



RECRUITMENT PACK

Postgraduate Teaching Apprentice –
Computing (with Business Studies)

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WELCOME FROM MIKE WRIGHT, HEADTEACHER

Dear Applicant,

Thank you for your interest in joining Our Lady & St John RC High School, I hope you find the information in this recruitment pack both informative and inspiring.

As a member of our team, you will be joining a school with a clear vision for improvement and a genuine belief in the transformative power of education. You will be encouraged to bring your strengths, your creativity and your passion to your role, and you will be supported by colleagues and leaders who are committed to your professional development and wellbeing. This is a school that believes in aspiration, inclusion and care for all our pupils. Our staff are dedicated professionals who work collaboratively, support one another and take pride in doing the very best for our children. We place great emphasis on high-quality teaching, strong pastoral care and creating a culture where pupils feel safe, happy and motivated to succeed.

Whether you are early in your career or an experienced practitioner, OLSJ is a place where you can grow, make a real difference and be part of something meaningful.

We look forward to receiving your application.

Yours faithfully,



Mike Wright
Headteacher

WELCOME FROM MIKE ZAMMIT, CHAIR OF THE BOARD OF GOVERNORS

Dear Applicant,

Thank you for your interest in joining Our Lady & St John RC High School. As a Catholic community centred on Christ, our mission is to help every young person grow in their gifts so they can love and serve God, others and themselves. Our core values - Faith, Truth, Unity, Justice, Forgiveness and Industry - guide our curriculum, pastoral care and relationships. We are proud of our strong Catholic ethos, our inclusive culture and the warm sense of belonging felt by pupils and staff. The school is ambitious for every learner, and governors work closely with leaders to ensure a safe, aspirational environment where excellent teaching and personal development can flourish.

If you join us, you will become part of a committed, supportive and collaborative community. Our pupils are eager to learn, our staff are dedicated to their own growth, and our governing board is focused on providing strong strategic support and challenge.

Thank you for considering Our Lady & St John.

Yours faithfully,



Mike Zammit
Chair of Governors

JOB ADVERT

POST GRADUATE APPRENTICE TEACHER OF COMPUTING (WITH BUSINESS)

Fixed-Term/ Full Time as part of NIOT Apprentice Teacher scheme

Salary: National Apprenticeship salary (based on experience and current employment) to be paid at Unqualified Teacher Pay Range Point 1 – £23,392 per annum (from September 2026).

Progression to the qualified teacher pay scale on successful completion of the apprenticeship and achievement of Qualified Teacher Status (QTS).

Responsible to: Curriculum Leader

Main Location: Our Lady & St John RC High School

Required to commence: 1st September 2026

Are you a graduate with a passion for Computing who wants to make a real difference to young people's lives, while earning a salary and gaining Qualified Teacher Status?

Our Lady & St John RC High School is seeking to appoint an outstanding Postgraduate Teaching Apprentice – Computing, with the opportunity to contribute to Business Studies, to join our thriving school community.

This is an exciting opportunity to train as a teacher through the National Institute of Teaching (NIOT) Postgraduate Teaching Apprenticeship. As a salaried member of staff, you will learn alongside experienced teachers whilst following a nationally recognised, evidence-informed programme leading to Qualified Teacher Status (QTS).

Why choose Our Lady & St John?

Our Lady & St John is an 11–16 Catholic secondary school serving the young people of Blackburn. As part of the Romero Catholic Academy Trust, we are ambitious for every pupil and committed to developing confident, compassionate and successful young people within a caring Catholic community centred on Christ. Our mission is to develop the gifts and talents of every individual so they may love and serve God, others and themselves.

Our staff are dedicated professionals who work collaboratively to deliver an ambitious curriculum, provide exceptional pastoral care and ensure every pupil can flourish academically and personally. We invest heavily in professional development and are committed to supporting colleagues at every stage of their career.

