



January 2025

Dear Applicant

Thank you for your interest in the role of Deputy Headteacher at Sir William Borlase's Grammar School.

Having recently celebrated the 400th anniversary of the school's founding, you will be joining Borlase at an exciting time in our long history. With 1,221 students on roll, we are currently educating more students than ever before and we are heavily oversubscribed at Year 7 and Year 12 entry. The Marlow Education Trust, of which Borlase was a founding member, was recently joined by Great Marlow School, the other secondary school in Marlow, and will be joined in the coming months by three local primary schools.

The Borlase Senior Leadership Team currently comprises the Headteacher, Deputy Headteacher, four Assistant Headteachers in charge respectively of Teaching & Learning, Pastoral & Personal Development, the Co-Curriculum, and the Sixth Form, and the Designated Safeguarding Lead.

The successful applicant will work closely with me to influence the strategic leadership and maintain the smooth operation of the school to ensure the day-to-day thriving of our community.

You can find out more about the school through our website (www.swbgs.com), via our Instagram page ([@borlasegrammar](https://www.instagram.com/@borlasegrammar)), and from our 2024 Ofsted inspection [here](#). However, to get a proper feel for what we are about, I strongly encourage you to come and visit us before submitting your application. The following dates and times have been reserved for small-group tours and the opportunity to meet with me and the current post holder, Louise Walder:

Thursday, 29 January, 2026	09:15-10:30
Friday, 30 January, 2026	09:15-10:30
Tuesday, 03 February, 2026	09:15-10:30
Monday, 09 February, 2026	09:15-10:30
Friday, 13 February, 2026	09:15-10:30

Please reserve a place by emailing Claire Woodgate, Administration Manager and PA to the Headteacher, at cwoodgate@swbgs.com.

Key Dates

The closing date for applications is 09:00 on Monday, 23 February.

Shortlisting will take place by Friday, 27 February.

Shortlisted candidates will be invited to attend interview on Thursday 05 and Friday 06 March.

We look forward to receiving your application!

With best wishes,

Ed Goodall

Headteacher