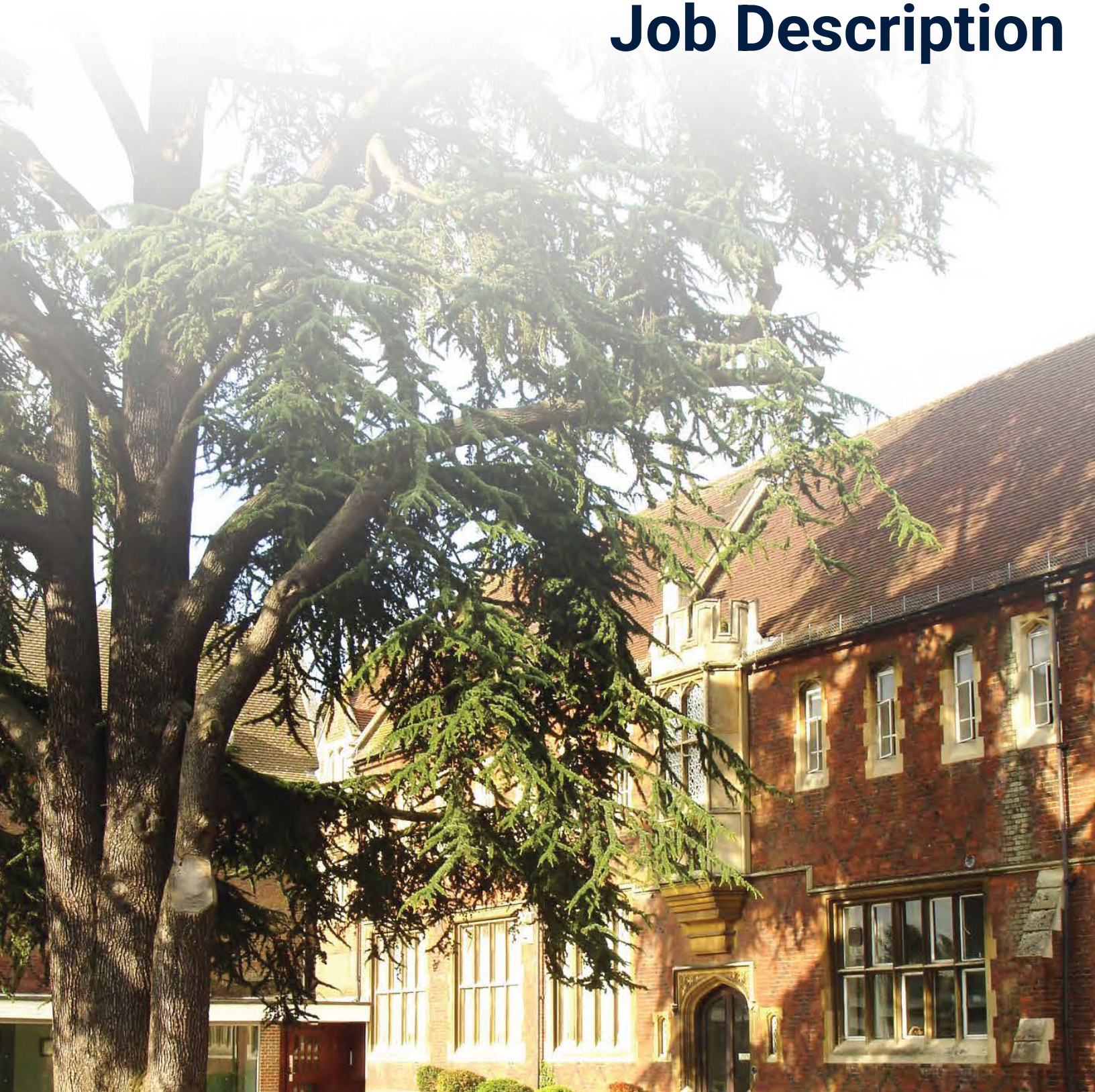




**Hockerill**

# **Teacher of Business Studies**

## **Job Description**



Hockerill is a co-educational 11–18 state school, set in a leafy parkland campus in the market town of Bishop's Stortford. Hockerill is an International Baccalaureate (IB) World School, a thriving and caring academic community, which places a very strong emphasis on international outlook and global citizenship. From September 2027, the College will broaden its post-16 provision to offer A Levels alongside the IB Diploma, ensuring that all students can access the pathway best suited to their strengths, aspirations and future plans.

