



CLOWNS NURSERY
MANOR HOUSE PRE SCHOOL



Job Application Pack

Early Years Class Teacher (Rising 3s)

Permanent Position, Term-Time Only

Closing Date for Applications: 4pm on Monday, 20th April 2026



ABOUT US

Clowns Nursery Manor House Pre-School is an exceptional, independent childcare provider for children aged 6 months to 4 years and 11 months. Located just a stone's throw from Hampstead Heath and Golders Hill Park, our purpose-built nursery features eight bright, spacious classrooms and three well-equipped gardens.

At Clowns, we focus on the learning journey, helping children develop the skills, attitudes, and mindset to overcome challenges and become confident, curious, and resilient lifelong learners. Our aim is to give every child the tools to thrive emotionally, socially, and academically.

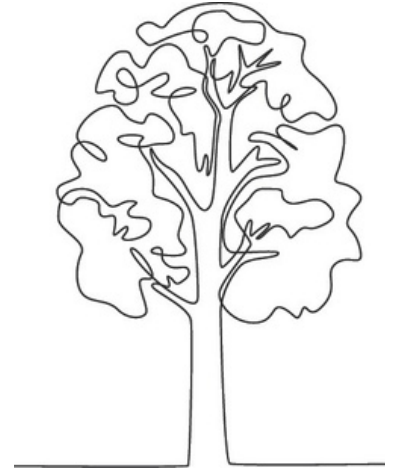
We are an inclusive, welcoming community where every child, family, and staff member is valued and treated with respect. Passionate educators are at the heart of our nursery, and we encourage staff to share their individual interests and talents to enrich children's learning experiences.

We are proud of our outstanding 4+ results, with many of our children going on to secure places at highly regarded local independent schools – a testament to the care, expertise, and dedication of our team.

Clowns Nursery is relentlessly committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

ABOUT THE ROLE

Are you passionate about providing engaging, creative, and ambitious learning opportunities for children in a warm and nurturing environment? Would you like to pursue your career in a dynamic, inspiring, and inclusive setting that truly values both staff and child wellbeing, and continuous professional development? If so, this might be the role for you. We are offering qualified applicants an exciting opportunity to join our long-standing, dynamic and experienced team as an **Early Years Class Teacher in our rising 3 year old class.**



ROLE OVERVIEW

Application deadline: 4pm on Monday, 20th April 2026

Employment Commences: 1st September 2026

Role Type: Monday to Friday, 8:00am – 4:00pm

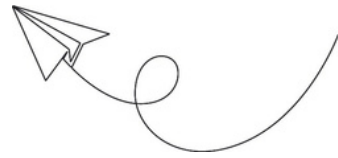
Salary: £32,000-£45,000, subject to skills and experience

Contract: Permanent, Term-time only

We reserve the right to interview, appoint, and close the advert early depending on the volume of applications we receive.



RESPONSIBILITIES



Responsibilities include (but are not limited to):

- Commitment to the safeguarding of children
- Taking responsibility for the welfare and safety of all the children in our Nursery
- Leading and managing an effective classroom staff team; taking an active role in supervising paperwork and supporting the team to develop their professional skills and understanding of Birth to Five Matters
- Implementing a structured environment to ensure that each child develops at an age-appropriate pace through differentiated planning and teaching. This should incorporate effective use of our outdoor learning spaces and ensure the high quality of learning is sustained.
- Planning, organising and resourcing a classroom environment which facilitates children's autonomous, independent learning and enables children to maximise their full potential
- Monitoring children's progress, keeping meaningful records, evaluating performance through formative assessments and maintaining each child's Learning Journal to the expected outstanding level
- Writing effective observations and reports on children's development and progress
- Liaising with teachers in parallel classes to ensure consistency and outstanding practices across the curriculum
- Establishing and maintaining positive, courteous relationships with parents, outside agencies and colleagues
- Working collaboratively with other members of the staff team to maintain high standards of achievement, including with full-time extra-curricular staff (P.E., Drama, Music)
- Being an active role model in promoting positive behaviour in the children
- Complying with the Nursery's policies and procedures at all times
- Maintaining high professional standards of attendance, punctuality, appearance, and conduct

Please note that you will be required to complete planning, report writing, parent meetings and displays of the children's work once the teaching day has ended. You will also be required to attend INSET days and termly parents' evenings.



