



# Head of Social Science

## Job Description and Person Specification

Contract Type:	Fixed Term (Maternity Cover)
Salary:	£40,389-£62560
School:	Knights Academy
Location:	Launcelot Road, Bromley, BR1 5EB
Hours per week:	32.5
Accountable to:	Assistant Principal

## Job Purpose

Our department is made up of a team of enthusiastic and experienced teachers who are committed to providing high-quality education and inspiring students to have a love of Social Science. As the leader of the department, you will have the opportunity to teach a diverse student body and collaborate with other departments to instil a love of Social Science into our students. The department provides students with a rigorous and engaging education that prepares them for success in any field they choose to pursue.

You will oversee Sociology, Criminology, Citizenship and PSHE.

In this role, you will be responsible for overseeing the delivery of high-quality, engaging Social Science education across all key stages. You will work closely with other heads of department to ensure a cohesive and integrated approach to teaching and learning and will collaborate with external partners to build relationships and develop programs that extend beyond the classroom.

To be successful in this role, you will need to have a deep understanding of the curriculum and its subjects, and a passion for sharing your knowledge with others. You will need to be an excellent communicator and have strong leadership and management skills, as well as the ability to motivate and inspire others.

In return, we offer excellent professional development opportunities, and the chance to work in a supportive and dynamic environment that values innovation and creativity.

## Key Responsibilities of Role

### Teaching

- To Lead the department and actively contribute to the teaching of Social Science across all age and ability ranges
- To develop all aspects of the Social Science curriculum
- To secure the quality of teaching in the department across all key stages
- Provide high quality leadership of your department, through line management and performance management, enabling them to fulfil their responsibilities and deliver high quality lessons
- Be relentless and precise in your approach to pupil progress and be able to demonstrate that children here would do significantly better than if they went to other schools

- Support leaders within the Academy by adhering to the professional standards expected of a middle leader
- Generate an enthusiasm around the subject that results in Social Science developing a high profile within the school and in our enrichment programme
- To work within and contribute to established academy and department frameworks for
  - Lesson planning, delivery and evaluation
  - Student behaviour and care
  - Student assessment
  - To consistently plan and deliver outstanding lessons, ensuring that a variety of teaching resources are utilised
- To ensure that students' work is marked regularly and conscientiously, in accordance with the Academy marking policy
- To set and mark internal and external examinations and assessments as required
- To provide appropriate and effective intervention as required
- To remain informed of current developments in the subject area
- To participate in Professional Learning and to initiate change where appropriate.
- To contribute to development of innovative and challenging schemes of work
- Ensure assessment in Social Science is consistent and accurate, enabling you to forecast pupil performance with precision
- Be determined in your approach to adding value and be able to demonstrate that children in our school perform better than if they went to other schools nationally through a positive contribution to the school's Progress 8 measure
- Support leaders within the Academy by adhering to the professional standards expected of a classroom teacher.

## Other responsibilities

- Work collaboratively with the other academies and colleagues within the Trust.
- Take responsibility for your own professional development in discussion with your Line Manager
- To participate in INSET and to initiate change where appropriate
- Support positive behaviour taking into account the personal, social and emotional needs of students.
- Establish and maintain a positive regard towards both students and staff, promoting equality and diversity.
- Be aware of and support difference to help ensure everyone else has equal access to the facilities and feels valued, respecting their social, cultural, linguistic, religious and ethnic background.
- Work as a member of the PE department, planning co-operatively, sharing information, ideas and expertise
- Consult and plan with multi-agency colleagues, as appropriate.
- Act as a form tutor and establish good relationships with families to promote students' learning and development.
- To be responsible for the day to day organisation and outcomes of a cohort, or Tutor Group, of students.

## General

- To work within the school framework with regard to Health and Safety
- To promote equal opportunities in the school
- To promote the ethos of the Trust / school
- To promote the school's commitment to the continued professional development of all staff.
- To work within the school's framework with regards to Health and Safety.
- To be aware of and assume the appropriate level of responsibility for safeguarding and promoting the welfare of children.
- To report any Safeguarding concerns in accordance with Trust's Safeguarding Policy
- To undertake any duties as may reasonably be required by the Executive Principal

## **Person Specification**

	Essential	Desirable	Method of Assessment A = Application I = Interview AS = Assessment R = References
<b>Education &amp; Qualifications</b>			
	<ul style="list-style-type: none"> <li>A relevant Honours Degree, with UK PGCE, or other teaching qualification giving QTS</li> </ul>	<ul style="list-style-type: none"> <li>Masters degree in Education (or similar)</li> </ul>	A, I
	<ul style="list-style-type: none"> <li>Minimum three years' teaching experience</li> </ul>		
	<ul style="list-style-type: none"> <li>An enhanced DBS (we will apply for this for you)</li> </ul>		
<b>Knowledge &amp; Experience</b>			
	<ul style="list-style-type: none"> <li>Proven experience of teaching Social Sciences at KS3, KS4 and KS5, with excellent outcomes</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in a Multi-Academy Trust</li> </ul>	A, I, AS, R
	<ul style="list-style-type: none"> <li>Experience of outstanding classroom practice, with an excellent track record of progress and results</li> </ul>	<ul style="list-style-type: none"> <li>A good knowledge of Sociology, Criminology, Citizenship and PSHE</li> </ul>	A, I, AS, R
	<ul style="list-style-type: none"> <li>Experience of mentoring and/or training NQTs</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>Extensive knowledge of the National Curriculum, GCSE and A-Level developments within Social Science</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>Experience of using performance data to track student progress and monitor achievement</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>Demonstrable evidence of good pedagogy and practice</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>Demonstrable ability to organise and manage classes to create an effective learning environment</li> </ul>		A, I, AS, R
<b>Personal Qualities</b>			
	<ul style="list-style-type: none"> <li>Clear commitment and understanding of the Trust</li> </ul>		A, I, AS, R

	ethos, vision and values and an ability to uphold them		
	<ul style="list-style-type: none"> <li>• Belief in equality and opportunity for all, ensuring that all staff feel included and listened to</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>• Ability to establish and articulate a clear vision in an engaging way</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>• Determination and resilience</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>• High level of interpersonal and communication skills and the ability to build relationships and influence at all levels – engaging with a range of stakeholders successfully</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>• Commitment to collaborative working</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>• High expectations of achievement, conduct and behaviour and a willingness to address situations where these fall short</li> </ul>		A, I, AS, R
	<ul style="list-style-type: none"> <li>• Commitment to safeguarding and promoting the welfare of children and young people</li> </ul>		A, I, AS, R

## Staff Development

We value our people. Professional learning is central to our success, and as a new employee, you will receive support from the Senior Directors of People and Professional Learning, alongside your line manager, to help you reach your full potential.