



## Job Description East Specialist Inclusive Learning Centre (SILC)

<b>Job Title:</b>	Speech and Language Therapist
<b>Pay Band:</b>	PO2.29 Equivalent to NHS band 5 or 6, depending on experience NHS band 5 £32073 - £39043 NHS band 6 £39959 - £48117
<b>Responsible to:</b>	Lead Speech and Language Therapist
<b>Hours of Work:</b>	37 hours per week- Term Time only + 5 days – Maternity Cover

### Values:

The four pillars of the East SILC are:

- Kindness
- Integrity
- Ambition
- Collective Responsibility



### Vision:

At the East SILC we believe in Exceptional Education for Exceptional Lives

### Safeguarding:

The East SILC is committed to safeguarding and promoting the welfare of children and young people (learners) and expects all staff and volunteers to share this commitment. Appointments are made subject to a satisfactory enhanced Disclosure and Barring Service check (DBS formally CRB) and medical clearance from Leeds City Council's Occupational Health Service.

All shortlisted candidates must complete a self-disclosure form before interview.

**It is illegal to apply if you are on the children's barred list.**

The East SILC promotes diversity and wants a workforce which reflects the population of Leeds.

## Role:

The successful candidate will join an established Speech and Language Team and will have the opportunity to work alongside other therapists and education professionals to meet the needs of our learners. The role entails assessing and managing learners with a variety of communication difficulties. You will work with learners on a 1:1 basis, in small groups and within the classroom environment. The role also includes the provision of training and support to the wider staff team as part of our ongoing commitment to CPD.

## Main Duties:

- Manage a caseload of learners with complex communication needs in line with clinical priorities service policy and neurodivergent affirming practice.
- Carry out assessment, diagnosis, and evidence-based intervention for children and young people with communication difficulties and differences, and monitor progress over time.
- Communicate assessment outcomes, targets, and recommendations clearly to learners, families, and school staff.
- Work collaboratively with learners, families, carers, and colleagues to set goals and plan therapy.
- Build strong working relationships within the East SILC team and with external professionals to maximise learner progress.
- Deliver individual and group therapy sessions and contribute to whole school communication initiatives.
- Maintain accurate, timely clinical documentation—including assessments, case notes, reports, and summaries—in line with East SILC procedures and professional standards.
- Contribute to annual EHCP reviews and multiagency meetings as required.
- Support staff and families to develop and maintain effective communication approaches, including providing training, advice, and resources where appropriate.
- Demonstrate effective team working within a person-centred, total communication framework.
- Use strong organisational and time management skills to balance clinical demands with other responsibilities such as meetings, CPD, and school events.
- Seek guidance from the Lead Speech and Language Therapist when needed.
- Provide supervision and delegate tasks to Speech and Language Therapy Assistants.
- Maintain professional standards in confidentiality, record keeping, ethics, and legislation.

## Special Conditions of Service:

- There is a requirement to submit to an enhanced Disclosure and Barring Service check (DBS formally CRB).

- Term time working.
- There may be a need to, occasionally, work outside of school hours and off school premises, as required by the school.
- The school and grounds have a no smoking policy.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not be identified. Employees will be expected to comply with any reasonable request from the Executive Principal to undertake work of a similar level that is not specified in this job description. This job description is current at the date shown. It will be reviewed at least annually and, it may be changed by the Executive Principal to reflect or anticipate changes in the job commensurate with the grade and job title.