Person Specification - Cleaner

Requirements	Essential	Desirable	Proposed selection method*
Experience			
• Previous experience in a cleaning environment		*	A / I
• Health and Safety experience including COSHH and Manual Handling		*	A / I
Skills and Knowledge			
• Understanding the use of cleaning agents		*	I
• The ability to implement and adhere to standards and procedures	*		A / I
• Able to carry out the cleaning duties as described	*		I
• Able to manage time effectively to complete tasks	*		I
• Able to work with minimal supervision	*		I
• Good interpersonal skills	*		A / I
Personal Qualities			
• Punctual and reliable	*		R
• Flexible in order to complete tasks as directed by Cleaning Supervisor	*		I / R
• Take pride in delivering work to a high standard	*		I / R
• Smart appearance and professional manner	*		I / R
• Resilience, with the ability to work under pressure	*		I / R
• Demonstrate a high level of discretion and confidentiality	*		I / R
• Willing and able to uphold the values and ethos of the Trust	*		I
Equal Opportunities			
• A commitment to uphold and promote equality of opportunity	*		A / I
• Demonstrate an understanding of Safeguarding issues relevant to the post	*		A / I
Working Practices			
• Be willing to undertake further training and development to enhance service delivery and self-development	*		A / I
• Willingness to share information and expertise with other staff	*		A / I

A - Application I – Interview R - References