

St George's School  
Harpenden

*Application Pack for Candidate*

# General Kitchen Assistant



**Outstanding** in all areas - *Ofsted (March 2025)*

**Outstanding** in boarding provision - *Ofsted (September 2023)*



# About St George's Catering Team



The Catering Team at St George's School is made up a group of very talented and passionate Chefs and Kitchen Assistants who come from very diverse catering backgrounds. We all work to ensure our day students, boarding community and staff are well looked after throughout the day. We pride ourselves that all our produce is sourced locally and delivered fresh daily, to ensure the very best quality possible.

In March 2025, St George's School obtained an Outstanding judgment by Ofsted in all areas: the quality of education; behaviour and attitudes; personal development; leadership and management; and sixth-form provision.





# About the Role



We are looking for a **General Kitchen Assistant** to join our busy and vibrant Catering Department. This is a part-time role of 27.5 hours per week. The working hours are from 10:00 am to 4:00 pm daily from Monday to Friday.

## Main Areas of Responsibility

- Light food preparation
- Operate the tills at break and lunch times
- Counter service at lunch time
- Washing up of cooking equipment
- Operating dishwasher
- Kitchen cleaning to include fridges
- Receiving of deliveries and placing in correct storage locations
- Keeping stock rooms clean and tidy
- Setting up any Catering services required
- Sweeping and mopping of the floor in Catering areas
- Emptying bins when required
- Ensuring all Hygiene, Health and Safety standards are followed at all times
- Work under the instructions of the Catering Manager, Chefs and Kitchen Supervisor
- Additional duties, commensurate with the post's grade and responsibility, may be added



# About the Role



**Contract:** Part-time, Permanent

**Grade:** HB Grade (Full-time equivalent salary is £24,413 per annum plus £729 outer fringe allowance per year)

**Actual Salary:** £15,983 per annum

## Hours:

- 27.5 hours per week across Mondays to Fridays
- Working hours: 10:00 am - 4:00 pm, including 30-minute unpaid lunch break. Free lunch on school site is provided on your working days.
- Term time plus 1 week

**Start Date:** As soon as possible - Subject to satisfactory pre-employment checks

Please refer to these documents for further details:

- Job Description
- Working at St George's School

All our Catering staff must adhere to Health & Safety guidelines.

