



PHILIP MORANT
SCHOOL & COLLEGE

Person Specification

General heading	Detail	Examples
Qualifications & Experience	Specific qualifications & experience	Experience of the preparation, cooking and service of food and beverages to the required standard
	Knowledge of relevant policies and procedures	Knowledge of health and safety, and food hygiene regulations Ability to maintain a high standard of personal and general cleanliness and hygiene to comply with statutory and school regulations
	Literacy	Good working knowledge and ability to follow menu and recipes agreed
	Numeracy	Ability to count and undertake calculations
	Technology	Ability to use kitchen and cleaning equipment and supervise others when required
Communication	Verbal	Ability to exchange verbal information clearly with children and adults
	Languages	Use initiative to overcome communication barriers with children and adults
	Behaviour Management	Understand and implement the school's behaviour management policy
Working with others Responsibilities	Team work	Ability to work effectively with others in the school
	Organisational skills	Good organisational skills
	Time Management	Ability to manage own time effectively

	Creativity	Ability to follow instructions
	Equalities	Demonstrate a commitment to equality
Working with others General	Health & Safety	Ability to follow sound hygiene practices
	Child Protection	Understand and implement child protection procedures
	Confidentiality/Data Protection	Understand procedures and legislation relating to confidentiality
	CPD	Be prepared to develop and learn in the role

Safeguarding Responsibilities

- Demonstrate a commitment to keeping children and young people safe
- Report any disclosure made to you to the appropriate person
- Report any safeguarding concerns in the workplace to the appropriate person
- Maintain an awareness of the Trust policies in relation to safeguarding

The Sigma Trust is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies in place which promote safeguarding and safer working practice across our schools.