About the apprenticeship

As a Postgraduate Teaching Apprentice you will:

- train through the National Institute of Teaching's Initial Teacher Training programme;
- receive high-quality mentoring from experienced teachers and school leaders;
- develop your teaching practice through supported classroom experience;
- become an integral member of our Computing department;
- have the opportunity to teach elements of Business Studies for a suitable candidate;

- achieve Qualified Teacher Status (QTS) whilst earning a salary.

We are looking for someone who:

- has, or is expecting to achieve, a good honours degree in Computing or a related subject;
- has a genuine passion for Computing and digital technologies;
- can inspire young people to develop curiosity, creativity and confidence;
- is reflective, resilient and committed to continual professional learning;
- shares our commitment to high expectations, inclusion and ensuring every child succeeds;
- will actively support the Catholic ethos and values of the school.

We can offer you:

- a salaried route into the teaching profession;
- exceptional mentoring and coaching throughout your apprenticeship;
- access to the National Institute of Teaching's nationally recognised training programme;
- a supportive and collaborative department;
- excellent professional development opportunities within Romero Catholic Academy Trust;
- the opportunity to begin a rewarding career within an ambitious and improving school.

Our Lady & St John RC High School and Romero Catholic Academy Trust are committed to safeguarding and promoting the welfare of children and young people. This post is subject to an enhanced DBS check, satisfactory references and all pre-employment checks in line with Keeping Children Safe in Education.

If you are passionate about Computing, believe every young person deserves an excellent education, and want to begin your teaching career within a supportive and ambitious school community, we would be delighted to hear from you.

Closing Date	Tuesday 14 July 2026
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JOB DESCRIPTION

Purpose of the Role

To undertake the National Institute of Teaching (NIOT) Postgraduate Teaching Apprenticeship whilst employed by Our Lady & St John RC High School, developing the knowledge, skills and behaviours required to become an outstanding secondary teacher.

The apprentice will contribute to the teaching of Computing, with opportunities to support and, as appropriate, teach Business Studies, whilst working towards Qualified Teacher Status (QTS).

The postholder will progressively assume responsibility for planning, teaching and assessing pupils under the guidance of experienced colleagues, whilst fully engaging with the apprenticeship programme and contributing to the wider life of the school.

Key Responsibilities

Teaching and Learning

The apprentice will:

- Develop secure subject knowledge in Computing and, where appropriate, Business Studies.
- Observe expert teachers and use evidence-informed practice to continually improve classroom teaching.
- Plan and deliver lessons, initially with support and increasing independence as the apprenticeship progresses.
- Create a positive learning environment built upon high expectations, mutual respect and excellent relationships.
- Adapt teaching to meet the needs of all pupils, including those with SEND, disadvantaged pupils and pupils with English as an additional language.
- Use questioning, explanation and modelling effectively to develop pupils' knowledge and understanding.
- Assess pupils' learning and use assessment information to inform future teaching.
- Promote excellent standards of behaviour in accordance with the school's Behaviour Policy.

Curriculum

The apprentice will:

- Deliver the school's ambitious Computing curriculum.
- Develop pupils' digital literacy, computational thinking and programming skills.
- Support the delivery of Business Studies where appropriate.
- Ensure learning is carefully sequenced to enable pupils to know more, remember more and do more.
- Contribute to curriculum enrichment activities where appropriate.

Professional Learning

The apprentice will:

- Fully participate in all aspects of the National Institute of Teaching apprenticeship programme.
- Attend all required training sessions.
- Complete apprenticeship assignments and assessments within agreed timescales.
- Engage positively with instructional coaching and mentoring.
- Reflect upon feedback and continually improve professional practice.
- Maintain an up-to-date professional portfolio as required by the apprenticeship programme.

Wider Professional Responsibilities

The apprentice will:

- Contribute positively to the life of the department and wider school.
- Attend departmental meetings, INSET and staff briefings.
- Communicate professionally with colleagues, parents and external agencies.
- Undertake duties appropriate to the stage of training.
- Promote excellent attendance, punctuality and engagement.
- Maintain high standards of professionalism, confidentiality and integrity at all times.

