



FRANCIS HOLLAND REGENT'S PARK

TEACHER OF ART (MAT COVER)

JOB APPLICATION PACK

FULL-TIME | FIXED CONTRACT





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GENERAL INFORMATION

Francis Holland School, Regent's Park, was founded in 1878 by the Reverend Canon Francis Holland and is regarded today as one of London's most academically selective girls' independent day schools. The school is situated next to Regent's Park and has a reputation for its friendly, cohesive atmosphere. The ISI Inspection Report in March 2022 assessed Francis Holland as 'Excellent' in all key areas of school life.

Entry to the school is very competitive and pupils are selected via entrance examinations and interview at 11+ or Sixth Form. Girls achieve exceptionally good results in examinations at GCSE and A Level, and progress to some of the best universities in the UK, as well as to top global institutions such as those in the US. There are close links with our "sister" school at Francis Holland, Sloane Square, which was founded in 1881. The school offers a large number of bursaries, in addition to music, academic and art scholarships, all of which are means-tested, up to 100% fees.

Moreover, the school offers a plethora of co-curriculum activities, more than seventy clubs and societies are available every week: before school, at lunchtimes and after school. Music, drama and sport are particularly strong. Community voluntary work and charitable activities are enthusiastically supported by staff and pupils. Achievement beyond academic results is regarded as essential for FHS students and all teachers are expected to contribute fully to extra-curricular activities.

The school places great emphasis on the professional development of its entire staff. Staff at Francis Holland School enjoy a significant range of professional benefits. A comprehensive schedule of continuing professional development and INSET training, both internal and external, is provided for all staff. A three-course lunch is available free of charge to all FHS employees and an interest free loan for travel season ticket is offered to all staff, on application to the Bursar. Daughters of staff are offered a 50% reduction in school fees.

ROLE OVERVIEW

We are seeking an exceptional candidate to work in a thriving Art Department from January 2026 or soon thereafter. Art is a well-regarded and popular subject within the school and pupils achieve impressive results at GCSE and A level. Many students progress to further education in Art at leading colleges of art and universities.

The Art Department comprises the: Head of Department, a full-time teacher, a part-time teacher and a full-time Art Technician. The department makes good use of London galleries and museums and has organised trips abroad to various cities in recent years. There are a number of extra curricular activities based in the Art Department. All staff are involved in clubs and life drawing sessions for examination classes in addition to normal teaching.



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ART CURRICULUM

Lower School: Ilrds, LIV and UIV (Years 7, 8 & 9)

The Thirds have 1.5 periods (90 minutes) of Art classes per week. Lower Fourth and Upper Fourth have an hour lesson per week.

Middle School: LV and UV (Year 10 and Year 11)

There are currently two classes in each year group, each group has 4.5 hours across two weeks. All pupils attend life drawing after school during the UV. The current syllabus is Edexcel, Fine Art.

Sixth Form: LVI and UVI (Year 12 and Year 13)

The current syllabus is AQA, Fine Art specification. Students have 5.5 hours of art lessons per week. There are life drawing classes specifically for Sixth Form after school throughout the year. The teaching of each class is shared between two teachers.

JOB SPECIFICATION

The successful candidate is likely to:

- Support and work collaboratively with the Art department setting high standards for teaching and learning;
- Be an experienced and enthusiastic subject specialist with excellent contextual knowledge to confidently teach Art to A Level and beyond;
- Have a good honours degree in Art (2:1 or above) and a PGCE and/or QTS
- Keep fully informed of current educational initiatives especially those relating to Art
- Assist with co-curricular activities such as Life Drawing classes after school
- Be involved in co-curricular clubs and trips, especially those involving Art
- Be expert in the use of ICT and use ICT confidently to enhance classroom teaching
- Be willing to play an active role in all aspects school life, both pastoral and academic
- Liaise and assist with school activities as required.



