



Class Teacher General Responsibility

Job purpose including main duties and responsibilities

In addition to the General Professional duties set out in the School Teachers' Pay and Conditions Document the following duties are attached to the post of Class

Teacher. Main objectives of the post:

Ethos

- Strong commitment to supporting the values aims and ethos of a multicultural school
- Promote and uphold the school's mission statement and core values
- Encourage, engage and inspire our children to become independent lifelong learners

Relationships

- Accountable to The Head Teacher and the Governing Body of the school
- Liaise with the teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers and other Professionals
- Take responsibility for a class of children determined on an annual basis by the Head Teacher and in accordance with the duties listed below
- To carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document. The postholder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England.
- Teach a class of pupils and ensure that planning, preparation, assessment and reporting meet their diverse learning and social needs;
- Maintain and model the school's ethos and values both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;

Teaching and Learning

- Implement agreed school policies and guidelines;
- Support initiatives decided by the Headteacher and staff
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- Set clear, ambitious targets based on prior attainment;

- Create a stimulating and inclusive classroom environment where all pupils can access resources independently
- Keep appropriate and efficient records, integrating formative and summative assessment into planning;
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress
- Report to parents on the development, progress and attainment of pupils;
- Promote the school's code of conduct amongst pupils, in accordance with the school's behaviour policy;
- Make effective use of computing to enhance learning and teaching
- Communicate and co-operate with specialists from outside agencies
- Lead, organise and direct support staff within the classroom

Continuing Professional Development

- Participate in the performance management system for the appraisal of their own performance, or that of other teachers
- Participate in meetings related to the school's management, curriculum and organisation

Person Specification

Qualifications & Education	E/D
Qualified Teacher Status	E
Evidence of continued professional development	E
Will have had some experience of teaching in a multicultural inner city environment through training placement and/or recent teaching experience	D
Experience, Knowledge and Skills	E/D
Teaching a wide ability range, including high achievers and pupils with SEND	E
Teaching across the primary phase	D
Knowledge of statutory National Curriculum requirements for Key Stage 2	E
Highly effective lesson planning, assessing, record keeping and reporting, including for pupils with SEND	E
Knowledge of the statutory requirements of legislation concerning SEND, Equal Opportunities, Health and Safety, Inclusion and Child Protection	E
Uses pupil targets and analyse data to promote pupil progress	E
Create an attractive, highly stimulating learning environment, taking into account the needs of all children	E
Successful leadership of a curriculum subject or area of learning	D
The ability to work as a cohesive team member offering support to colleagues, effectively planning for and deploying support staff, and leading by example	E
The ability to establish and maintain good relationships with pupils, staff, parents and governors	E
Clear written and spoken English to communicate effectively with a range of audiences	E
Personal Attributes	E/D
Resilient, flexible and open to change	E
Able to organise and manage time effectively	E
A commitment to safeguarding and promoting the wellbeing and safety of children, including a commitment to equality and inclusion	E
Ability to contribute and work as part of a team	E
Open to training to improve professional practice	E
To practice equal opportunities in all aspects of the role and around the work place in line with policy	E
Special Requirements	E/D
Be able and willing to work outside normal hours, if required, in order to meet the demands of the role	E
Suitability to work with children	E

KEY

E/D Essential or Desirable