



Leodis  
Academies  
Trust



Blackgates  
Primary Academy



East Ardsley  
Primary Academy



Hill Top  
Primary Academy



Westerton  
Primary Academy



Woodkirk  
Academy  
& Sixth Form

## Leodis Academies Trust – Local Committee Governor Job Description

### Leodis Academies Trust

Leodis Academies Trust was established in April 2016 to formalise the collaborative working of four high performing schools within close proximity of one another. In September 2018, Blackgates Primary Academy joined the Trust, cementing our place at the heart of the Tingley and Ardsley Community. Leodis offers young people the opportunity to experience consistency and security in their education, from 2 years old to 18 years old; from the start of nursery, to the end of Sixth Form and into adulthood.

Leodis Academies Trust and our individual Academies are committed to 'Forging Young Futures'. To do this, each Academy has its own ethos and identity and has the freedom to develop individually as well as working collaboratively to secure high quality outcomes for all its young people. By providing an extensive curriculum, both within and beyond the classroom, we cater for the wide range of talent and ability that our students have to offer. We work tirelessly to improve the life chances of all our young people and support them to make a positive contribution to their community.

Whilst Leodis consists of schools closely geographically located, the Trust works collaboratively with a wide range of partner organisations both locally in Morley and South Leeds, as well as further afield with our Initial Teacher Training partnerships, Universities and employers.

### The Leodis Vision – 'Forging Young Futures'

At Leodis Academies Trust we are committed to developing every young person's full learning potential through a wide variety of educational experiences in an environment that fosters positive relationships based on mutual respect.

- o Each individual part of the whole
- o Building on excellence together
- o Looking outwards to strengthen within

## Trust Mission Statement

“To empower all members of the Leodis community to grow and to make a positive contribution to society now and in the future.”

## Role of the Local Committee

The role of the Local Committee is to carry the Trust vision, policies and priorities forward, based on the specific qualities and community characteristics of each Academy. Local Committees oversee the operational direction of each Academy, holding senior leaders to account under the umbrella of a strategic Board of Trustees.

The Governors are expected to question and challenge Academy leadership, to support the Trustees and CEO Principal and hold them to account:

- Ensure progress against the key priorities
- Understand the strengths and challenge weaknesses of the Academy
- Understand and take sufficient account of pupil data, particularly their understanding and use of external data and the Academy's own monitoring systems
- Monitor the impact of strategies on learning and progress in different subjects and year groups.
- To ensure that the School Development Plan addresses the identified areas for improvement.

Local Committee Governors may also be involved in Panel meetings, including for complaints, exclusions, disciplinary and grievance, and with the CEO Principal, undertake performance reviews for senior leadership.

## What are we looking for?

We have a number of Governor vacancies across the Trust for Governors to our Local Committees (LCs) – our schools are Blackgates Primary Academy, East Ardsley Primary Academy, Hill Top Primary Academy, Westerton Primary Academy and Woodkirk Academy & Sixth Form.

We are seeking committed and community-minded individuals to join our Local Committees. Experience within the Education sector is not a requirement; ideal candidates will possess strong interpersonal skills, a collaborative spirit and a genuine interest in supporting education, local children's development and the Trust's vision.

Whilst previous governance experience is welcome, it is not essential – enthusiasm, integrity, and a willingness to learn are most important. After the Trust Board have approved your appointment, a full induction, training and ongoing support will be provided to ensure you feel confident and equipped in your role. This is a rewarding opportunity to make a meaningful impact in your local area.

## Meetings

Each Local Committee has 4 meetings per year, dates for which are published in advance before the start of each academic year. We also hold an annual Governance Conference in the Autumn Term. Meetings are face to face and take place at each Academy.

We value local governance and believe that this best serves the needs of each Academy and local community, and the Trust Board is responsible for oversight of this.

The Trust Articles of Association and Scheme of Delegation can be found within the Governance section on the website – [Trust Documents | Leodis Academies Trust](#)

## Application Process

If you need any further information, please contact the Trust on [info@leodis.org.uk](mailto:info@leodis.org.uk) or 0113 340 0025.

Please apply using the online application form – [click here](#). In compliance with Safer Recruitment guidelines, CVs will not be accepted.

Shortlisted candidates will be contacted with details of the interview process. We will contact everyone who has submitted a correctly completed application form to let you know whether you have been successful or not. If you have not been shortlisted, unfortunately, due to the number of applications that we receive, we are unable to comment and give feedback on your application.

## Safer Recruitment

The schools within Leodis Academies Trust are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

We therefore have a rigorous recruitment process which includes assessing candidates' suitability to work with children. All staff will be required to hold an enhanced DBS Disclosure.

## Equal Opportunities

Leodis Academies Trust is an equal opportunities employer and welcomes applications from all sectors of the community. At Leodis Academies Trust we believe that all individuals are of equal value and we are committed to equal opportunities for all. All people who work and study in the school have the right to be respected and valued within a safe and secure environment and not to be discriminated against on the grounds of age, class, sex, race, disability, sexual orientation and religion or belief.

The Privacy Notice for Applicants can be found on the Leodis Academies Trust website.

## PRE-APPOINTMENT CHECKS

### Permission to Work in the UK

Please note that we can only consider applications from British citizens, EU citizens with settled status (in line with right to work guidelines after Brexit) and those holding valid UK visas.

### At Interview

Under the Asylum and Immigration Act 1996, we must ensure that you have permission to work in the United Kingdom. No offer of employment can be made without verification of proof of identity.

During the period 1 January to 30 June 2021, employers can continue to use European Economic Area (EEA) and Swiss passports and national identity cards as evidence of an individual's right to work in the UK.

