide excellent education so that all young people are able to make a success of their lives and, if we are to realise this vision, we need to make sure we attract, develop and reward the key ingredient – you.*