Kingston Educational Trust

The Kingston Academy

Candidate Information Pack

Assistant Headteacher - Head of Sixth Form
September 2026 start - Permanent Role

L12 - L19 (Leadership Scale £72,729 - £85,617)

Closing date for applications - 10am 23 March 2026
Interviews - 26 March 2026

Ofsted Outstanding Provider

Our Story

Thank you for your interest in this important role. As we mark our tenth anniversary since opening in September 2015, we invite you to apply for a position at one of the nation's top-performing state schools!

TKA, as we are fondly referred to, was opened back in September 2015 as part of a unique partnership between Kingston University, Kingston College and The Royal Borough of Kingston Upon Thames - they still form our Trust Membership today.

We have accomplished a great deal in the relatively short time we have been open. We have a track record of achieving stellar GCSE and A-Level results, firmly securing us as one of the top-performing non-selective schools in the country. We have quickly also become the school of choice for young people with special educational needs.

In January 2022, we welcomed Fern Hill Primary School into our founding Trust - Kingston Educational Trust. Our distinctive Trust composition means that we are uniquely placed to develop, grow and support all of our staff.

This is an exciting time to develop your career with us as we continue on our journey of excellence. For further details about the role you are applying for, please see the information included in our specific Job Packs, including details of how to visit us in person. We'd love to meet you.

Mrs Sophie Cavanagh
Headteacher, TKA
Executive Director, KET

Assistant Headteacher - Head of Sixth Form

Due to the promotion of the existing post-holder to Deputy Headteacher, we are seeking a Head of Sixth Form who will assume wider responsibilities as an Assistant Headteacher and as part of our Senior Leadership Team.

The Head of Sixth Form will play a pivotal role in shaping and leading the school's Post-16 provision, ensuring that all students are supported to achieve academic success while developing the skills, character and independence needed for their next steps. As a member of the Senior Leadership Team, the postholder will contribute strategically to whole-school leadership while providing clear direction, vision and oversight of the Sixth Form.

The successful candidate will be responsible for the strategic development and day-to-day leadership of the Sixth Form, ensuring a high-quality academic and pastoral experience for all students. This includes oversight of Post-16 curriculum provision, monitoring academic progress, promoting high expectations, and fostering a culture of ambition and personal responsibility among students.

A key aspect of the role will involve supporting student pathways beyond Sixth Form. The Head of Sixth Form will oversee careers education, information, advice and guidance (CEIAG) for Post-16 students, ensuring that all learners receive high-quality support in preparing for university, apprenticeships, employment and other progression routes. This will include working closely with staff, external partners and families to ensure that students make informed and aspirational choices.

"TKA is ranked top 9th state school nationally"

The Daily Telegraph

"TKA is one of the top 50 happiest schools in the UK"

The Times

Role Information

The role also involves leading on the personal development of Sixth Form students, including enrichment opportunities, leadership programmes, and the promotion of wider experiences that support students' personal growth and readiness for adult life.

As a member of the Senior Leadership Team, the Head of Sixth Form will contribute to the strategic direction of the school and may hold additional whole-school responsibilities aligned with the school's priorities. The successful candidate will work collaboratively with colleagues across the school to ensure alignment between Key Stage 4 and Post-16 provision, strengthen student transitions, and support the continued development of the school's educational vision.

This is an exciting opportunity for an ambitious and committed leader to shape a thriving Sixth Form community while playing a significant role in the wider leadership of the school. The successful candidate will bring substantial leadership experience at Post-16 level, within a Senior Leadership Team, or both.

A full Job Description for the role is available here

Role Information

Application Process

Applicants should complete an application using the link on the right of this page. Shortlisted applicants will be invited for an assessment day which will comprise of a lesson observation, pupils panel and interview. We reserve the right to close the application portal prior to the close date included on the advert. Visits can be arranged by contacting Emily Kyprianou, Assistant to our Executive Director via email (ekyprianou@kingstoneducationaltrust.org).

Interview Procedure

Our selection procedure will aim to identify with rigour whether the candidate fulfils the requirements of the post and will include the consideration of the candidate's suitability to work with children and young people. The process will include:

- Designated activities with the SLT
- Lesson Observation
- Student and Staff Panels
- Presentation and interview with Head Teacher, Senior Staff and Trustees

To find out more about our school, including further information about what it's like to work with us, please visit our linked **Recruitment Brochure**.

To make a direct application, please visit our vacancy page (hover over image) on mynewterm:

mynewterm

How to Apply

Safeguarding and Safer Recruitment Statement

The Kingston Academy is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment and undergo appropriate checks, including enhanced DBS checks (with a barred list check for regulated activity), checks with past employers and eligibility to work in the UK. Identity and qualification documents will be checked prior to any offer being made.

Equalities Statement

At The Kingston Academy, we believe that diversity enriches our school community and enhances the educational experience for all. We are committed to creating an inclusive environment that respects and celebrates the unique backgrounds, perspectives, and talents of our staff and students. We welcome applicants from all walks of life and are dedicated to providing equal opportunities for everyone. Join us in fostering a culture of diversity and inclusion where every individual is valued and empowered to thrive.