



PERSON SPECIFICATION

JOB TITLE	Fine Art, Photography and Textiles Technician
DEPARTMENT	Art and Design
SECTION	Senior School
LINE MANAGER	Head of Textiles

The successful candidate will be required to fulfil all duties as outlined in the job description. In addition to this, the candidate should possess the following competencies which are essential to this position:

CRITERIA	ESSENTIAL	DESIRABLE
QUALIFICATIONS, SKILLS & EXPERIENCE:		
Relevant qualification, training or substantial practical experience in Fine Art, Photography, Textiles, Design or a related creative/technical field.	√	
Experience of working in an Fine Art, Photography, Textiles, Design Technology or other practical creative environment.		√
Experience of preparing materials, equipment and resources for practical lessons, workshops or creative projects.		√
Practical knowledge of fine art, photography and textiles materials, processes and equipment, with confidence to learn unfamiliar techniques and machinery.	√	
Ability to support Photography, including safe handling, organisation and basic maintenance of cameras, lighting, studio equipment and resources.		√
Ability to support Textiles, including preparation and basic maintenance of sewing machines, fabrics, threads, printing/dyeing materials and equipment.		√
Ability to support ceramics teaching and the preparation of materials, including clay and glazes; operate and maintain the kiln safely; and liaise with kiln contractors regarding servicing, repairs, and compliance requirements.		√
Good understanding of safe working practices, including risk assessment, COSHH, safe storage and correct use of tools, materials and equipment.		√
Excellent organisational and time-management skills; able to plan ahead and ensure rooms, materials and resources are ready when required.	√	
Able to prioritise competing demands, adapt quickly and make sensible practical decisions in a busy and sometimes pressured environment.	√	
Experience of stock control, ordering, receiving and auditing materials and equipment.		√
Confident basic IT skills, including email, Microsoft Office and spreadsheets for stock, orders and budgets.	√	
Experience of working with children or young people in a school or educational setting.		√

Forest School is committed to safeguarding and promoting the welfare of children. Appointment to this position requires an enhanced DBS disclosure.

APTITUDES:		
Able to think on their feet, use initiative, solve practical problems and remain calm and resilient under pressure.	√	
Self-motivated and able to work independently, while following instructions accurately and seeking guidance when appropriate.	√	
A strong team player: collaborative, flexible, approachable and willing to support colleagues and the changing needs of the Art and Design department.	√	
Highly organised, reliable, punctual and diligent, with the ability to manage several tasks and deadlines effectively.	√	
Committed to safeguarding and promoting the welfare of children and to upholding appropriate standards of behaviour.	√	
Discretion, courtesy, honesty and integrity; professional and patient when working with pupils and staff.	√	
Committed to high standards and willing to undertake relevant training and contribute positively to the wider school community.	√	