

Founded 1642



# New Hall School

The Best Start in Life



Appointment of  
**Head of Mathematics  
(Preparatory Divisions)**

Application closing date: midday, Friday 30 January 2026

Start date: September 2026



## Welcome from Mrs Jeffrey, Principal



"Thank you for your interest in this opportunity at New Hall School. I joined the New Hall School community 24 years ago and, now that I am both the longest serving Head of a school in HMC and the longest serving Head in New Hall's history, I am often asked what has kept me here. It started with that first visit, in 2001, which blew me away. I remember meeting confident, characterful, good-humoured students, who made a lasting impression on me with their kindness and their evident pride in being part of the New Hall community. They spoke with passion about the work of the New Hall Voluntary Service (NHVS) as being central to School life. Their generosity of spirit and commitment to the care of those in need turned out to be a hallmark of a New Hall education. This is a place with a remarkable sense of community. At first, you will be attracted by the stunning

heritage site, but, above all, it is the people who keep you here. I would not want to move anywhere else. As a parent, I could not have asked for a better education than New Hall gave my four children. The staff team here work with remarkable commitment and care to ensure that our children have the 'best start in life'. This is the school that many of us, staff and parents, wish that we had attended. I am looking forward to the next 20-year development plan!

New Hall, from its foundation, has been pioneering and innovative. The School is the UK's oldest Catholic school that has always taken girls; a strong commitment to promote equality, and to address disadvantages in society for girls and women, still prevails. Our outreach and community work led us to be the first independent school to sponsor a state primary school academy. We were the first Catholic diamond model school and the first diamond model school to be created from a former girls' senior school, with senior boys joining from 2006. The School has invested in exceptional outdoor learning, using its 180-acre campuses.

The School is large and diverse: in age, from 1-19; in size, with 1,400 students and over 300 staff; in culture, with students from over 25 countries; in religion, as a Catholic school, welcoming all who support our ethos; in structure, offering the full range of flexible boarding options and a mix of co-education and single-sex teaching; and in educational range, with a broad curriculum and an exceptional co-curricular programme. Every day is full of opportunities to learn and grow, for staff as well as for students. It is impossible to be bored here - no two days are the same!

This is an exciting opportunity to be part of one of the UK's most successful schools, with an ambitious plan for further development. Where many independent schools are retracting and reducing investment, New Hall is bucking the trend and continuing to grow and to strengthen our provision. We are investing in our Sixth Form Centre, expanding our curriculum, growing our Sport provision (most recently, with the addition of riding, football and basketball) and enhancing our co-curriculum. We are open to opportunities to expand the work of our Trust, both in the UK and internationally, through our links with sister schools and Religious Communities. In particular, we are developing a link with the École Christ Ressuscité, Masaka, Rwanda, and with Heilig Graf Secundair, Turnhout, Belgium, which share the ethos of the Canonesses of the Holy Sepulchre. New Hall also works closely with the other Catholic independent schools in Brentwood Diocese.

I hope that you find the information contained in this pack, and on our website, helpful."



Mrs Jeffrey and Mr Fardell, with the resident Canonesses at New Hall, receive their long service awards, having given 68 years of service between them, to Catholic education. The awards were presented by Bishop Alan Williams SM at Brentwood Cathedral

## Mission & Ethos Statement

New Hall, a Catholic boarding and day school, provides **the best start in life**, enabling students to meet confidently the challenges of the wider world.

Here **academic excellence** is achieved in surroundings where relationships are based on **care, trust and respect**.

We **welcome** students from many traditions, building a Christian **community**

## Our Most Valuable Resource – Our Staff Team

New Hall benefits from a stable and committed staff body, with retention and length of service significantly exceeding sector averages for UK independent boarding schools. Across the independent sector, annual staff turnover is typically in the region of 16-18%, and average tenure is often around three to four years. By contrast, New Hall reported an annual turnover of 3% in the last 12 months, and an average staff tenure of five years.