The College currently has 905 students, over 40% of whom are boarders. As a 24-hour community, the College offers a wealth of extra-curricular activities and an unstinting commitment to pastoral care. With a vibrant international ethos, it attracts students from both the UK and overseas, and values the diversity, cultural richness and global perspective this brings. The College timetable reflects the boarding nature of the school, with lessons on some Saturday mornings.

Hockerill is committed to engaging and motivating its students through high academic standards, innovation and diversity, and we offer a wide-ranging and exciting provision.

### **The Curriculum**

The College is academically strong, both in terms of GCSE and International Baccalaureate (IB) Diploma results. The IB Diploma Programme has been the cornerstone of our Sixth Form for many



years, and remains central to the College's identity and international outlook. From September 2027, Hockerill will offer A Levels alongside the IB Diploma Programme, broadening our Sixth Form curriculum so that every student can follow the pathway best suited to their individual profile, ambitions and preferred style of learning.

The College specialises in Languages and Music, and there is a historical and continuing commitment to immersive language provision. All students study two Modern Foreign Languages at Key Stage 3, with most students continuing to study two languages through to GCSE.

The College has a long-standing reputation for academic excellence and strong outcomes, combined with an inclusive, supportive ethos. Ranked 16 in The Sunday Times Parent Power

Schools Guide for 2026, Hockerill continues to be recognised nationally as one of the country's leading state schools.

Students follow a broad and academic curriculum. Students also study at least one humanity subject to GCSE alongside English, Mathematics and Sciences, with most students studying three separate sciences to GCSE. Additionally, Hockerill offers Art, Business Studies, Computer Science, Design Technology, Drama, Food and Nutrition, Japanese, Mandarin, PE, and Religious Education to at least GCSE level.

To support students in preparing for life after Hockerill, there is a Careers Programme which supports all age groups and University Admissions Co-ordination. Around 70% of UK students go on to Russell Group universities, and some progress to leading international universities across the

world, including Ivy League institutions in the United States. Some students also have the opportunity to undertake work experience abroad. The College's Sixth Form pathways will continue to support excellent progression to Russell Group universities, competitive apprenticeships and international destinations.

### **Extra-Curricular Activities**

The sport, music and wider co-curricular provision at Hockerill is extensive and underpins the College's philosophy of educating the whole person. Hockerill's musical provision is passionate and diverse, and students can access tuition for a wide range of instruments. There are a number of ensembles and groups for communal music-making, including the prestigious College Big Band. Students perform regularly in musical events and drama productions throughout the year.



Sports on offer at Hockerill include hockey, rugby, football, basketball, netball, golf, cross country, cricket and athletics. For a relatively small College, Hockerill performs at a high standard and regularly achieves success in district competitions.

The wider co-curricular programme includes additional sports clubs, debating and public speaking, chess, Eco club, Model United Nations, Amnesty International, Duke of Edinburgh and a well-established and highly respected Combined Cadet Force (CCF). The co-curricular programme is a central part of life in a 24-hour international community, enabling students to develop confidence, leadership and character.

### **Exchanges and Trips**

Students are strongly encouraged to participate in trips and exchanges abroad. By the end of Year 11, almost all students will have experienced school and family life in a different language and country, and many will have taken part in more than one such experience.

The College has a long-standing commitment to international opportunities, including residential visits and exchanges across Europe and further afield. Recent and planned destinations include France, Belgium, Italy, Spain and Germany, as well as Zimbabwe, the United States, China and Japan. Domestic opportunities begin with the Year 7 team-building residential and continue through to Duke of Edinburgh Gold expeditions in the Sixth Form.



### **The Site**

Located in the centre of Bishop's Stortford in Hertfordshire, the College occupies a distinctive campus with buildings ranging from Victorian to modern, set within tranquil landscaped grounds and mature trees. The site includes five boarding houses, all located on campus, as well as a Health Centre and Chapel.

Hockerill's Sports Hall opened in 2019, followed by the Science Centre in 2020. A new Sixth Form space was completed at the beginning of 2024, further enhancing the facilities available to students in our 11–18 community.

### **History**

Hockerill has a distinctive history, originally established in the early 1850s as a teacher training college. It remained in this role until 1978 and continues to maintain links with former trainees. The College re-opened in 1980 as a co-educational boarding school and became grant maintained in 1994.

Hockerill completed its transformation into Hockerill Anglo-European College in 1998, becoming one of the UK's first specialist Language Colleges and adopting the International Baccalaureate Diploma Programme as the cornerstone of Sixth Form study. Hockerill gained Academy status in February 2011.

