

Person Specification

Cleaner



Factor	Essential	Desirable	Assessment*
Qualification	<ul style="list-style-type: none"> No formal qualifications required but must be able to read and write. 	<ul style="list-style-type: none"> Have a health and safety qualification. 	A, D
Experience	<ul style="list-style-type: none"> Successful working practices in cleaning. Using general cleaning equipment eg vacuums and cleaners 	<ul style="list-style-type: none"> Experience of working in a school environment. 	A, I, R
Skills and Knowledge	<ul style="list-style-type: none"> Have an understanding of health and safety, including safe working methods. 	<ul style="list-style-type: none"> Manual Handling. Knowledge of the safe storage of cleaning materials and equipment. Knowledge of COSHH assessments for hazardous substances. Have an awareness of policies and procedures relating to working in a school. 	A, I, R, D
Personal Attributes	<ul style="list-style-type: none"> Good communication skills. Good timekeeping and reliable. Be able to respect confidentiality. Ability to prioritise within clearly defined procedures. Be able to work alone but also be a team player, able to work collaboratively. Be physically fit to carry out the role, bending, manual handling and pushing equipment. Ability to be able to clear up bodily fluids as required. Ability to work split shifts as and when required (if applicable). 		A, I, R

*Assessment Method – details how the criteria will be assessed

A = Application Form, **I** = Interview, **R** = References, **D** = Documentary Evidence