As evidence of your right to work in the UK, you will need to submit one of the original documents included in List 1 below, or two original documents specified in List 2 below.

Alternatively you can provide your right to work share code to us so that we can check online your right to work in the UK.

## List 1

A passport showing that the holder is a British citizen, or has a right of abode in the United Kingdom.

A document showing that the holder is a national of a European Economic Area country or Switzerland. This must be a national passport or identity card. EEA and Swiss nationals who are in the UK before 31 December 2020 have until 30 June 2021 to apply for either settled or pre-settled status, which will give them the right to work in the UK.

A resident permit issued by the Home Office to a national from a European Economic Area country or Switzerland.

A Biometric Residence permit or current passport endorsed to show that the holder can stay indefinitely in the United Kingdom or has no time limit on their stay.

A passport or other travel document endorsed to show that the holder can stay in the United Kingdom; and that this endorsement allows the holder to do the type of work you are offering if they do not have a work permit.

An Application Registration Card issued by the Home Office to an asylum seeker stating that the holder is permitted to take employment.

## List 2

- First Combination of two documents

A document giving the person's permanent National Insurance Number and name. This could be a P45, P60, National Insurance card, or a letter from a Government agency.

Plus, one of the following documents:

A full birth certificate issued in the United Kingdom, which includes the names of the holder's parents; OR

A birth certificate issued in the Channel Islands, the Isle of Man or Ireland; OR

A certificate of registration or naturalisation stating that the holder is a British citizen; OR

A letter issued by the Home Office to the holder which indicates that the person named in it can stay indefinitely in the United Kingdom, or has no time limit on their stay; OR

An Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the person named in it can stay indefinitely in the United Kingdom, or has no time limit on their stay; OR

A letter issued by the Home Office to the holder which indicates that the person named in it can stay in the United Kingdom, and this allows them to do the type of work that you are offering; OR

An Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the person named in it can stay in the United Kingdom, and this allows them to do the type of work that you are offering.

## Second Combination of two documents

A work visa or other approval to take employment that has been issued by the UK government. Plus, one of the following documents:

A passport or other travel document endorsed to show that the holder is able to stay in the United Kingdom and can take the employment in question; OR

A letter issued by the Home Office confirming that the person named in it is able to stay in the United Kingdom and can take the employment in question.

## Trust websites

[Leodis Academies Trust](#)

[Blackgates Primary Academy](#)

[East Ardsley Primary Academy](#)

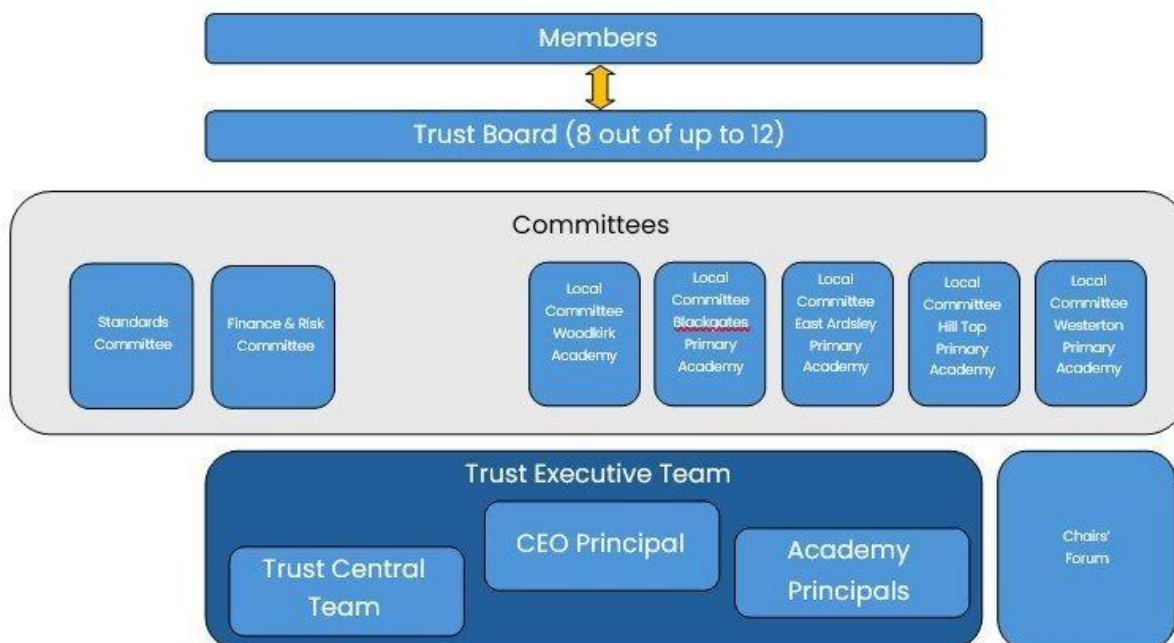
[Hill Top Primary Academy](#)

[Westerton Primary Academy](#)

[Woodkirk Academy](#)

[Woodkirk Academy Sixth Form](#)

## Leodis Academies Trust Governance Structure



## The Seven Principles of Public Life

As a member of a Leodis Local Committee, all Governors are expected to abide by the Seven Principles of Public Life, also known as the Nolan Principles:-

### Selflessness

Holders of public office should act solely in terms of the public interest.

### Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

### Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

## Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

## Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

## Honesty

Holders of public office should be truthful.

## Leadership

Holders of public office should exhibit these principles in their own behaviour and treat others with respect. They should actively promote and robustly support the principles and challenge poor behaviour wherever it occurs.