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MAIN RESPONSIBILITIES

Teaching

- Planning and preparing courses and lessons
- Teaching, according to their educational need, the pupils assigned to you; setting and marking work (including examinations) to be carried out by the pupils in School or elsewhere
- Assessing, recording and reporting on the development, progress and attainment of pupils
- Promoting the general progress and well being of individual pupils and of any class or group of pupils assigned to you
- Providing guidance and advice to pupils on educational and social matters
- Making records and reports on the personal and social needs of the pupils
- Communicating and consulting with the parents of pupils
- Communicating and co-operating with persons or bodies outside the School
- Participating in meetings arranged for any of the purposes described above
- Accompanying pupils on trips away from the School

General Responsibilities

- **Assessment and reports:** Providing or contributing oral and written assessments, reports and references relating to individual pupils and groups of pupils
- **Appraisal:** Participating in any arrangements that may be made for teacher appraisal.
- **Further training and development:** Reviewing from time to time your methods of teaching and programme of work; Participating in arrangements for your professional development; Undertaking such training as may be reasonably required by the School to enable you to adapt to the changing requirements of the School and your role as may be necessary to fulfil the School's statutory or regulatory obligations.
- **Educational methods:** Advising and co-operating with the Head and other teachers (or any one or more of them) on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment of pastoral arrangements.
- **Child protection, discipline, health and safety:** Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you came into contact; Maintaining good order and discipline among the pupils and



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safeguarding their health and safety both when they are on the School premises and when they are engaged in authorised school activities elsewhere.

- **Staff meetings:** Participating in meetings at the School, which relate to the curriculum for the School or the administration or organisation of the School, including pastoral arrangements.
- **Public examinations:** Participating in arrangements for preparing pupils for, supervising them during public examinations, and providing assessments.
- **Administration:** Participating in administrative and organisational tasks related to such duties as are described above, including the management or supervision of persons providing support for the teachers in the School and the ordering and allocation of equipment and materials; Attending assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after School sessions.

ROLE EXPECTATIONS

Detailed below are the main professional requirements expected of all staff at Francis Holland:

- promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact;
- to act in accordance with the aims, policies and procedures of the School and department;
- to foster a disciplined and stimulating learning environment and to encourage enthusiasm for learning, and understanding of the subject;
- to teach and prepare carefully allocated lessons using resources and strategies suited to the age and ability of the girls, in accordance with the syllabus;
- to contribute to planning schemes of work, as appropriate;
- to be responsive to the needs of individual girls and to liaise with the Special Needs Co-ordinator and other staff with specific requirements when necessary;
- to set homework, mark work and keep records as required;
- to monitor the progress of allocated groups and individual students; to assist in invigilating, setting and marking examinations, and in internal moderation;
- to be punctual and to meet deadlines;
- to attend staff and departmental meetings when in school, and to contribute as appropriate to administration and development;
- for example, to contribute to discussion and development of teaching and learning strategies;



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- to keep up to date with subject and professional developments;
- to be willing to participate in relevant INSET;
- to participate in staff appraisal; to undertake continuing professional development;
- to attend parents' evenings and meetings with parents, write reports and respond to parental inquiries;
- to take appropriate educational visits; to support/contribute to extra-curricular activities as may be reasonable; to attend church services, certain special events and designated assemblies;
- to take pastoral responsibility as appropriate;
- to follow Health and Safety procedures;
- to share in the provision for cover for absent colleagues and other duties;
- to foster good relations within the School community;
- to carry out any other responsibilities which may be reasonably be required or delegated by the Head of Department and/or Head;
- FHS is committed to safeguarding and promoting the welfare of children and the successful applicant will be subject to DBS clearance.

APPLICATION

Interested candidates are invited to submit an application via My New Term. The closing date for applications is 8am on 3 November 2025. The school reserves the right to appoint at any stage. Early application is advised.

As part of our selection process, we encourage candidates to provide a portfolio of their work. This will be valuable in helping us understand your artistic skills, approach to your own practice, and overall compatibility with the ethos of our Art Department. This can be emailed to the Head of Art - Niamh.Carew@fhs-nw1.org.uk.

Our benefits package includes:

- Wellbeing Scheme
- Cycle to Work Scheme
- Life Cover
- Free school lunch during term time
- Interest free travel and computer purchased loans
- A vast range of retail and entertainment discounts
- Enhanced Maternity Pay
- 50% fee remission for own daughters
- Outstanding professional development opportunities
- Accredited ECT induction with reduced timetable and mentor support



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- Approximately 20 fewer teaching days per year compared to the maintained sector
- Smaller class sizes compared to most maintained schools

Further information about the benefits package is available from peopleteam@fhst.org.uk.

Francis Holland Schools Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo our safer recruitment checks and child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). This role is classed as regulated activity with children as it involves teaching, training or supervising children on a day-to-day basis and is exempt from the Rehabilitation of Offenders Act, 1974. Francis Holland Schools Trust champions diversity and inclusion in the workplace and strongly encourages applications from all sections of the community.