

St Barnabas Multi Academy Trust

Job Description

| | |
|------------------------------------|--|
| Title | Class Teacher |
| Salary grade | M1-M6 |
| Responsible to | CEO, Headteacher |
| Line Manager | Headteacher, Phase Leader |
| Important functional relationships | Internal:., Academy Finance/Admin Team, Phase Leaders, School Administrative Assistant, school staff, Governors, pupils External: Parents, visitors to the school, external contractors. |
| Main Purpose of role | <p>Carry out the duties of this post in line with the remit outlined in the current School Teachers' Pay and Conditions Document and the school's own policy.</p> <p>Under the overall direction the Head of School will:</p> <p>Follow the aims & values of the school. Follow the policies through which they are to be achieved.</p> <p>Be responsible for the standards and the curriculum for pupils in the class monitoring of progress towards achievement.</p> <p>To manage support staff.</p> <p>Work in partnership with parents.</p> <p>The Teacher will:</p> <p>Take full responsibility for the class.</p> <p>Carry out the professional duties of a teacher as required.</p> <p>Take responsibility for Child Protection issues as appropriate.</p> <p>Take responsibility for promoting and safeguarding the welfare of children and young people within the school.</p> |
| Duties and responsibilities | <p>General Duties:</p> <ul style="list-style-type: none"> • The education and welfare of a class, in accordance with the requirements of the Conditions of Employment for school teachers, having due regard to the requirements of the National Curriculum, the school's aims and objectives, policies of the Governing Body and curriculum guidance. • To share in the corporate responsibility for the well being and discipline of all pupils. |

Teaching and Learning:

- Maintain a focus on raising standards of attainment by setting and achieving appropriate targets for the class, groups and individual pupils and monitoring and evaluating progress in relation to the targets.
- Promote our positive behaviour policy both in the classroom and at all times around the school.
- Be committed to safeguarding and comply fully with all procedures and policies linked to safeguarding.
- To provide a stimulating, well organised environment with appropriate learning resources to develop fully the potential of each individual child and to ensure efficient and appropriate storage, organisation and use of resources in line with school classroom environment checklist.
- To provide a broad and balanced programme of learning by implementing all School Policy Documents and relevant School Schemes of Work, enabling all children to receive their legal entitlement under the NC Foundation Stage Curriculum and Cornwall Agreed Syllabus for Religious Education.
- To prepare weekly/daily lesson plans, liaising with other teachers, Learning Support Assistants and parent helpers as directed and in line with school policy.
- Plan for and provide a differentiated curriculum for more and less able pupils.
- Write and review Individual Education Plans for pupils at Early Years Action and beyond on the SEN register, vulnerable children and children with EAL.
- To use a range of teaching and learning styles and strategies appropriate to the effective delivery of the planned learning objectives.
- To implement the School's policies for marking, assessment, collection of evidence, moderation and the regular and systematic recording of pupil data.
- Liaise with personal manager reviewer to agree appropriate training and professional development opportunities in line with School Improvement Plan and Performance Management requirements.
- Engage with Performance Management systems in line with school policy.
- Take a full role in staff meetings, discussions and working parties (when required) and to support the development of school policy.
- Actively support the Senior Leadership Team, other teaching staff, support staff and outside agencies.

| | | |
|--------------------------|---|--|
| | <ul style="list-style-type: none"> ● Implement the School's Equalities policies. ● Promote positive relationships with all parents, particularly those whose children you teach. ● Take responsibility for improving our practice through appropriate professional development, responding to advice and feedback from colleagues, senior leaders and external advisors. ● Keep parents informed about the progress and development of their children, through written reports, parents' evenings and informal discussions providing supportive and constructive advice as appropriate. ● Support and assist, when possible, the PTA in fulfilling its fundraising role. ● Carry out any other duties as may be reasonably requested by the Head Teacher or Governing Body. | |
| | Person Specification | |
| | Essential | Desirable |
| Qualifications | Degree or relevant professional qualification. QTS. Record of recent and relevant in-service training. Willingness to further own professional development. | |
| Knowledge and Experience | Experience of teaching in the appropriate age range. Knowledge of the National Curriculum/ Early Years Foundation Stage. Experience of assessment across the Primary ages. A commitment to safeguarding. | Experience of teaching across age phases or the willingness to learn. Experience of assessment across all age phases of the willingness to learn. |
| Skills & Abilities | Team player and committed to team working across groups of schools, as a Trust. | Ability to plan for the use of additional adult support. Be able to support the ethos of an exciting learning environment |

| | | |
|--|---|---|
| | <p>Effective communication and organisational skills.</p> <p>Ability to prioritise, use initiative and good time management.</p> <p>Able to follow Trust curriculum systems; contributing to their design and development.</p> <p>High standard of presentation skills.</p> <p>IT literate with experience of a range of teaching aids.</p> <p>Aware of current primary educational initiatives and issues.</p> | <p>through the creative use of displays.</p> <p>-</p> |
| <p>Work-related personal qualities</p> | <p>Actively seek to maintain and develop the Christian ethos of the school.</p> <p>Approachable, kind and empathetic to all members of the school community.</p> <p>A sense of humour.</p> <p>Ability to gain confidence and respect of the whole school community.</p> <p>Ability to assist in the effective management of change.</p> <p>Willingness to support strong links with parents, local governors, the Church and colleagues across the Trust.</p> <p>Health should be consistent with meeting the requirements of the post.</p> | <p>A practising Christian</p> |