



Beechwood Park

Our
future
starts here

Recruitment Information Pack

Class Teacher with Key Stage 2 experience



A warm welcome to Beechwood Park School

I am delighted that you are considering the role of Class Teacher here at Beechwood Park School, joining our team of happy, dedicated staff.

We are an award-winning, co-educational preparatory school for children aged 3-13, set in 60 acres of idyllic parkland and woodland in the beautiful Hertfordshire countryside. We are located on the outskirts of the village of Markyate, six miles west of Harpenden, close to the border with Bedfordshire.

Our mission is simple: to help every child become the best version of themselves, and we recruit extraordinary people to help us to achieve this.

You would be joining a school that was awarded a significant strength at its most recent ISI Inspection, alongside a fully compliant and clean bill of health. Our highly experienced and friendly team of staff, excellent facilities, resources and opportunities make Beechwood Park an extremely exciting place to work.

Please read on for more details about the role, we look forward to seeing you soon. Your recruitment journey starts here. Our future starts here.

Best wishes,

Christian Pritchard

Headmaster



A little about us

Beechwood Park School is an incredibly special place to work and learn. Set in impressive grounds, the gardens of which were originally designed by Capability Brown, our main school building is a stunning Georgian Manor House. The school was founded in 1964, and has expanded over the years with the addition of Junior and Middle Department buildings. In 2005 Beechwood Park extended its provision to include children of nursery age, opening our purpose built Woodlands Nursery building on-site in 2015.

The school site incorporates 11 sports pitches, a wonderful Forest School with an outdoor classroom, an indoor swimming pool, recording studio, music technology suite, DT workshop and Art rooms including a pottery cellar. As a school we continue to evolve and develop our offering, aiming to develop '21st century learners and principled citizens with a caring sense of adventure'.

We foster a nurturing environment where children are happy, caring, confident learners, excited about their future. 'Our Future Starts Here' isn't just a slogan; it's our guiding principle, reflecting our dedication to lifelong learning, personal growth and success.



What we can offer the successful candidate:

- A superb campus and a delightful, caring school environment in which to work.
- Supportive and considerate pupils that are keen to learn and make the very best progress.
- Dedicated and supportive governors, staff and parents.
- Ongoing professional development, with strong career progression opportunities.
- A leadership team that will provide you with help, training, support and assistance.

A remuneration package including:

- Competitive salary, based on experience.
- The post holder is eligible to be a member of the APTIS pension scheme, with an employer contribution of 22.25%.
- Lunch in the school dining room during term time, and staff room refreshments.
- Use of sports facilities including our indoor swimming pool.
- Staff discount on a selection of children's holiday clubs.
- Free on-site parking.

Job Description

Position: Class Teacher with Key Stage 2 experience

Report to: Head of School

Contract Type: Full time, with the potential option for a job share subject to suitable applications

Start Date: September 2026

The Role

We are seeking a dedicated and enthusiastic professional to join our school as an exceptional Class Teacher with Key Stage 2 experience. The successful candidate will become a valued member of our fantastic team, delivering high-quality teaching and learning. They will work collaboratively with colleagues and take responsibility for all aspects of pupils' educational development and safeguarding.

Key Responsibilities

Teaching and Learning

- Planning and delivering stimulating lessons and home learning (where appropriate) which are well-paced, varied, broad, balanced and resource-led to enable pupils of all abilities to achieve their very best.
- Demonstrating good subject and curriculum knowledge.
- Differentiating teaching for pupils of all abilities, embracing assessment for learning and differentiation strategies.
- Liaising with the Head of Learning Support to support pupils with learning support needs.
- Promoting the use of IT and building interactive and differentiated visual resources in the department.
- Actively identifying opportunities for collaborative links with other department teachers and class teachers.
- Participating actively in regular training, annual whole school staff and department meetings, and staff training days.
- Contributing ideas to the Head of School in the annual review of all aspects of the department's teaching, developing new teaching methods for teaching and learning.
- Liaising with the Head of School to ensure a coherent development of learning through the department and across the school.
- Taking on specific roles within the department as directed by the Head of School.
- Setting high expectations which inspire, motivate and challenge pupils.

Job Description

Key Responsibilities (continued)

Extra-Curricular / Pastoral

- Ensure pupils keep themselves safe in accordance with the School's Safeguarding and Child Protection Policy, liaising with colleagues regarding the welfare and education of the children.
- Share in the pastoral responsibility for all pupils in the departments.
- Promote excellent standards of pupil discipline, tidiness and punctuality at all times and in accordance with the School's Pupil Conduct Policy.

Other

- Promote and safeguard the welfare of all members of the school community by understanding and following the School's Health and Safety, Fire, Safeguarding and Child Protection policies and procedures.
- Actively support the values of the school at all times.
- Take responsibility for professional development, participating in staff training including INSET days where required, and the school's CPD and professional development procedures.
- Promote the good name and reputation of the school.

Skills & Experience

Education / Qualifications

- The successful candidate will possess qualified teacher status and will have experience in teaching Key Stage 2.

Essential requirements for the role:

- Ability to communicate clearly and effectively.
- Imagination, commitment and ambition to inspire pupils to enjoy every aspect of school life.
- High standard of personal presentation.
- Flexible and proactive attitude to work.
- An ability to liaise effectively with pupils, colleagues, parents and governors.
- An understanding and commitment to enact the School Child Protection and Safeguarding policy.

The Recruitment Process

Beechwood Park School is committed to safeguarding and promoting the health, safety and well-being of all children.

We require all applicants for employment to complete a BWPS Staff Application Form via the school's career page on My New Term and to produce original documentation of relevant certificates and qualifications. The school will undertake an enhanced DBS clearance check of the successful candidate.

All employees work in a culture of openness, trust and transparency to promote:

- Their statutory responsibilities to protect children from abuse and harm in accordance with the BWPS Child Protection and Health and Safety policies.
- The reporting of low-level concerns in support of the school's mission to Nurture, Engage and Inspire and its core values.

Beechwood Park is an equal opportunities employer: we aim to recruit and appoint the best person for each job, and for our staff to reflect the diversity of our local community. We welcome and encourage applications from people of all ages, genders, religions and sexual orientation, those from Black, Asian and other minority ethnic backgrounds, and those with disabilities.

Please let us know if you require any adjustments to enable you to apply or to attend an interview. If you would like to discuss your requirements, or have any concerns about the application process, please email our HR Manager: recruitment@beechwoodpark.com

We hope that the job description is exciting to you and that you would like to learn more. The list of responsibilities in the job description is for guidance only, is not exhaustive and should not be considered a complete statement of duties. The job holder may be required to undertake any other reasonable task as requested by the Bursar or the Headmaster. Furthermore, in order for Beechwood Park to remain at the forefront of best practice, new responsibilities may be added in future following discussion with the job holder.

To apply for the role:

- Applications must be submitted via the school's careers page at [MyNewTerm](#) and should include a supporting statement to detail your suitability for the position as you would in a letter of application.
- If you have any questions or queries regarding any aspect of the recruitment process or the position itself – please do not hesitate to contact us via Recruitment@beechwoodpark.com
- **Applications must be received by Sunday 8th March at 9pm.**
- Visits to the school, by appointment, are welcome.



Beechwood Park

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