



**GREYFRIARS**  
CATHOLIC SCHOOL



**Teacher of Music**



## Teacher of Music (including Primary outreach) 0.8

Thank you for your interest in the role of Teacher of Music (including Primary Outreach) at Greyfriars Catholic School, part of The Pope Francis Multi Academy Company (PFMAC) within the Archdiocese of Birmingham.



An exciting opportunity has arisen for a skilled and passionate Music specialist to join our school community (4 days per week). We are seeking an inspirational and aspirational individual who is committed to high-quality music education and to making a meaningful difference to the life chances of young people.

This is a unique and rewarding role, combining teaching music within the secondary school with outreach work in local PFMAC primary schools. It offers the opportunity to shape musical provision across phases, build strong relationships with local partner schools and inspire pupils at an early stage in their musical journey.

This is an exciting time for Greyfriars. As a school, we are on a journey of positive and significant change, with a strengthened focus on curriculum, culture and opportunity. Music is a key part of this. We have worked hard to develop a growing performance culture within the school, including school productions and the development of a vocal group, and we are ambitious to continue building a vibrant and inclusive musical community. The subject itself is still developing, and this role offers significant scope for the successful candidate to shape its direction and contribute to its growth.

We believe that music is central to a rich and balanced education. It enables creativity, discipline and self-expression, while also fostering confidence, collaboration and a strong sense of belonging. Through music, students are able to experience success, develop their voice and contribute meaningfully to the life of the school. This is especially important to us as a Catholic school. This role will be instrumental in ensuring that students, both within Greyfriars and in our partner primary schools, are able to access high-quality musical experiences, performance opportunities and enrichment.

The successful candidate will be an excellent classroom practitioner, confident in delivering engaging and well-structured lessons, and passionate about building participation in music beyond the classroom. They will be able to lead and develop opportunities such as ensembles, performances and productions, and will play a key role in strengthening the school's musical identity. There is significant opportunity within this role for professional growth, leadership and curriculum development.

Our vision at Greyfriars Catholic School is that we are a Catholic school that champions each and every student so they can flourish individually and collectively. We champion students through teaching them exceptionally well and holding them to account when they need guidance and support. This means a school where learning

is disruption free, expectations are high and ambition is shared. We know that working hard and being kind helps students feel both personally and academically successful. We are looking for a teacher who shares this vision and is committed to ensuring that students flourish in all aspects of their education.

Please do not hesitate to contact us should you wish to seek further information. I would be delighted to personally show you around our wonderful school and discuss this exciting opportunity in more detail.

Yours faithfully

Ms Lyndsey Caldwell

Headteacher

## Application Details

We hope you are interested in this exciting opportunity and would like to submit an application.

To apply for the post of Teacher of Music please -

- Fully complete the application forms, ensuring all details are accurate and all declarations are signed. Please ensure you include details of two professional referees with one being your current employer (with email addresses).

For further information please contact the School Business Manager, Sophie Upellini, [s.upellini@gfcs.uk](mailto:s.upellini@gfcs.uk) **Tel: 01865 749933**

**Application submission: by 4pm Thursday 7th May**

**Interview date: proposed 14th or 15th May**

**Job start: 1st September 2026**

As we are a Catholic school, applicants must complete the CES application form in order to be considered for an interview. There is no requirement to be Catholic in order to be successful at an interview. We are committed to equal opportunities.

To comply with the Asylum and Immigration Act 1998 (as amended by S147 of the Nationality and Immigration and Asylum Act 2002) all prospective employees will be required to supply evidence of eligibility to work in the UK.

Greyfriars Catholic School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant for any position will be required to undertake an enhanced disclosure via

the DBS (disclosure and barring system) and appropriate Right to Work clearances and our recruitment and selection practice

### **Overview of Pope Francis MAC**

The Pope Francis Catholic Multi Academy Company (PFMAC) is a family of Catholic schools in Oxfordshire, who work together to promote the teaching of Christ and the Catholic faith.

PFMAC comprises nine Catholic primary schools and two Catholic secondary schools and is an integral part of the Catholic Archdiocese of Birmingham ensuring that the Church's educative mission is fulfilled.

