

JOB TITLE	SEND Class Teacher
GRADE	MPS
REPORTS TO	Headteacher and Governing body
DATE	June 2026

Professional Responsibilities

The post holder will fulfil their duties in accordance with the most recent School Teachers' Pay and Conditions Document (STPCD) and will meet the Teachers' Standards.

Job Purpose

- To work in partnership with the Headteacher, SENDCo and senior leaders to promote and live out the Christian ethos and values of the school.
- To have responsibility for the learning, progress, wellbeing and safety of pupils with Special Educational Needs and Disabilities (SEND), within an assigned class or specialist provision.
- To ensure that pupils with SEND receive a high-quality, inclusive education tailored to their individual needs.
- To contribute positively to the aims, values and wider life of the school, championing inclusive practice.

Key Responsibilities

- Plan and deliver high-quality, adapted lessons that meet the diverse needs of pupils with SEND, ensuring appropriate challenge, accessibility and inclusion.
- Use a range of differentiation strategies, scaffolding and adaptive teaching approaches to enable all pupils to access the curriculum.
- Develop and implement Individual Education Plans (IEPs), provision maps and support strategies in line with EHCP outcomes where appropriate.
- Promote engagement, independence and resilience in learners with additional needs.

Assessment and Progress

- Use ongoing formative and summative assessment to monitor the progress of pupils with SEND.
- Track and evaluate the impact of targeted interventions and adapt provision accordingly.
- Maintain accurate records in line with statutory requirements for pupils with SEND.

Inclusion and Wellbeing

- Create a safe, nurturing and structured learning environment that supports the social, emotional and mental health needs of pupils.
- Promote pupils' personal development, including social, emotional, spiritual and cultural growth.

- Support positive behaviour through the use of consistent, supportive and restorative approaches, tailored to individual needs.

Collaboration and Communication

- Work closely with the SENDCo, teaching assistants and other staff to plan and deliver effective provision.
- Provide guidance and support to support staff in delivering interventions and adapting learning activities.
- Communicate effectively with parents and carers, providing clear updates on progress, targets and wellbeing.
- Liaise with external professionals (e.g. Educational Psychologists, Speech and Language Therapists, Occupational Therapists) and contribute to reviews, including Annual Reviews of EHCPs.

Wider School Contribution

- Participate fully in staff meetings, CPD and whole-school development, with a commitment to developing inclusive practice.
- Contribute to the development and implementation of SEND policy, curriculum adaptation and pastoral support.
- Support the Headteacher in promoting the school's ethos, values and inclusive culture.
- Undertake supervision duties as directed by SLT.

Safeguarding and Equality

- Promote the welfare of children and adhere to safeguarding, child protection and health and safety policies.
- Work with the Designated Safeguarding Lead to share concerns appropriately.
- Promote equality, inclusion and dignity for all members of the school community.

The employee is expected to undertake any other duties which from time to time may be required and be relevant and commensurate with the post, as deemed necessary by the Headteacher.

The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment and work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies.

The employee is expected to show a commitment to promoting the ethos and values of the school, as well as the wider trust.

This job description may be amended at any time following discussion between the head teacher and member of staff and will be reviewed annually.

Person specification: SEND Class Teacher

The person specification details the necessary skills, qualifications, experience or other attributes needed to carry out the job. Applications will be measured against the criteria published below. Selection panels will be looking for clear evidence and examples in an application, or cover letter (where applicable), which back-up any assertions made in relation to each criterion.

Essential
<ul style="list-style-type: none">• Qualified Teacher Status (QTS) and a relevant degree or equivalent• Successful experience as a primary class teacher• Ability to plan and deliver high-quality, inclusive teaching in line with the National Curriculum• Experience of meeting the needs of all pupils, including those with SEND• Secure understanding of effective teaching, assessment and pupil progress• High standards of classroom practice, behaviour management and organisation• Ability to work collaboratively and contribute to curriculum development• Strong communication skills with pupils, parents and colleagues• Commitment to the ethos and values of the school and wider Trust• Reflective, professional practitioner committed to continuous improvement• Commitment to equality, inclusion, safeguarding and promoting the welfare of children• Enthusiastic and willing to contribute to the wider life of the school
Desirable
<ul style="list-style-type: none">• Awareness of current curriculum developments• Ability to lead or contribute to staff CPD

Print name (Employee)

Signed (Employee):

Dated:

Signed (Headteacher):

Dated: