

Edlesborough Primary Academy



EDLESBOROUGH
PRIMARY ACADEMY

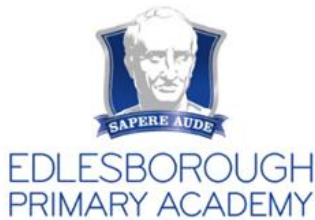
Part Time Class Teacher

0.4/0.6 FTE

Closing Date: Friday 19th June (applicants will be interviewed upon receipt of applications)

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Mrs L Rimmer,
Headteacher

High Street, Edlesborough
Dunstable, Beds, LU6 2HS
Tel: (01525) 220431
EPAManager@epa-primary.org
epa-primary.org

Dear Applicant,

I would like to thank you for your interest in the post of part time class teacher at Edlesborough Primary Academy. We are seeking to appoint the successful candidate to take up this post from 1st September 2026 on 0.4/0.6 full time equivalent.

Edlesborough Primary Academy is situated within a bustling and active village community. Community is very much at the heart of everything we do and all children and staff thrive within our happy and nurturing environment. Our ethos is very much about developing the whole child and preparing them for future life. As part of the Knowledge Schools Trust, we follow a well-sequenced, knowledge rich curriculum which aims to inspire pupils and plant the seeds for a lifetime of learning.

All of our staff at EPA work collaboratively as a team (both within our school and as a Trust), supported by highly engaged parents and an active Governing Body. As part of a Trust, we offer high quality CPD and support to all of our staff, with staff well-being and workload an integral part of this.

We are currently looking for an exceptional Class Teacher to join us, who is creative, enthusiastic and self-motivated to develop and nurture every child. Wherever you are in your career, the staff at EPA support each other to ensure the best possible outcomes for all of our children. Our latest Ofsted inspection (September 2023) highlighted the many amazing features of our school, which we would love you to consider being a part of.

You can learn more about us on our school's website – www.epa-primary.org

Once you have read through this application pack, if you would like to speak to us and arrange a tour, then please contact us on 01525 220431 or via email EPAManager@epa-primary.org.

The closing date for applications is **Friday 19th June**, however we will be interviewing as applicants apply.

Yours faithfully

Mrs Laura Rimmer

Job Advert

**EYFS Class Teacher – Edlesborough Primary Academy
(Knowledge Schools Trust)
Required from 1st September 2026**

Job Title: Part Time Class Teacher (0.4/0.6FTE)

School: Edlesborough Primary Academy

Location: Edlesborough, Near Dunstable, Buckinghamshire, LU6 2HS. 20 minutes outside Milton Keynes, 20 minutes from Aylesbury, 10 minutes from Leighton Buzzard, 10 minutes from Dunstable

Salary: Competitive

Contract: Maternity Cover – 1 year contract

Edlesborough Primary Academy is a friendly, caring and lively community where children are enthusiastic learners, well-motivated and encouraged to think for themselves. We have a supportive and dedicated school team, with highly engaged parents and a fully supportive Governing Body. We are looking for an individual who shares our passion and love of learning to join our team.

We are looking for an 0.4/0.6 FTE Class teacher to work in one of our Key Stage 2 classes

The successful applicant must be:

- passionate about providing a high quality and inclusive education for all children
- able to demonstrate excellent interpersonal skills with pupils, staff and parents
- positive, enthusiastic, committed and self-motivated
- able to work effectively as part of a team, accept challenges and motivate others
- able to deliver consistently good and outstanding teaching and learning in order to help all pupils achieve their best
- flexible, resilience, adaptability and committed to working as part of a team
- able to enthuse and inspiring a love of learning for all
- open to embedding a carefully sequenced, knowledge and vocabulary rich curriculum

What we can offer you:

- a high level of support and commitment from our friendly and hardworking leadership team
- a staff that is committed to the children and their development
- children who are eager to learn in our creative and challenging atmosphere
- a vibrant and supportive parent body and community
- a forward-thinking MAT who support schools both within the trust as well as schools externally through our curriculum work and as a DfE appointed English Hub
- a commitment to personalised professional development
- a highly supportive Board of Governors

We are committed to safeguarding and promoting the welfare of children and are an equal opportunities employer. Any offer of employment will be subject to an Enhanced Disclosure and Barring Service check, satisfactory references and medical check.

Visits to the school are warmly welcomed and advised. Please telephone the school office on 01525 220431 to make an appointment to view our school.

Please email the school for an application pack: epamanager@epa-primary.org or from our website: epa-primary.org

Completed applications should be returned to: epamanager@epa-primary.org

Job Description – Class Teacher 0.4/0.6 FTE Edlesborough Primary Academy

NAME:	
POSITION:	Part Time Class Teacher 0.4/0.6FTE
REPORTS TO:	Headteacher and Governing body
SUPERVISORY RESPONSIBILITY	Responsible for supervising and deploying teaching assistants allocated to work with you. Carryout playtime supervision as required
SALARY and GRADE Main scale	Standard national scale in line with current School Teachers' Pay & Conditions
CURRICULUM RESPONSIBILITY	We have a range of curriculum responsibilities available to the successful applicants which will build upon their strengths or allow continued professional development.

