



The Aylesbury Vale Academy

RESPECT | ASPIRATION | RESILIENCE

MUSIC AND ART TECHNICIAN



Chair of Governors: Mrs C James

Principal: Mr G Gibson

 DIOCESE OF OXFORD

MUSIC AND ART TECHNICIAN JOB DESCRIPTION

JOB PURPOSE

To support and assist staff and students by preparing materials and equipment, and to be involved in the organisational and practical aspects of supporting the delivery of high quality practical lessons in Music and Art.

To follow the Academy's Safeguarding policy and procedures and ensure the wellbeing of all students in their care is their highest priority.

ACCOUNTABILITY

The Music and Art Technician is line managed by the Curriculum Leader, Performing Arts and Curriculum Leader, Art. They will work alongside the Performing Arts Department and Art Department supporting them in their roles.

DUTIES AND RESPONSIBILITIES

The overall responsibility of the Music and Art Technician is to provide support to both the Curriculum Leaders and teaching staff of each department, with the technical, logistical and organisational aspect of delivering high quality practical lessons through the effective deployment and application of resources. Support to students and their progress in lessons will also play an important role through practical intervention when necessary.

SPECIFIC RESPONSIBILITIES:

- Set up of equipment and preparing resources for lessons, coursework exams and events.
- Organisation of equipment, distribution and storage within departments.
- Assisting teachers in lessons in the delivery and deployment of resources.
- Auditing equipment and resources.
- Instructing students on use of equipment.
- Ordering equipment and consulting on new purchases.
- Up keep of displays.
- Liaising with teachers and Peripatetic staff around needs and requirements.
- Potential repair and upkeep of equipment including cleaning (Art) when required.
- Assisting students with the use of specific software such as Garageband and Logic
- Support in the technical requirements linked to the Art and Music programmes such as art displays, concerts, assembly performances, and productions.
- Administrative support.
- Curriculum support in lesson time when instructed.
- Support in the delivery of extracurricular activities.
- Plus any other requests as appropriate from Line Managers