THE CANDIDATE

About You

We are looking for someone who:

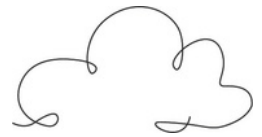
- Is articulate with a good command of English
- Has a high degree of accuracy and attention to detail
- Shares our vision and ethos, and has a growth mindset
- Is committed to developing a love of learning
- Enjoys working in a fast-paced nursery environment
- Has a flexible, collaborative, and reflective working style
- Values continuous professional development
- Is a team-player with a positive, “can-do” attitude
- Is reliable and flexible
- Takes initiative and thinks outside the box.



Essential Requirements for the Role

Candidates must:

- Have a relevant degree (e.g. QTS in Primary Education), Early Years Teacher Status or a full and relevant Level 5 Qualification (or above)
- Have experience working within Early Years
- Have a sound knowledge and understanding of, and be able to comply with, the Early Years Foundation Stage Statutory Framework (EYFS)
- Have an awareness and growing understanding of Ofsted requirements, particularly Safeguarding and Health and Safety
- Have a registered DBS certificate on the update service or have adequate documents to make an application
- Have observation, planning and assessment skills that ensure the high quality of learning is sustained
- Be enthusiastic and confident in their ability to engage children and extend their learning through play, enabling their emotional, social and educational development
- Be committed to equality and diversity



What We Offer

- Enrolment in the Royal London Workplace Pension Scheme
- A friendly and highly supportive Head and staff team
- A well-resourced nursery environment, with high staff:child ratios
- Monthly training opportunities in addition to 6 full days of bespoke training directly linking to our vision, ethos and nursery initiatives
- Curriculum guidance from the Senior Leadership Team
- Staff Wellbeing Workshops with our qualified Cognitive Development and Wellbeing Lead



CONDITIONS OF EMPLOYMENT

Clowns Nursery is relentlessly committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

All staff members are required to support and promote the nursery's vision and ethos and policies and procedures.

All staff members must uphold the nursery's policies in respect of child protection and safeguarding, at all times.

All staff members will be expected to comply with any reasonable request from their line manager or the SLT to undertake work of a similar level that is not specified in this job description.

All staff members are required to participate in the nursery's supervision and appraisal cycle.

This job description should be seen as enabling rather than restrictive and will be subject to regular review. For the avoidance of doubt, the duties and responsibilities contained within this job description may change from time to time according to the requirements of the role and it is not intended to have contractual effect.

Candidates must have:

- Right to Work status in the UK. This role does not offer sponsorship.
- A registered enhanced DBS certificate on the update service or have adequate documents to make an application.
- Have proof of their accredited qualification.





HOW TO APPLY

Candidates will need to submit a fully completed application form. We do not accept CV's as a form of application.

Please complete the application form which can be found [online here](#).

Applicants must be willing to complete an application for an Enhanced DBS certificate and provide us with two reference contacts. We will seek references for shortlisted candidates after interview. The closing date for all applications is midnight on **Monday 20th April 2026**.

We welcome candidates to contact the Operations Manager and arrange to visit the nursery and meet the Head and Deputy Head prior to the deadline date for applications

Shortlisted candidates would be invited for a first-round interview via Microsoft Teams. Interview dates will be arranged directly with candidates who are successful in the initial rounds.

During the in-person interview, applicants will be asked to complete written and practical tasks, including observations, planning and teaching a lesson, details of which will be sent out in the interview confirmation email.