# Graduate Teaching Assistant (Sport) – Athletic Development

## Job Description

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

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| Summary of the role | **Job Title:** | Graduate Teaching Assistant (Sport) – Athletic Development |
| | **Location:** | De Parys Avenue, Bedford |
| | **Job Purpose:** | To support and deliver athletic development provision across the Prep and Senior School, contributing to pupils' physical preparation, movement competency, long-term athletic development and overall sporting experience. In addition, to support coaching within the school's major sports programme, assist with PE lessons, contribute fully to the co-curricular life of the school, and support boarding and pastoral responsibilities. |
| | **Reporting Line:** | Director of Sport |
| | **Hours:** | Full time including weekends when the school is in session. The post holder will be required to work as necessary to complete the job, subject to the Working Time Regulations 1998. The successful candidate should be willing to contribute fully to the life of the school including weekend teaching and fixtures, as well as be involved in trips out of term time. Working hours and days will be determined by the Director of Sport prior to the start of each term, with adequate notice, in line with departmental needs. |
| | **Contract:** | Full-Time, Term-Time Only + 1 week |
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| Main duties and responsibilities | **Your Professional Duties**<br><br>You are expected to act in accordance with the aims, policies and administrative procedures of the school.<br><br>**Specific Duties and Responsibilities**<br><br>The main duties and responsibilities of the Graduate Teaching Assistant (Athletic Development) include, although this list is not exhaustive: | |

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| | **Strength & Conditioning Support**<br><br>• Lead and support the delivery of strength and conditioning sessions for pupils across a range of school sports<br>• Support the design and implementation of age-appropriate long-term athletic development programmes<br>• Deliver movement competency, speed, agility and injury-prevention work to enhance pupil performance and physical literacy<br>• Monitor training load, physical development and athlete wellbeing, maintaining accurate performance data where appropriate<br>• Maintain high standards of safety, organisation and professionalism within gym and training environments<br>• Promote positive training habits, resilience, discipline and professionalism amongst pupils<br><br>**Sport Coaching & Games Programme**<br><br>• Contribute to the coaching programme within one or more major sports across the Prep and Upper School<br>• Play an active role in Games afternoons, team training sessions and competitive fixtures<br>• Support pupils in balancing sporting commitments with academic and wider school responsibilities<br>• Attend weekend fixtures, festivals, tours and competitions as required<br>• Work collaboratively with PE staff, coaches, medical staff and parents to support pupil development and wellbeing<br><br>**Wider School Contribution**<br><br>• Contribute fully to the co-curricular and pastoral life of the school<br>• Act as a boarding tutor within the boarding community, participating in evening duties, including one evening per week, to provide pastoral care and support the smooth running of the boarding environment.<br>• Build positive relationships with pupils, acting as a mentor and role model in both academic and boarding contexts.<br>• Assist with departmental organisation, administration and event preparation<br>• Act as a positive and professional role model, upholding the values and expectations of Bedford School<br><br>Responsibilities may be direct, joint or through devolved structures, but always in accordance with whole school policies. These details may be amended at any time by agreement, but in any case, will be reviewed annually through the appraisal process. |

You may also be required to undertake such other comparable duties as the Trust requires from time to time.

## Person Specification

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| | Essential | Desirable | Method of assessment |
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| | These are qualities without which the Applicant could not be appointed | These are extra qualities which can be used to choose between applicants who meet all of the essential criteria | |
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| **Qualifications** | • A good honours degree in Sport Science, Strength & Conditioning, Physical Education or a related field | • UK Strength and Conditioning Association ASCC accreditation or Accredited S&C Trainer status<br>• Coaching qualifications in one or more sports<br>• First Aid qualification | *Application form and relevant certificates or references* |
| **Experience** | • Experience coaching or delivering athletic development or strength and conditioning sessions for young athletes<br>• Experience supervising gym based training environments independently | • Experience working within a school sport environment<br>• Experience supporting co-curricular sport programmes | *Application form and references* |
| **Skills** | • Excellent communication and interpersonal skills<br>• Knowledge of long-term athletic development principles<br>• Ability to work collaboratively within a team environment<br>• A strong interest in athletic development and school sport<br>• Commitment to safeguarding and pupil welfare | • Awareness of current best practice within youth athletic development and school sport | *Application form and references* |