



**Application Pack for the position of
Teacher of Economics**
Glenthorne High School
Required from January 2027

www.glenthorne.sutton.sch.uk

PACK CONTENTS

Job Description	3 & 4
Person Specification	5
Dates for your diary	6

JOB DESCRIPTION

POST TITLE: Teacher of Economics
Parttime applications will be considered.

SALARY: Main Teachers Pay Scale (Outer London)

RESPONSIBLE TO: Assistant Headteacher

Key Responsibilities

All teachers are accountable to the Headteacher through their Line Manager. The postholder will be expected to perform the following duties and meet the teaching responsibilities and standards as set out in the School Teachers' Pay & Conditions Document. The postholder is responsible for promoting his/her own CPD to ensure that his/her skills, knowledge and understanding remain up-to-date.

Pupils

- To be accountable for standards of pupil achievement, attainment and behaviour in the postholder's classes, ensuring that prior attainment data is used effectively for pupils to make good progress.
- To monitor pupils' achievement and attainment through their progress grades to identify underachieving groups or individuals and put in intervention strategies to identify and combat underachievement.
- To set and communicate challenging targets for all pupils in the postholder's classes.
- To set homework according to the school homework timetable ensuring that it is set for the correct amount of time, on the right evenings and is sufficiently challenging for pupils of all abilities.

Planning, Teaching & Assessment

- To plan and prepare lessons in accordance with the general goals and philosophies of the Subject Area and to keep records of lesson plans.
- To teach pupils according to their educational needs, in line with the Subject Area schemes of work, ensuring that classwork and homework is differentiated according to the ability of pupils.
- To mark pupils' work in accordance with the school's two weekly cycle and in line with the Marking Policy. To work as part of a team and to actively contribute to the further development of schemes of work within the Subject Area.
- To assess pupils' progress regularly and effectively and provide formative feedback to pupils.
- To contribute to the further development of appropriate assessment strategies and procedures for evaluation.
- To contribute to the development of policies and resources.
- To keep accurate records of pupil progress and complete annual reports and data sheets to reflect this progress.
- To provide information to parents and colleagues as requested.

Resources

- To be responsible for the care and safe use of resources when they are being used by pupils.
- To be directly responsible for setting useful work when absent from lessons.
- To be responsible for maintaining the fabric of the classroom environment according to school policy.
- To enable pupils to produce display work and ensure that such displays are regularly changed and support teaching and learning.
- To be accountable for the Health and Safety of pupils at all times when the postholder is responsible for the supervision of pupils.

Communication

- To maintain close contact with Line Manager.
- To attend relevant school meetings as calendarised.
- To be responsible for communicating to parents, according to school policy, the progress made by the pupils in their care.
- To encourage a positive attitude towards the subject within and outside the school.
- To direct the classroom activities of Teaching Assistants deployed to support the postholder's lessons.

Pastoral/Whole School

- To be a form tutor to a class and be responsible for the personal, social and academic development of all pupils in your tutor group.
- To monitor the progress, attendance and punctuality of pupils and keep up to date records of these.
- To lead tutor time activities and ensure active engagement of all pupils in the tutor group as directed by the Head of Year.
- To maintain close contact with staff and parents and work within a year team.
- To ensure all pupils adhere to the rules and support the ethos of Glenthorne High School.
- Take instructions from senior members of staff as required.
- Carry out other duties of a similar nature from time to time as maybe required by the Headteacher.
- Adhere to school policies and procedures to ensure the safety, welfare and discipline of pupils.
- To be responsible for promoting and safeguarding the welfare of pupils with whom you come into contact.

Extra-Curricular

- To work with the Subject Leader to plan and run a range of extra-curricular activities where appropriate.

PERSON SPECIFICATION

Teacher of Economics

ESSENTIAL CRITERIA

1. UK Qualified Teacher status for teaching secondary education as recognised by the DfE
2. Graduate in Economics or a related subject, with a good degree.
3. Ability to teach Economics to A levels.
4. Proven classroom management skills.
5. Ability to teach good lessons and to engage pupils across the age and ability range, including GCSE and A level, and to ensure they are suitably challenged.
6. High expectations of pupils' work, attitude and behaviour.
7. Understanding of cross-curricular links with other areas of the curriculum.
8. A good working knowledge of ICT systems and the application of ICT in the classroom.
9. Ability to prioritise and set personal targets.
10. Willingness and ability to contribute to extra-curricular activities and clubs.
11. Ability to assume a form tutor role.
12. Evidence of commitment to own professional development.
13. Understanding of safeguarding responsibilities and the need to work within the school's Child Protection Policy.
14. Commitment to equal opportunities.

DATES FOR YOUR DIARY

The deadline for applications is **11.59 pm , Sunday 27th September 2026**

We reserve the right to interview and appoint before the closing date should a suitable candidate apply.

JOINING DATE: January 2027

