

EMMAUS



Catholic and Church of England Primary School

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Headteacher (Sept 2026): Mrs Faye Draper

Job Description: EYFS/KS1 Class Teacher

Main purpose of the job:

- To work as part of our team to provide a high standard of education for pupils;
- To be a strong classroom teacher;
- To take responsibility for promoting and safeguarding children's wellbeing;
- To carry out the duties of a class teacher as set out by the school;
- To work with colleagues to track pupils' progress and continue to improve standards;
- To contribute positively to the school community and its ethos;
- To build effective professional relationships with colleagues, parents, external partners and the wider community;
- To follow professional standards and work within the guidelines for teachers;
- To ensure high quality teaching and learning across all subjects, aiming to raise pupil achievement.

Teaching and Learning – specific responsibilities:

- To provide high-quality teaching and planning to help pupils expand their knowledge;
- To create an engaging and challenging classroom environment to support effective learning;
- To use excellent subject knowledge and creative teaching methods to meet individual pupil needs;
- To help improve teaching practices in all curriculum areas;
- To make sure the curriculum is broad, balanced and meets pupils' needs and interests, helping them to progress;
- To work with other teachers in the phase/key stage to deliver quality learning, set high expectations and create a stimulating classroom;
- To understand how to assess pupils' work in relevant subjects and curriculum areas;
- To manage behaviour effectively to ensure a safe and productive learning environment;
- To follow the school's policies and procedures consistently;
- To work well with the Local Academy Committee, parents, staff and other stakeholders;
- To manage and use support staff and resources effectively within the classroom and key stage;
- To meet deadlines in a timely manner.

Other responsibilities:

The lists above should not be seen as exhaustive, and the post holder may be asked to take on additional responsibilities related to the role of Class Teacher.

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Qualifications	
Qualified Teacher Status	Essential

Knowledge and Understanding	
Experience of working as a primary school teacher/trainee teacher	Essential
Strong understanding of the Early Years Foundation Stage/National Curriculum and how to apply it	Essential
Ability to teach a mixed ability class and to adapt the curriculum to meet all needs	Essential
Knowledge of statutory requirements on Data Protection, Equal Opportunities, Health and Safety, Special Educational Needs and Disabilities, and Safeguarding	Essential
Ability to develop a creative curriculum and to motivate and inspire pupils	Essential
Understanding of, and commitment to, working as part of a team	Essential
Practising Catholic or member of Church of England	Desirable
Experience of working in a Catholic or Church of England school	Desirable

Communication	
Ability to communicate clearly and effectively, both verbally and in writing	Essential
Ability to teach a range of subjects across the primary age group	Essential
Ability to use technology effectively to support teaching	Essential
Ability to build positive professional relationships	Essential
Ability to contribute to curriculum development	Essential
Ability to set high standards and be a role model for staff and pupils	Essential
Ability to handle sensitive situations and resolve conflicts	Essential
Ability to work well with staff and to manage resources effectively	Essential

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Personal Qualities

Passionate about teaching and learning, committed to raising achievement for all pupils, able to prioritise tasks, willing to keep learning and striving for excellence	Essential
Ability to work well as part of a team, willing to be involved in the wider life of school	Essential
Open-minded, self-reflective, adaptable to new ideas, caring and able to show sensitivity when working with children, good interpersonal skills	Essential

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