

English KS3 Lead – Main Responsibilities

Action
Setting decisions for Year 7, 8 and 9
Investigate and respond to staff/parental setting queries.
Supporting staff with behaviour interventions This may include: dropping into lessons to support, speaking to students about behaviour, monitoring class-charts data, placing students on subject report and communicating with parents, implementing potential set changes.
Monitor academic data for all KS3 groups. Including: data analysis using SISRA, analysis of AR data, identifying trends and areas for improvement, identifying underperforming students/classes, raising profile of underachieving students/groups of students.
KS3 Curriculum Design Including: ensuring that SOWs/resources align with our curriculum intent, thinking of creative ways to improve the curriculum/resources
Oversee implementation of the KS3 curriculum across the department. This will likely include: end-of-term emails to communicate, lesson observations, learning walks, 'book looks', marking moderation, presenting in department meetings