We believe each person is a unique creation made in the image of and likeness of God, called by name, with a special vocation and gifts to bring to the world. We seek to develop these talents in each individual by being a beacon for Catholic education in Oxfordshire.

# **Job Description for Teacher of Music**

## **Purpose**

The prime purpose of this role is to:

- Teach Music across Key Stage 3 and Key Stage 4 (with the potential to contribute to Key Stage 5 as the curriculum develops)
- Contribute to the development of a high-quality, ambitious and inclusive music curriculum
- Lead and support the delivery of music outreach provision in local primary schools
- Contribute to the development of a strong performance culture, including ensembles, productions and vocal work

The postholder will play a key role in ensuring that all students can access high-quality musical experiences, develop confidence and creativity, and participate fully in the cultural life of the school.

## **Liaising with:**

- Headteacher, Senior Leaders and Middle Leadership
- Teaching/support staff, MAC representatives, external agencies and parents

**Salary:** TMS/UPS

**Disclosure Level:** Enhanced

# CORE RESPONSIBILITIES

To teach with conviction, delivering a broad, balanced, relevant and adaptive curriculum that enables all students to achieve their individual potential. The role involves monitoring and supporting students' academic and personal development as a teacher and form tutor, contributing to high standards of attainment and participation in music, and fostering students' personal, academic and spiritual growth. The postholder will fulfil the professional duties outlined in the School Teachers' Pay and Conditions Document and play a full and active role in the Catholic life of the school community.

## Teaching and Learning

- To teach with conviction, plan and deliver high-quality, engaging and well-structured music lessons that meet the needs of all learners
- Use a range of teaching strategies to develop students' musical knowledge, performance and creativity
- Set and assess work that supports progress in both practical and theoretical aspects of music
- Provide clear, accurate and constructive feedback to support improvement
- Maintain high expectations for behaviour, participation and effort in all lessons
- Use assessment information effectively to adapt teaching and ensure strong progress for all students

## Curriculum Development:

- Actively engage in the school's CPD programme, including further training and skill development
- Participate fully in the Performance Management Review process
- Collaborate as part of a team and contribute positively to a collegiate working environment

## Quality Assurance:

- Implement school policies for assessment, recording, and reporting, supporting students in setting and achieving learning targets
- Participate in the ongoing monitoring and evaluation of the department's provision, including using performance data to drive improvements
- Reflect on and refine teaching approaches and schemes of work
- Engage in the development and management of curriculum, organisational, and pastoral functions of the school
- Evaluate personal teaching practice to improve outcomes and ensure progress for all students
- Use data about students' prior achievement to inform lesson planning and differentiation

## **Performance and Enrichment**

- Contribute to the development of a strong performance culture within the school and primaries. This would include support and lead opportunities such as:
  - ◆ school productions
  - ◆ vocal groups and ensembles
  - ◆ performances and events
  - ◆ music concerts with primaries
- Encourage broad student participation in music beyond the classroom
- Support the development of students' confidence, creativity and collaboration through performance

## **Primary Outreach:**

- Liaise with two local primaries in the PFMAC to support, plan and deliver high-quality music provision
- Build positive relationships with partner primary schools to support transition and engagement
- Promote music as an engaging and accessible subject for younger pupils
- Contribute to the development of a coherent music pathway from primary to secondary education

## **Marketing and Liaison:**

- Support school events including Open Evenings, Parents' Evenings, Review Days, and transition events with primary or partner schools
- Foster and maintain positive subject links with external organisations and stakeholders

## **Management of Resources:**

- Support the school in identifying resource needs and ensuring efficient and effective use of materials
- Cooperate with colleagues to ensure the equitable and purposeful use of shared resources

## **Pastoral System:**

- Serve as a Form Tutor, promoting the Catholic ethos of the school, and personal and academic well-being of students in the form group
- Work with Pastoral Leaders to implement the school's pastoral care systems
- Encourage high attendance, engagement, and contribution to school life
- Monitor and support the progress of tutees, maintaining accurate records
- Contribute to action plans, reports, and student support documents
- Identify and communicate concerns about student welfare to the appropriate staff and external bodies when necessary, following school protocols

## **Catholic Ethos and Duties:**

- To support the Catholic Ethos of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example
- To support the school in meeting its legal requirements for worship
- To promote actively the school's corporate policies
- To participate in professional development about the Catholic life of the school
- To comply with the school's Health and Safety policy and undertake risk assessments as appropriate
- To undertake any other duty as specified by the School Teachers' Pay and Conditions Body (STPCB) not mentioned in the above.

