

JOB DESCRIPTION

Job Title: Cleaner

Accountable To: Cleaning Supervisor / Site Manager

Location: Brompton Academy, University of Kent Academies Trust

Purpose of the Role

To contribute to the provision of a safe, clean and hygienic environment across the academy, ensuring that all designated areas are maintained to a high standard in support of the wellbeing, safety and learning of students and staff.

Key Responsibilities

Cleaning and Site Duties

- Carry out routine and scheduled cleaning of designated areas including classrooms, corridors, offices, toilets and communal spaces
 - Sweep, mop, vacuum and wash floors and surfaces as required
 - Clean and sanitise surfaces, fixtures and touchpoints in line with hygiene standards
 - Empty waste bins and ensure appropriate disposal of waste and recycling
 - Replenish consumables such as soap, toilet rolls and paper towels
 - Operate cleaning equipment safely and in accordance with training and instructions
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Health, Safety and Compliance

- Work in accordance with the Health and Safety at Work Act 1974 and all relevant academy policies and procedures
 - Comply with COSHH regulations and safe handling, storage and use of cleaning chemicals
 - Use appropriate personal protective equipment (PPE) at all times
 - Report hazards, defects, incidents or safeguarding concerns promptly in line with academy procedures
 - Take reasonable care for your own health and safety and that of others who may be affected by your actions
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Safeguarding and Professional Conduct

- Demonstrate a clear commitment to safeguarding and promoting the welfare of children and young people
 - Follow all safeguarding policies and procedures at all times, reporting concerns immediately in accordance with academy guidance
 - Maintain appropriate professional boundaries at all times in line with school expectations
 - Adhere to the Trust's staff code of conduct and behave in a manner consistent with working in a school environment
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General Responsibilities

- Work flexibly as part of the site and cleaning team to meet the operational needs of the academy
 - Undertake additional reasonable duties as directed by the Principal or line manager
 - Maintain confidentiality in relation to academy matters
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Safer Recruitment Statement

Brompton Academy is committed to safeguarding and promoting the welfare of children and young people. We expect all staff, volunteers and contractors to share this commitment.

This post is exempt from the Rehabilitation of Offenders Act 1974. All applicants will be subject to safer recruitment checks, including:

- Enhanced Disclosure and Barring Service (DBS) check
- Verification of identity and right to work in the UK
- Two satisfactory references, including from current or most recent employer
- Employment history and gaps will be thoroughly explored in line with KCSIE guidance
- Online and social media checks may be carried out as part of the recruitment process

Criteria	Essential	Desirable
Experience	<ul style="list-style-type: none"> • Experience working in a cleaning, facilities, or similar environment 	<ul style="list-style-type: none"> • Experience working in a school, education, or public sector setting
Knowledge & Understanding	<ul style="list-style-type: none"> • Basic understanding of health and hygiene standards in a workplace environment • Awareness of safe working practices (COSHH knowledge or willingness to learn) • Understanding of safeguarding expectations in a school setting 	<ul style="list-style-type: none"> • Basic training or certification in COSHH or health & safety
Skills & Abilities	<ul style="list-style-type: none"> • Ability to work effectively as part of a team • Ability to work independently and follow instructions accurately • Good time management and ability to prioritise tasks • Flexible approach to work and changing priorities • Basic communication skills 	<ul style="list-style-type: none"> • Experience using industrial or commercial cleaning equipment
Personal Qualities	<ul style="list-style-type: none"> • Reliable, punctual and trustworthy • Strong work ethic and attention to detail • Positive and professional attitude • Commitment to high standards of cleanliness and hygiene • Commitment to safeguarding and promoting the welfare of children and young people 	N/A