



Campton Academy Application Pack

Class Teacher (Full-time)



BEDFORDSHIRE
SCHOOLS TRUST



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INTRODUCTION

Welcome to Campton Academy and the Bedfordshire Schools Trust. Thank you for expressing an interest in our current vacancy.

We have collated this application pack to provide you with all the information you should need to enable you to apply for this role.

However, if you would like any further information or would like to make a visit to our academy, please contact:

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Campton Academy

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ABOUT BEST

The Bedfordshire Schools Trust (BEST) is a multi-academy trust providing exceptional education across our community of 11 schools and five nurseries.

Since forming in 2016, we have grown significantly into one of the largest trusts in the county. We now educate 8,000 children across the area, from nursery age to advanced level study, and have over 1,000 members of staff.

It is our aim to grow the BEST in everyone, and everything we do is driven by our values. We will:

- Always put children first
- Collaborate to support and compete to challenge
- Provide community-based provision
- Have the courage to be compassionate

Our aims can only be achieved if we recruit, retain and develop the highest quality workforce – and we want those we employ to be valued in the workplace.

As a single employer, we are able to offer all our staff a fantastic range of benefits, including an excellent working environment, opportunities for career development and training, and discounts and deals that will help save you money.

Full details can be found in our BEST People staff benefits brochure, available for download from our MyNewTerm careers page, or on our website at

www.bestacademies.org.uk/jobs

The formative years of BEST have been a real success story – and we are looking forward to an exciting future, too.



ABOUT CAMPTON ACADEMY

Campton Academy is a small, rural lower school with approximately 120 pupils. The school is currently located in the picturesque village of Campton, just outside the town of Shefford, in Bedfordshire, and has been educating the children of this community since 1875.

In our most recent Ofsted report (November 2023), we were judged as Good by inspectors.

We are a very successful, values-based school with high standards. We provide a happy and safe environment, with a family atmosphere. Pupils are seen and treated as individuals and are taught a carefully structured and broad curriculum. Teachers and support staff deliver stimulating, exciting and enjoyable lessons, with a focus on ensuring everyone achieves their personal best.

We strive to provide outstanding educational and extracurricular experiences for our pupils and have a deeply inclusive culture. We are proud of the strong pastoral and academic support systems we have refined over the years and believe these to be key to our success.

We aim to ensure every pupil who joins us develops the skills and knowledge to become confident, lifelong learners who are well prepared for the next stage of their education.



HOW TO APPLY

We use an application form, rather than asking for CVs, for most vacancies. This ensures all applicants present their information in the same standardised format and tell us only what we need to know.

Apply online via the MyNewTerm website at www.mynewterm.com before the closing date.

Closing date: Tuesday 5th May (9.00am)

Interview date: Monday 11th May 2026

BEST is an equal opportunities employer and we are committed to encouraging equality, diversity and inclusion among our workforce.

We are committed to safeguarding and promoting the welfare of children. All offers of employment will be subject to satisfactory pre-employment checks and references, including enhanced Disclosure and Barring Service (DBS) clearance.

Strictly no agencies.

We reserve the right to close this vacancy at any time. Therefore, we encourage early applications to ensure consideration for this post.

We look forward to receiving your application.



JOB DESCRIPTION

Job Title	Class Teacher
Based at	Campton Academy
Salary/Grade Range	MPS
Responsible to	Principal

Purpose of Role

- To provide a full learning experience and support for pupils in accordance with the school's curriculum and policies under the direction of the head teacher.
- To monitor and support the overall progress and development of assigned pupils.
- To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential.
- To contribute to raising standards of pupil attainment.
- To share and support the academy's responsibility to provide and monitor opportunities for spiritual, personal and academic growth.

Main Responsibilities

- To plan, prepare and deliver lessons according to the education needs of pupils assigned, including the setting and marking of work to be carried out by the pupil in school and elsewhere.
- To assess, record and report on the attendance, development, progress and attainment of pupils, and to use data on pupil performance to inform target setting, lesson planning and to identify underachieving pupils.
- Ensure all pupil data is held centrally and is used effectively.
- Provide other staff with relevant information about pupils, to help their planning and ensure all staff have high expectations of pupils.
- Implement targeted intervention and monitor the progress.
- To assist in the review, development and update of resources, schemes of learning, methods of teaching and assessment and pastoral arrangements.
- To contribute to the academy's improvement plan and its implementation.
- To support the BEST and academy's monitoring procedures.
- To participate in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
- Co-ordinate and manage work of other staff where necessary.
- Contribute to the review, development and management of curriculum, organisation and pastoral functions of the school, working towards individual academy and BEST aims.