Catholic Ethos

The apprentice will:

- Support the Catholic ethos, mission and values of Our Lady & St John RC High School.
- Demonstrate respect for the dignity of every individual.
- Promote inclusion, compassion and service to others.
- Contribute positively to the spiritual, moral, social and cultural development of pupils.

Applications are welcomed from practising Catholics and from candidates of other faiths or none who are supportive of the school's distinctive Catholic mission.

Safeguarding

The postholder is responsible for safeguarding and promoting the welfare of children and young people and must:

- Understand and comply with Keeping Children Safe in Education.
- Maintain appropriate professional boundaries.
- Report any safeguarding concerns immediately.
- Undertake all required safeguarding training.
- Promote a culture where pupils feel safe, valued and listened to.

General

The duties outlined above are not intended to be exhaustive and may be amended following consultation to meet the changing needs of the school, the apprenticeship programme and the Trust.

PERSON SPECIFICATION

	Essential (E) Desirable (D)	Application (A) Certificate (C) Interview (I) Reference (R)
Qualifications and Training		
Degree (or predicted) in Computing, Computer Science or related subject	E	A / C
GCSE English and Mathematics at Grade 4/C or above (or equivalent)	E	A / I
Meet eligibility requirements for the NIOT Postgraduate Teaching Apprenticeship	E	A / I
Knowledge and Experience		
Passion for Computing and digital technologies	E	A / I / R
Good subject knowledge appropriate to secondary education	E	A / I / R
Experience of working with young people	D	A / I / R
Experience in a school or educational setting	D	A / I / R
Experience delivering presentations or training	D	A / I / R
Experience in Computing or digital industries	D	A / I / R
Understanding of the importance of safeguarding	E	A / I / R
Awareness of inclusive teaching and meeting the needs of all learners	E	A / I / R
Awareness of evidence-informed approaches to teaching and learning	D	A / I / R
Knowledge of Business Studies curriculum	D	A / I / R
Skills and Abilities		
Excellent communication skills	E	A / I / R
Ability to build positive relationships with young people	E	A / I / R
Strong organisational and time-management skills	E	A / I / R
Ability to reflect on feedback and improve practice	E	A / I / R
Ability to work collaboratively	E	A / I / R
Excellent ICT skills	E	A / I / R
Ability to motivate and inspire pupils	E	A / I / R
Commitment to becoming an outstanding teacher	E	A / I / R
Professionalism and integrity	E	A / I / R
Resilience and willingness to learn	E	A / I / R
Commitment to equality, diversity and inclusion	E	A / I / R
Commitment to supporting the school's Catholic ethos as expressed in our mission statement and core values.	E	A / I / R
Other		
Commitment to safeguarding and protecting the welfare of children and young people	E	A / I
Commitment to equality and diversity	E	A
Commitment to health and safety	E	A
Note: We will always consider your references before confirming a job offer in writing		
Prepared by: Mrs G Goldstein	H/T Executive PA	Date: June 2026

EQUAL OPPORTUNITIES

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

HEALTH AND SAFETY

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

SAFEGUARDING COMMITMENT

The Trust is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure. An enhanced DBS check and pre-occupational health check are an essential part of the selection and recruitment process.

ATTENDANCE

Good attendance enhances the service delivered by the Trust, minimises staffing difficulties and ensures best value to the schools. It is essential that applicants for positions in the Trust can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work.

HOW TO APPLY

If you would like to find out more about the position, please contact Mrs Gail Goldstein on 01254 588388 or enquiries@olsj.romerocat.com.

Please apply through My New Term via the Romero website: [Romero Catholic Academy Trust | Vacancies](#)

We are committed to safeguarding and promoting the welfare of young people and expect all staff to share this commitment. The successful applicant will be subject to an Enhanced DBS check.

Closing Date	Tuesday 14 July 2026
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