



Alder Grove CofE Primary School
After School Club Deputy Supervisor
PERSON SPECIFICATION

	Ess	Des	MOA
KNOWLEDGE / QUALIFICATIONS			
NVQ level 3		*	A/C
Good standard of general education	*		A/C
Paediatric First Aid Training (or willingness to qualify)		*	A/C
Safeguarding training	*		A/C
Health and Safety		*	
EXPERIENCE			
Some experience of working/dealing with children	*		A/I
Experience of working and leading in a team environment	*		A/I/R
SKILLS			
Confidentiality and sensitivity	*		A/I/R
Excellent communication and interpersonal skills	*		A/I/R
Ability to lead and guide other staff members in team	*		A/I/R
Deputise for the After School Club supervisor in their absence	*		A/I/R

Able to work independently but also as part of a team	*		A/R
BEHAVIOUR AND OTHER CHARACTERISTICS			
Flexibility and use of initiative	*		A/I/R
A caring and positive attitude	*		A/I/R
A sense of responsibility	*		A/I/R
Energy and enthusiasm	*		A/I/R
Ability to stay calm under pressure	*		A/I/R
Positive behaviour management	*		A/I/R
A good listener and sensitive to pupils' needs	*		A/I/R
Good sense of humour	*		A/I/R

Key: MOA=Method of Application, A=Application, I=Interview and assessment,
R=Reference, C=Certificate