



CANDIDATE BRIEF

HEAD OF HOME ECONOMICS



LETTER FROM THE HEAD TEACHER



Dear Applicant

I am delighted that you are expressing an interest in working at Queensmead. I took up the position of Head Teacher in 2009 and it fills me with pride when I reflect on what we have achieved in this time and how we continue to build on our outstanding work. We are committed to ensuring that every student at Queensmead excels and has the very best start in life. Our standards are high and our expectations are clear and consistent.

During my time I have seen some exceptional teachers and also witnessed remarkable growth in teachers. I am proud that several members of my leadership team started their careers as ECTs in our school. We are committed to your development and providing you with the opportunities and support to progress in your career.

I wish you luck with the application process and invite you to visit us and see the school for yourself. Indeed, it was the students and the team that inspired me and many others to join Queensmead!

If you have any questions on the recruitment process, please email recruitment@qmschool.org.uk or visit our website:- www.queensmeadschool.org.uk

Yours sincerely

Rhona Johnston
Head Teacher

HOW TO APPLY



Applications must be received by **9am on Monday 21st September 2026.**

Please apply using the MyNewTerm [application form](#)

If you have any questions, please email recruitment@qmschool.org.uk

DEPARTMENT OVERVIEW

Overview

Home Economics consistently achieves impressive exam results across Key Stages 4 and 5 which are above the national average.

Staffing and Resources

The Department consists of several full-time and part-time staff members and two dedicated technicians who support us. The department also has four specialist teaching rooms which have recently been refurbished to a high standard and offer interactive whiteboards, cookers, cooking utensils, fridges, sewing machines and mannequins. Shared store cupboards house a wide range of practical teaching resources, and two quiet office areas are available for personal preparation and marking.

The Courses

The Department offers Food at Key Stages 3 to 5 and Textiles at Key Stages 3 and 4. Students in Years 7, 8 and 9 are taught Food and Textiles for one lesson per week, with two terms of Food and one term of Textiles being offered in each year group. Lessons focus on developing practical skills, and students are encouraged to use a range of tools and equipment independently in each area. Food is a very popular choice at KS4, and we usually run a Textiles class at KS4.

We offer AQA Food Preparation and Nutrition at Key Stage 4, along with AQA Art Textiles. At Key Stage 5 we currently offer the WJEC Applied General Diploma in Food Science and Nutrition.

Teaching Groups

Classes are restricted to a maximum of 21 students per class across all key stages.

Extracurricular Activities

There is an inclusive offering of Extra Curricular Activities for students to develop their skills, for example, a carousel Cooking Club after school one day a week for KS3 students in which up to 21 students participate in cooking classes with all ingredients and resources supplied by the school. There is also a Key Stage Textiles Club which takes place once a week. In addition to this, the department runs "Bake Off"-style competitions and has recently liaised with the Modern Foreign Languages department to cook some Spanish cuisine.



PERSON SPECIFICATION

- To establish departmental aims and objectives and to review, evaluate and develop the curriculum to meet these objectives
- To ensure that syllabi, schemes of work and lesson plans are produced, monitored, evaluated and further developed to cater for all ranges of ability
- To take a lead in promoting and implementing School Policies and Procedures and School Aims
- To develop and implement assessment, marking, recording and reporting processes which are in line with school policy, where necessary contacting parents in order to address learning outcomes
- To manage and oversee the setting of progress targets for individual students and to formally review performance regularly, ensuring that base lines and data assessment inform teachers' planning
- To produce, monitor and evaluate improvement plans for the department on an annual basis
- To produce evaluations of student performance at public examinations against targets, for presentation to the Leadership Group and Governors
- To establish high standards of expectation with regard to behaviour and achievement within the department
- To implement the school behaviour management policy within the department and, with the subject teacher, to act as the first stage of the school disciplinary system
- To build a successful team
- To assist with the recruitment and appointment of staff
- To manage staff, students and resources efficiently within the department with due regard to the school's equal opportunities policy
- To support staff in their professional development
- To monitor and review the performance of staff within the department
- To liaise effectively with appropriate outside institutions, e.g. exam boards, partner primaries and local colleges and secondary schools
- To promote the subjects effectively both inside and outside the school
- To ensure that the school policy regarding Health and Safety is implemented within the department
- To attend, organise and contribute to departmental meetings and maintain clear and effective channels of communication
- To delegate and monitor the work of staff with Teaching and Learning responsibilities within the department
- To oversee and delegate as appropriate the mentoring of ECTs and PGCE Students within the department
- To liaise with School Business and Premises Managers to create a positive learning environment and to maintain high standards in the subjects environment including classrooms and corridors
- To ensure appropriately annotated student work is visible on department's displays and is updated at least every half term
- To perform the duties as outlined in the School Teachers Pay and Conditions Document
- To perform in line with the Teachers' Standards
- To undertake any other duties from time to time, as may reasonably be required by the Head Teacher
- The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment



T: 020 8845 6266

E: recruitment@qmschool.org.uk

Queens Walk

South Ruislip

Middlesex

HA4 0LS

www.queensmeadschool.org.uk