



# Woodrush High School

An Academy for Students Aged 11-18

## Associate staff DT Technician – Food Tech



Excellence Through Endeavour

Proudly part of the Black Pear Trust



# Welcome to Woodrush High School

Woodrush High School is a thriving, over-subscribed 11-18 academy and teacher training provider that has forged strong educational and community partnership. Woodrush has established a reputation as a vibrant community for learning, enrichment and teaching.

Woodrush is a caring, supportive and positive place for all; committed to forging strong proactive links within the community which contributes to the success of the school and the sense of belonging that students, families and staff feel.

We are committed to ensuring that all our students receive their entitlement to an excellent education. Every individual student at Woodrush is supported through our comprehensive pastoral support. We are proud of our students' excellent behaviour and we support all our students to grow into polite, kind and considerate individuals through a purposeful ethos framed through tutoring, assemblies, our personal and social development and character education programmes.

By joining Woodrush, and as part of Black Pear Trust, you will be joining a committed, supporting and well-qualified team of staff who are dedicated to delivering a challenging and vibrant curriculum that is ambitious, engaging, and exciting for our learners.

We are proactive in commitment to community and educational partnerships and have strong and strengthening partnerships with our local primary schools, businesses, the parish council, community groups, universities, educational hubs.

Woodrush are as proud of our staff's endeavours as we are the academic and extra-curricular achievements of our students. All students and staff alike are nurtured to do their very best and encouraged to be proud of their successes and in doing so fulfil their full potential.

All leaders, managers, and governors are relentless in their pursuit of excellence in all aspects of teaching, provision and care and support colleagues to deliver this standard every day.

By choosing Woodrush as a place to work, you are choosing a school that will work hard to support you to grow professionally in your specific role and wider contribution to the ethos of Woodrush, our local context and the Trust at large.

If you have not had the opportunity to, I encourage you to visit our wonderful school and meet our brilliant students and staff.

I wish you the very best of luck if you are applying for a role or soon to join Team Woodrush.



Mr Jay Barber, Headteacher, NPQH

*Inspiring, achieving, and celebrating excellence through endeavour*

## About Black Pear Trust

Rooted in the heart of Worcestershire, we are a dynamic and forward-thinking multi-academy trust where collaboration and innovation thrive. Since our establishment in 2014, we have been on a mission to transform education by fostering inclusive, high-quality learning environments where every child can excel.

Guided by our inspiring vision, "In unity; we broaden horizons, raise aspirations and impact generations," we work alongside a vibrant community of schools, educators, parents, and partners to create exciting opportunities for students. From nurturing curiosity to driving ambition, we ensure that every learner is empowered to reach their full potential.

With our growing family of schools, we cater for children aged 2 - 18, each sharing a passion for excellence. We are shaping a brighter future for generations to come—right here in Worcestershire. Together, we're not just educating; we're inspiring!

## Trust Vision & Values

As a Trust we have 4 core values:

Pride  
Excellence  
Achievement  
Respect



Which for our children translate to:

Proud to be me  
Enjoy Learning  
Achieve Success  
Respect for the World

Our mission is to grow excellent learning communities together.  
In order to achieve it we are guided by our overarching Trust vision:  
*In unity; we broaden horizons, raise aspirations and impact generations.*

## By working at Woodrush, all staff can benefit from:

- Local Government Pension Scheme
- Staff Community Forums for wellbeing and diversity
- Adult Mental Health First Aiders
- Training Consortium opportunities for professional qualifications
- Employee Assistance Programme (EAP)
- DfE Disabilities Confident Employee
- Free Parking Available
- Access to Nationally Recognised Discounts (Blue Light Card \*£5 payable per 24 months)
- Onsite canteen, commercial café and gym
- Supplemented gym membership

## Job Description

**Job Title:** Technician - Specialist DT in food tech (also able to cover lessons in Teacher's absence)

**Grade:** SCP 5 - 6 - (£25,583 - £25,988) FTE (will be pro-rate for term time only hours, plus pro-rate based on hours of work)

**Responsible to:** Head of Faculty

**Hours:** 21-29 hours per week (0.6 – 0.8, term time only)



## Purpose of the Role

Under the direction of the Head of Faculty, you will provide technical support services to the Design and Technology Faculty, including the preparation of materials, setting up of equipment and ingredients for class practical sessions and maintaining equipment for use in order to meet the practical needs of the DT curriculum

## Duties and Responsibilities

The list is given as a guideline only and is not exhaustive. Other tasks and activities relevant to the main headings should also be considered acceptable. A degree of flexibility is therefore considered essential.

## Technical

- Organise the prepare materials and equipment for use in lessons
- Carry out routine checks of machinery and equipment both daily and weekly and report any issues to Head of Department.
- Carry out routine maintenance of machinery and hand tools
- Carry out basic repairs to machinery, extraction (LEV) and hand tools, sharpeners etc
- Work as support to teachers in lessons as appropriate
- Design and build equipment and teaching aids to support lessons
- To provide technical advice to teachers and students relating to the operation of machinery and use of hand tools.
- Assist with practical demonstrations
- Tidy up and clear away after practical lessons to ensure Safety of the classroom
- Organise the use of display space within the department and throughout the Department as instructed by the Head of Faculty.
- Maintain tidy and organised work spaces and storage areas
- To assist with Technician cover across other departments (namely Food and Science), working as part of a team of Technicians.

**Administration**

- Organise departmental stock levels, liaising with all DT Teaching and Food Technician and support the Head of Faculty to administer the ordering, issue and distribution of stock.
- Carry out routine administrative tasks for Head of Faculty eg. photocopying, filing, collecting post, running errands, typing
- Operate relevant equipment/ICT packages (e.g. MS Office, internet, E-mail, equipment)
- Prepare classrooms displays as directed by Head of faculty.
- Assist with writing and preparing Risk Assessments for the department as directed by Head of Faculty.
- To attend Faculty meeting

**Supporting Students**

Support Specific SEN Students with a recognised high need with the department to enable them to access the curriculum fully.

*We reserve the right to amend this job description, following fair consultation*

## **Application Process**

Please thoroughly read this information pack including the job description. If you think you would be a great fit for Black Pear Trust, complete your application via MyNewTerm.

We shortlist our applicants using a standard matrix for clarity and equity. The top candidates will be invited to interview. Please monitor your emails as all communication will be via MyNewTerm.

Successful candidates will receive a conditional offer of employment pending receipt of positive references, successful Right to Work checks and return of an acceptable DBS check and Child Barred List Check.

Once all pre-employment checks have been completed and are compliant with our Safeguarding Policy, you will then receive an Employment Contract via email for signature.

At Black Pear Trust, we place paramount importance on safeguarding the children in our care. For further information on our safeguarding policy including Right to Work and DBS/Barred list checks, please contact [HR@blackpeartrust.org](mailto:HR@blackpeartrust.org).

The closing date for this post is Monday 15<sup>th</sup> December.

Interviews will take place on Wednesday 17<sup>th</sup> and 18<sup>th</sup> December.

Applicants are welcome to reach out to Woodrush High School Headteacher, Jay Barber for any further information on the position or for a visit to the school.