# **Teacher Person Specification**

Please use the statement in support of your application as an opportunity to tell us about your strengths, or the elements of your work of which you are most proud, and the ways in which you could contribute to this school.

## **Qualifications**

- Graduate with a good honours degree in music or a related subject
- Qualified Teacher Status (QTS)
- Strong academic background, including good secondary school qualifications

## **Personal Qualities**

- A genuine passion for music, with the ability to inspire and engage students
- A resilient work ethic and high expectations of self and others
- Excellent interpersonal skills with the ability to build positive relationships with students and colleagues
- A collaborative team player who contributes proactively to departmental planning and resource development
- Self-motivated, with the ability to take initiative, set clear targets, and meet deadlines
- Generous in spirit, with a willingness to support the wider life of the school, including extra-curricular activities

## **Faith Commitment**

- A caring, compassionate approach that reflects a commitment to the values and ethos of a Catholic school
- Willingness to support the spiritual development of students
- Respect for the Catholic character of the school and a desire to contribute positively to its faith community, with a commitment to our *all faiths, and none* ethos

## **Knowledge and skills**

- Experience of teaching Mathematics at secondary school level, including successful classroom practice

- Evidence of reflective practice and evaluation to improve teaching and learning
- Understanding of a range of assessment strategies and their use in informing planning and progress
- Experience of contributing meaningfully to the development of teaching and learning within a department or school
- Willingness to engage in professional development to improve and extend practice

### **Experience and training**

- Experience of teaching the subject at secondary school level
- Willingness to take part in professional development
- Experience of teaching students at secondary school level
- Evidence of a substantial and/or sustained contribution to teaching and learning
- Experience of effective evaluation of teaching and learning
- A secure understanding of assessment strategies and the use of assessment to inform the next stages

### **Professional Development**

- Evidence of recent and ongoing professional development relevant to teaching and learning
- Willingness to engage fully in CPD opportunities at departmental and whole-school level
- Demonstrable engagement with wider school initiatives or improvement strategies

### **Skills, Qualities and Abilities**

- A firm commitment to the mission, aims, and values of Greyfriars
- Ability to build and maintain strong, respectful relationships with students and colleagues
- Strong organisational skills and the ability to manage competing priorities
- A drive for continuous school improvement and a belief in raising achievement for all students
- High expectations for pupil behaviour, learning, and outcomes
- Positive, confident presence with the ability to lead and inspire groups of students

### **Commitment to Child Protection and Safeguarding**

- Up-to-date knowledge of safeguarding and child protection practices and legislation
- Commitment to promoting and safeguarding the welfare of all students
- Willingness to uphold and promote fundamental British values in line with statutory guidance

### **Essential Employment Checks (if offer of appointment is made)**

- Proof of qualifications:
- QTS, and Induction,
- Degree, A Levels - [original certificates]

- Enhanced DBS clearance
- (and overseas police check if appropriate)
- Requirement to complete online Health Screening Assessment
- Documentary evidence of entitlement to live and work in the United Kingdom
- Teaching Registration and Barred List Checks

**Note: The above will be evidenced by a variety of means including application form, letter of application, references and interviews**

## Notes:

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employees who develop a disabling condition.

This job description is current at the date shown, but following consultation with you, may be changed by Management to reflect or anticipate changes in the job which are commensurate with the salary and job title.

The above responsibilities are subject to the current School Teachers Pay and Conditions Document and the Catholic Education Service Contract.

This job description allocates duties and responsibilities but does not direct a particular amount of time to be spent on carrying them out. In allocating time to the performance of duties and responsibilities, the post.

<b>Employer Name:</b>	<b>Date</b>
<b>Signature:</b>	
<b>Line Managers Name:</b>	<b>Date</b>
<b>Signature:</b>	