For further information about the College, please visit the website: [www.hockerill.com](http://www.hockerill.com).

## Job Description

**Responsible to:** Head of Faculty

### Induction, Training and Development

Appropriate induction, training and development is valued by the College, is the responsibility of the line manager and is an entitlement of the post holder whether new to the College or to the post.

### Aims of the Post

To provide structured and appropriate learning opportunities of high quality for students in accordance with the College's mission statement

### Key Responsibilities

1. To plan and prepare courses for assigned timetabled classes and groups, taking into consideration differing educational needs of students within those classes in accordance with departmental schemes of work.
2. To set and mark students' work in accordance with Key Task 1 above.
3. To record students' achievements at regular intervals subject to the instructions of the Director of Faculty/Subject and other senior colleagues.
4. To ensure the discipline and safety of all students in the assigned groups and classes.
5. To periodically review and to further methods of teaching and programmes of work.
6. To advise and co-ordinate with the Head of Faculty/Subject in the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and learning assessment, monitoring, recording and reporting.
7. To participate in faculty and other meetings which relate to the curriculum and organisation of the College.
8. To take part in the review, development and management of activities relating to the curriculum and organisation of the College.
9. To have responsibility for a form and deliver PSHE sessions.
10. To participate in administrative and organisational tasks relating to such duties as described above.
11. To consult and liaise with parents and attend meetings arranged for the purpose.
12. To contribute to the collective responsibility of the teaching staff, including providing cover for absent colleagues as reasonably required.
13. To coordinate the work of support staff when required to do so.
14. To participate in Performance Management as defined by the Governors.
15. To participate in INSET courses and other professional development and training as required.
16. To contribute as appropriate to the selection and professional development of other teachers and non-teaching staff, including the induction and assessment of newly qualified teachers.
17. To take responsibility for the due care of resources and accommodation in the College.
18. To order and allocate, if appropriate, equipment and materials necessary for teaching.
19. To carry out an appropriate share of College duties and contribute to the Clubs programme.
20. To participate in the College's trip and exchanges programme.
21. To exercise an appropriate share of responsibility at all times both within and outside the classroom.
22. To carry out such other duties as are necessary to meet the changing needs of the College and its students at the discretion of the Principal.

**Confidentiality**

During the course of employment the post holder may see, hear or have access to information on matters of a confidential nature relating to the work of Hockerill Anglo-European College or to the health and personal affairs of students, staff and parents. Under no circumstances should such information be divulged or passed on to any unauthorised person or organisation.

**Data Protection**

During the course of employment the post holder will have access to data and personal information which must be processed in accordance with the terms and conditions of the Data Protection Act 2018. Employees are required to act in accordance with the College's Online Safety policy.

**Safeguarding Children**

In accordance with the College's commitment to follow and adhere to the Department for Education guidance entitled 'Keeping Children Safe in Education' and all other relevant guidance and legislation in respect of safeguarding children, the post holder is required to demonstrate a commitment to promoting and safeguarding the welfare of students in the College.

Enhanced Disclosure and Barring Service (DBS) clearance is essential.

**Health and Safety**

The post holder will comply with the College's Health and Safety policy at all times.

## **Person Specification**

### **Essential**

- DfE recognised teaching qualification. Graduate or equivalent.
- Successful teaching experience across the full 11-18 range.
- An outstanding teacher.
- Able to support students in securing foundational knowledge and skills where needed.
- Able to secure above-average progress and attainment for students, including for disadvantaged students.
- Ensure effective student learning through challenging, high quality and exciting teaching.
- Understanding of the work of other agencies and opportunities for collaboration.
- Understanding of how quality assurance and self-evaluation can lead to improvements in outcomes for students.
- Understanding of assessment in Business Studies, with the ability to ensure that it is used effectively to accelerate students' progress.
- Readiness to adopt an ethos in keeping with the school's core purpose and model the values and vision of the school.
- A desire to continue to learn and develop within the role
- The ability to motivate and mentor others to perform and develop.
- A commitment to participate in the College's clubs programme.
- A commitment to participate in the College' trips and exchanges programme
- A ccommitment to safeguarding and promoting the welfare of children and young people.
- High quality communication skills.
- A flexible and adaptable approach.
- Resilience and determination to be successful.
- Ability to work well under pressure.

### **Desirable**

- Knowledge of teaching at all key stages
- Knowledge of the International Baccalaureate Programmes

May 2026

*Hockerill Anglo-European College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*