



Person Specification

JOB TITLE: Teaching Assistant for the Brighter Futures Learning Partnership Trust (Based at Kirk Sandall Infant School)

GRADE: Grade 5, SCP 4-6

RESPONSIBLE TO: The Executive Head Teacher / Head of School / Deputy Head Teacher / Designated Class Teacher

Qualifications	Essential	Desirable
<ul style="list-style-type: none"> ➤ Excellent numeracy/literacy skills equivalent to GCSE in English and Maths (Grade 5 or above or Grade C or above) or recognised equivalent. ➤ NVQ Level 3 or equivalent relevant qualification ➤ Willingness and ability to obtain and/or enhance qualification and training for development in the post as and when appropriate ➤ First Aid Certificate ➤ Other specific courses and qualifications recently completed ➤ Evidence of continuous professional development 	<ul style="list-style-type: none"> ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ ✓
Knowledge and Skills		
<ul style="list-style-type: none"> ➤ Excellent written and verbal communication skills ➤ Excellent communication and listening skills ➤ Ability to prioritise and manage own workload to meet appropriate deadlines ➤ Efficient and effective organisational skills ➤ Ability to relate to pupils in a pleasant and sympathetic manner to recognise potential child safeguarding issues ➤ Understanding principles of child development and learning processes ➤ Well-developed interpersonal skills to be able to relate well to a wide range of people ➤ Have commitment to own personal and professional development ➤ Knowledge of EYFS profile and national curriculum ➤ SEND/Specialist Subject Area 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓
Personal Characteristics		
<ul style="list-style-type: none"> ➤ Excellent interpersonal skills ➤ A calm, pleasant and sympathetic manner 	<ul style="list-style-type: none"> ✓ ✓ 	

➤ An ability to establish positive relationships with children	✓	
➤ Commitment to teamwork and establishing positive professional relationships	✓	
➤ Efficient and effective organisational skills	✓	
➤ Sound judgment, tolerance and respect of others	✓	
➤ Confident and enthusiastic	✓	
➤ Reliable	✓	
➤ Used to working on own initiative	✓	
➤ Flexible and adaptable	✓	
➤ Ability to self-evaluate own practice and learning needs.	✓	
Physical Attributes		
➤ As assessed and advised by Occupational Health	✓	
Safeguarding		
➤ Has a good understanding of safeguarding	✓	
➤ Is proactive in promoting a safeguarding culture	✓	
➤ Understanding of child safeguarding procedures	✓	
➤ Previous experience of dealing appropriately with safeguarding issues	✓	
➤ Demonstrates a commitment to Fundamental British Values	✓	
➤ Personally committed towards making improvements for children	✓	
➤ Up to date safeguarding training	✓	
Personal circumstances		
➤ Circumstances should not in any way preclude attendance at evening meetings and other in-service commitments	✓	

The school is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an enhanced Disclosure & Barring check along with other relevant employment checks.