KEY PURPOSE OF THE JOB

- To work in close partnership with the Headteacher, Deputy, Staff, Governors, Parents and External Agencies, following agreed whole school policies, to achieve the school vision and promote the school ethos
- To ensure the highest possible quality of education, range of educational opportunities and standards of attainment, providing equality of opportunity for all
- To be responsible for promoting and safeguarding the welfare of pupils within the school

DUTIES AND RESPONSIBILITIES OF CLASS TEACHER

All teachers are required to fulfil the 2012 Teachers' Standards in line with the appropriate Career Level Profile.

All teachers are required to carry out the duties of a class teacher as set out in the current School Teachers' pay and conditions

TEACHING AND LEARNING

(See Teachers' Standards 2012.for detailed breakdown of expectations)

- Meet expectations of teaching at appropriate career level profile.
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Plan and teach well-structured lessons
- Adapt teaching to respond to the needs of all pupils
- Make accurate and effective use of assessment
- Employ teaching and learning strategies which promote independent learning, provide opportunities for first-hand experience and use a cross curricular approach to the curriculum.

DEVELOPMENT AND WELLBEING OF WHOLE CHILD

- Manage behaviour effectively to ensure a good and safe learning environment (see standards)
- Be responsible for promoting and safeguarding the welfare of all children, including raising concerns with the Designated Person.
- Ensure the care and well-being of all children in an environment where each child is valued

- Monitor and record pastoral aspects of development including informing parents of issues concerning well-being.

PROFESSIONAL RESPONSIBILITIES

- Make a positive contribution to the wider life and ethos of the school
- Responsibility for a curriculum area
- Be committed to supporting extra-curricular activities
- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support.
- Deploy support staff effectively
- Be responsible for the content and organisation of cover sessions
- Communicate effectively with parents with regard to pupils' achievement and wellbeing
- Liaise with all stakeholders as necessary and participate in meetings as arranged
- Work collaboratively within teams and partnerships, contributing effectively to the development of the school.

PROFESSIONAL DEVELOPMENT

- Participate fully with arrangements made in accordance with the revised Performance Management Regulations 2012.
- Regularly review the effectiveness of your teaching and assessment procedures and their impact on pupils' progress, attainment and wellbeing, refining your approaches as necessary.
- Take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- Participate fully in training and development opportunities identified and offered by the school, keeping abreast of current thinking and sharing with other staff all significant developments

PARTICULAR DUTIES

- Undertake any other reasonable and relevant duties requested by the Head Teacher in accordance with the changing needs of the school.

KEY ORGANISATIONAL RESPONSIBILITIES

- Enactment of Health and Safety requirements and initiatives as directed and as outlined in school policies
- Full compliance with Safeguarding procedures
- Full compliance with Data Protection legislation and confidentiality procedures
- Operate at all times in compliance with the School's Equal Opportunities Policies

CURRICULUM RESPONSIBILITIES:

- Carry out the practical duties necessary for the effective running of the area, including ensuring adequate resources, liaising with staff, parents and external bodies as required.
- Monitor and evaluate the effectiveness of provision throughout the school
- Maintain a clear action plan for development, including identifying costs for resources and development.
- Lead initiatives to develop and improve the area, contributing to the School Development Plan where appropriate
- Organise CPD for your area as appropriate
- Keep the head teacher and governors abreast with your curriculum area.

NOTE

The School Teachers' Pay and Conditions Document and the Teachers' Standards give details of the role and professional responsibilities of the teacher. This overview should be read in conjunction with these documents. The job description is subject to annual review, however it may be amended at any time in consultation with the post holder.

Edlesborough Primary School

All candidates must be able to meet the professional standards for teachers Person Specification – Class teacher

	Essential
Qualifications	<ul style="list-style-type: none"> • Educated to degree level • Qualified teacher status • Evidence of commitment to own Professional Development
Professional knowledge, understanding, skills and attributes	<p>Have a thorough understanding of:</p> <ul style="list-style-type: none"> • statutory National Curriculum requirements at the appropriate key stage • statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Safeguarding • the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies) • demonstrate a sound knowledge of effective teaching and learning strategies, effective planning and record keeping procedures • knowledge of monitoring, assessment, recording and reporting of pupils' progress • be able to create a stimulating, interesting and effective learning environment, which promotes high standards of behaviour and work • be aware of the needs of children from diverse ethnic and cultural backgrounds, including those of whom English is an additional language and know how to meet those needs • be able to work with colleagues and eagerness to further develop • be able to communicate clearly and effectively, both orally and in writing; • show commitment, enthusiasm and energy for raising pupils' achievement
Personal qualities	<p>To be:</p> <ul style="list-style-type: none"> • approachable and committed • self-motivated and able to motivate others • well-organised and act calmly under pressure • flexible, embracing change and able to make quick responses

	<ul style="list-style-type: none"> • discrete, confidential and highly professional in all aspects of the job • able to demonstrate good health and a good attendance record
	Desirable
Professional knowledge, understanding, skills and attributes	<ul style="list-style-type: none"> • Previous experience of subject leadership