

Job Title: Senior Technician

Grade: GR3

Method of Assessment (M.O.A.)

AF = Application Form; I = Interview; T = Test or Exercise; P = Presentation

CRITERIA	ESSENTIAL	DESIRABLE	M.O.A.
<p><u>EXPERIENCE</u> (Relevant work and other experience)</p>		<ul style="list-style-type: none"> • Installation, configuration and maintenance of PC and Server hardware, VoIP, CCTV and Access Control systems. • Working knowledge of Operating Systems including Windows 11 and Server 2022 including Server Core • Working knowledge of the following application packages: Microsoft Office, Sims, Adobe Creative Cloud. • Installation and configuration of Internet related products such as Chrome • Ability to perform basic troubleshooting and repair of printing devices. • Experience of working with cloud-based systems such as Office 365, Intune and Entra ID • Experience of working in a helpdesk environment. • Knowledge of setting up and administering networks in a Windows 2022 Server environment. • Knowledge and understanding of network infrastructure including CAT 6 cabling, switches, wireless and firewall systems. 	<p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p> <p>AF/I</p>

CRITERIA	ESSENTIAL	DESIRABLE	M.O.A.
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SKILLS AND ABILITIES E.g. Written communication skills	Able to work closely and effectively with the IT Operations Manager. Able to provide advice and guidance to the School on IT matters/issues. Able to work as part of a team. Able to prioritise and manage own workload. Good verbal and written communication. Able to document standards/procedures. Able to record problems and progress checking.		AF/I AF/I AF/I AF/I AF/I AF/I
TRAINING	Provide training to users. Commitment to undergo training/professional development linked to business requirements.		AF/I AF/I
EDUCATION / QUALIFICATIONS NB Full regard will be made to overseas qualifications	Good standard of education particularly in Mathematics and English. Have received technical training within relevant IT fields.		AF/I AF/I
OTHER	Eligibility to work in the UK. Flexible to some occasional variation in working hours. To have regard for school policies and procedures inc health and safety. Undertake equipment lifting / moving.		AF/I AF/I AF/I AF/I

CONTRA-INDICATIONS	Unsatisfactory Clearance of a CRB check	AF/I/DBS
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ALL STAFF ARE EXPECTED TO BE COMMITTED TO THE SCHOOL'S EQUAL OPPORTUNITIES POLICY AND ADHERE TO THE SAFEGUARDING OF CHILDREN PROCEDURES