

This logo can be deleted and replaced with the School/College Logo

School/College: Forest Way School

Job Title: Senior (Classroom) Teaching Assistant

Grade: 8

Post Number:

	Essential	Desirable	How assessed
<u>Qualifications</u> - NVQ 3 in Supporting Teaching and Learning, or equivalent or higher qualification OR - Able to demonstrate the ability to meet the STL Level 3 National Occupational Standards relevant to this post.	✓		App/Doc
- Level 2 qualifications in maths/numeracy and English/literacy OR - Able to demonstrate competency in literacy and numeracy equivalent to level 2.	✓		App/Doc Test at interview
<u>Experience</u> Experience of supporting planning, evaluation and delivery of learning activities for children and young people in a formal setting.	✓		App/Int/ Ref
Significant experience of working in a special school	✓		App/Int/ Ref
Experience of first level line management.		✓	App/Int/Ref
Evidence of supporting children and young people with learning difficulties and disabilities and their family.		✓	Int
<u>Knowledge</u> Knowledge of child protection and health and safety procedures and their application in a school setting.	✓		App/Int/ Ref
Awareness of a range of frameworks that support the education, development and well-being of children.	✓		
<u>Skills/Attributes</u> Ability and willingness to undertake	✓		App/Int

	Essential	Desirable	How assessed
professional development. • Good interpersonal skills. • Empathy with children and young people. • Ability to effectively manage pupil behaviour in accordance with school policy and procedure. • Ability to work effectively as part of a team.	✓ ✓ ✓ ✓		Int/Ref Int/Ref Int/Ref Int/Ref
<u>General Circumstances</u> • Positivity • Attendance – evidence of regular attendance at work. • Professional appearance • An understanding of, and commitment to, Equal Opportunities, and the ability to apply this to strategic work and day-to-day situations.	✓ ✓ ✓ ✓		Int App/Ref/ Med INT App/Int
<u>Factors not already covered</u> Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the provisions of the Equality Act 2010	✓		Med
<u>Safeguarding</u> • Responsibility and accountability for safeguarding and promoting the welfare of children and young people. • Awareness of current legal requirements, national policies and guidance on the safeguarding and promotion of the well-being of children and young people. • Able to recognise indicators that may lead to concerns and to take immediate action. • Is committed to ensuring the safeguarding and well-being of children and young people and takes appropriate action where necessary.	✓ ✓ ✓ ✓		App / Interview

App = Application Form

Test = Test

Int = Interview

Pre = Presentation

Med = Medical Questionnaire

Doc = Documentary Evidence (E.g., Certificates)