

# St. Mary's Church of England Primary School

Headteacher: Mr. S. Smith

The Green, Long Newton, Stockton-on-Tees. TS21 1DL

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School Website: [www.stmaryscephprimary.co.uk](http://www.stmaryscephprimary.co.uk)



## Caretaker/Cleaner Vacancy St Mary's C.E. Primary School

Job Title: Caretaker

Position Type: Permanent (52 weeks)

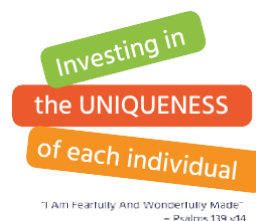
Contract: Part time (30 hours pro rata) Start Date: 20<sup>th</sup> July

Salary: £25,989

Closing Date: 7.5.25.

Shortlisting: 7.5.26.

Interviews: 8.3.26.



We are seeking to appoint a reliable, hardworking and committed **Caretaker / Cleaner** to join our popular and aspirational school.

At **St. Mary's**, we are an inclusive Christian family who learn and grow together. Our vision is to invest in the uniqueness of each individual so that every member of our school community can flourish. The successful candidate will take pride in maintaining a **safe, clean and welcoming environment** for our children, staff and visitors, while embracing and promoting our distinctively Christian vision and values of **love, trust and hope**. We are proud to be part of the **Durham and Newcastle Diocesan Learning Trust**.

### We offer:

- A happy and caring school family where everyone is valued and encouraged
- A strong Christian vision that underpins all that we do
- An exciting opportunity in an aspirational and popular school
- Friendly, talented and dedicated staff and academy councillors
- Support from a wider family of academies within the Trust
- Opportunities for professional development
- Children who respect and appreciate a clean, safe and well-maintained learning environment

### We are looking for a Caretaker / Cleaner who will:

- Open the school building each morning and lock the premises securely at the end of the day
- Carry out daily cleaning duties across the school, including classrooms, offices, corridors and shared areas
- Clean and sanitise toilets and washroom facilities to a high standard
- Vacuum carpets, mop floors and maintain cleanliness using appropriate cleaning equipment and products
- Empty bins and dispose of waste safely and hygienically
- Replenish cleaning and hygiene supplies such as soap and paper towels
- Follow agreed cleaning schedules, health and safety requirements and COSHH regulations
- Maintain high standards of cleanliness to support the health, safety and wellbeing of pupils, staff and visitors
- Undertake minor repairs and general maintenance around the school
- Assist with basic monitoring of heating systems and site checks
- Ensure the school grounds and building are safe and free from hazards
- Maintain site security, act as a key holder and respond to call-outs when required
- Support school lettings and events outside the school day where necessary
- Test and record fire alarms and security systems and maintain fire safety equipment in line with procedures



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- Look after outdoor areas, including clearing leaves, snow and ice as required
- Assist with moving furniture, setting up rooms and supporting the day-to-day running of the school
- Safeguard and promote the welfare of children in line with school policies and procedures
- Be flexible and willing to carry out other duties appropriate to the role

For an informal discussion or to arrange a visit to the school, please contact: [office@stmarysprimary.co.uk](mailto:office@stmarysprimary.co.uk) or call 01642 581716

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced DBS check.

For more information about us, visit [www.stmarysprimary.co.uk/](http://www.stmarysprimary.co.uk/)