- Improve and monitor the effectiveness of the BEST and academy's assessment policy.
- Participate in arrangements for training and continuing professional development.
- Ensure the role of class teacher is carried out, as stated within the staff handbook.

Specific Duties and Responsibilities:

- To undertake a designated programme of teaching and to ensure a high-quality learning experience for all pupils that will stimulate learning appropriate to their needs.
- Liaise with colleagues in other schools to ensure a smooth transfer of information.
- Promote the general progress and well-being of individual pupils and of any class or group of pupils assigned. Safeguard pupils' health and safety both on the school premises and in authorised school activities elsewhere.
- Provide guidance and advice to pupils on educational and social matters and on their further education, including information about sources of more expert advice on specific questions.
- Maintain records on the personal and social needs of pupils.
- Write reports and communicate with parents about pupils' progress.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual and groups of pupils.
- Contribute to the whole-academy and BEST ethos, with due regard to wider professional effectiveness.
- To ensure that ICT, Literacy, Numeracy are reflected in the teaching/learning experience of pupils.
- To maintain good order and discipline in accordance with BEST and individual Academy's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- Communicate and cooperate with members of staff, parents and other persons or bodies outside school.
- To provide cover supervision and teaching where practicable for any pupils whose teacher is unavailable to teach them.
- Carry out relevant administrative and organisation tasks, including the management or supervision of persons providing support for the teachers in the school and the ordering and allocation of equipment and materials.
- Attend assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after school sessions.

Note:

- Whilst every effort has been made to explain the duties and responsibilities of the post, each individual task undertaken may not be identified.



- Employees will be expected to comply with any reasonable request from the BEST Principals to undertake work of a similar level that is not specified in this job description.

Please note, while every effort has been made to explain the duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from the Principal to undertake work of a similar level that is not specified in this job description.



PERSON SPECIFICATION

Job Title: Class Teacher

Attributes	Essential	Desirable
Education and Qualifications	<p>Degree</p> <p>Qualified teacher status</p> <p>Evidence of Continuing Professional Development.</p>	<p>Degree/PGCE/SCIT QTS</p> <p>Recent and relevant CPD</p>
Relevant Experience	<p>Experience teaching primary age children</p> <p>Understanding and application of strategies to raise standards across the ability range through effective teaching and learning</p> <p>Experience of and commitment to meeting the individual needs of all children</p>	<p>Successful teaching experience in more than one key stage</p>
Relevant Skills and Knowledge	<p>Ability to inspire, enthuse and motivate young children</p> <p>Ability to create a stimulating and purposeful learning environment</p> <p>Demonstrate creative problem solving and good communication skills</p> <p>High expectations of pupil performance and behaviour whilst maintaining a caring and supportive class environment</p> <p>Up to date understanding of the current strategies for delivery of the National Curriculum</p> <p>Able to teach effective lessons consistently</p> <p>Ability to work collaboratively or on own initiative</p> <p>Ability to use IT for assessment and analysis purposes</p> <p>Ability to lead a subject across the school</p>	<p>Knowledge of systematic synthetic phonics schemes</p> <p>Knowledge of Maths Mastery</p>



<p>Personal Qualities</p>	<p>Effective communication and interpersonal skills including the ability to converse at ease in accurate spoken English with adults and children</p> <p>Willingness to participate in the life and extra curricula activities of the school</p> <p>Always able to maintain confidentiality</p> <p>Self-Motivated, self-reliant and well organised</p>	<p>Willingness to be flexible</p> <p>Willingness to undertake appropriate further training</p> <p>Commitment to equality principles</p>
<p>Physical</p>	<p>Ability to meet the physical needs of pupils</p>	
<p>Other</p>	<p>Willingness to undertake further training as appropriate</p> <p>DBS clearance prior to taking up post</p> <p>A commitment to the school and Trust (BEST) philosophies</p>	<p>Involvement in the wider life of the school / academy trust</p>

We are committed to the safeguarding and promotion of children's welfare and offers of employment are subject to DBS clearance

