



Job Title: Behaviour Support Mentor
Location: Merrydale Junior Primary School
Grade: 7
Responsible To: Headteacher

**Key Relationships/
Liaison with:** SENDco, Family Link Worker, Behaviour and Inclusion Team.

Job Purpose: A STA will work under the direction and supervision of the senior leader team.

Support the School by:

- To undertake midday supervision duties.
- To provide toileting support to pupils as necessary.
- To lead an extra-curricular activity under the direction of the school but with limited direct supervision.
- To escort and supervise pupils on educational visits and out of school activities, ensuring their health, safety and well-being.
- To contribute to assessing and developing plans to meet the personal support needs of children and young people with additional requirements and assist in the implementation and evaluation of the plans.
- To monitor behaviour and attendance trends, to identify any patterns of absence and lateness and work with colleagues and parents to seek ways of helping the pupil to attend school more regularly.

Knowledge and Skills

- Ability to work with children in a learning environment.
- Good interpersonal skills.
- Ability to work as part of a team.
- Empathy with children.
- Willingness to attend courses to update knowledge.
- A high standard of literacy and numeracy.
- Knowledge of Child Protection and appropriate Health and Safety Regulations.

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	Essential	Desirable	How assessed
<u>Qualifications</u>			
Minimum of 3 years of working with children of a relevant age	✓		
Have a level of numeracy and literacy skills equivalent to NVQ Level 2 in English and Mathematics	✓		
Meet higher level teaching assistant standards	✓		
<u>Experience</u>			
Experience of working as a Teaching Assistant (or equivalent) supporting pupils in a classroom environment, including those with special educational needs	✓		
Experience of using Information Technology to support pupils in the classroom	✓		
Experience of working with children in groups and leading intervention groups	✓		
Experience of working with very large groups/class groups of children.		✓	
<u>Knowledge</u>			
Understanding of the importance of confidentiality and an appreciation of the implications of the Data Protection Act	✓		
Understanding of the importance of child protection and safeguarding children practices	✓		
Understanding of the context in which schools are operating	✓		
An understanding of Health & Safety issues relevant to post		✓	
<u>Skills</u>			
Ability to organise learning activities with groups of children appropriate to their needs	✓		
Ability to take a lead role in co-ordinating reviews of pupils' progress, including liaising with other agencies as appropriate	✓		

Ability to produce accurate and up-to-date records and reports as required	✓		
Ability to undertake observations and assessments of pupils including those with special educational needs	✓		
Ability to differentiate learning resources to meet the complex needs of the pupils	✓		
Able to keep calm in difficult situations.	✓		
Able to operate effectively as a member of a team and with minimum supervision.	✓		
Ability to lead, co-ordinate, and evaluate the work of the Teaching Assistants within the school		✓	
Ability to develop and deliver quality induction training for the team		✓	
Ability to facilitate and lead team meetings		✓	
Ability to act as a mentor to support Teaching Assistants who are undergoing qualification training		✓	
<u>Attributes</u>			
Willingness to participate in further training and developmental opportunities offered by the school and county, to further knowledge	✓		
Willingness to attend INSET days and some after school meetings	✓		
Willingness to maintain confidentiality on all school matters	✓		
<u>Factors not already covered</u>			

App = Application Form

Test = Test

Int = Interview

Pre = Presentation

Med = Medical Questionnaire

Doc = Documentary Evidence (E.g., Certificates)