At New Hall, over 17% of employees have more than 10 years' service, reflecting the strength of our collegiate culture, clear sense of mission, and commitment to professional development. Currently, two staff (one teacher, one support staff) have served for over 40 years, and 24 staff have served for over 20 years.

Staff are supported and encouraged in their career development, including through generous funding for courses, and flexible working/sabbaticals for study and training. In 2024-25, 30% of staff progressed, internally or externally, into new roles, promotional opportunities, or additional responsibilities. Since 2020, New Hall has trained 11 staff as teachers, through the school-based PCGE and ECT courses. The School welcomes apprentices and graduate entry applicants for a range of roles, to have a diverse workforce, combining experienced staff and new talent.



*Staff celebrating working at New Hall for over 10 years in 2024*

## Introduction: the role

New Hall School is a leading independent Catholic boarding and day school for pupils aged 1–19. The Preparatory Divisions (Years 1–6) offer a vibrant, academically ambitious and nurturing environment that places equal emphasis on exceptional teaching, character formation and service to others.

We are seeking an outstanding mathematician and inspiring teacher to take on an enhanced subject leadership role. This is a significant opportunity for an ambitious practitioner to shape the strategic direction, curriculum design and academic outcomes of Mathematics across Years 1–6, whilst teaching Mathematics across the Preparatory Division (Years 3–6).

The successful candidate will bring expertise in primary and early secondary mathematics pedagogy, a strong academic background (Mathematics degree or equivalent), and the ability to motivate pupils of all abilities, including those preparing for competitive 11+ examinations, and those capable of achieving Foundation Tier GCSE Mathematics in Year 6.

This is an exciting career development opportunity that goes beyond standard subject leadership. It includes responsibility for Most Able & Talented in Mathematics, New Hall Advanced Mathematics Academy, a weekly tutoring session within our Boarding Houses, and our bespoke GCSE pathway for high-achieving Year 5–6 pupils. The role would particularly suit an individual with a passion for Mathematics, vision, energy and the drive to build an outstanding Mathematics culture across the Preparatory Divisions.



## New Hall Preparatory Divisions

New Hall Preparatory Divisions works to help pupils uncover their passions. Through the broad curriculum offered, pupils are given opportunities to learn, explore and solve problems. By encouraging the development of soft skills alongside the academic, children become more resilient, caring and confident. This enables them to manage pressure and respond confidently to others. At New Hall, there is the firm belief that a child's time in education should be their happiest and most memorable.

Pupils have full access to the extensive facilities of New Hall School and receive specialist teaching in a number of subjects from Reception. In Years 3-4, pupils are largely taught by their Class Teacher, whilst specialist teachers deliver lessons in a number of subjects including Music, Languages and Sport. By the time pupils reach Year 6, they are taught almost entirely by specialist teachers. This helps them to become increasingly independent and starts to prepare them for the transition to the next stage of their education. To support this system, they have a Class Tutor, someone to whom they can turn for advice and support, and who is the first point of contact for parents.

Years 3-6 represent the time when pupils begin to appreciate more fully the power and flexibility of language and the fundamental mathematical concepts. They learn about the scientific principles that shape the world around them, and the events that have created history. It is also the time that pupils discover the possibilities of foreign languages, develop an appreciation of the creative arts, as well as the rudiments of other curriculum areas. At New Hall, the intention is to provide a high-quality education built around a rich curriculum, one that gives pupils the best chance at succeeding in life.



# Mathematics in the Preparatory Divisions

At New Hall School, we are committed to developing a Mathematics provision that is not only rigorous and inspiring, but sector-leading. Our ambition is to establish the Preparatory Divisions as a recognised centre of excellence for primary Mathematics, known for exceptional outcomes, innovative practice and an unwavering belief that every child can achieve highly. Grounded in our Catholic values of care, trust and respect, we aim to nurture confident, curious and resilient young mathematicians who relish challenge and think creatively. Through a coherent, research-informed curriculum, high-quality teaching, targeted support and stretch, and an enriching programme beyond the classroom, we seek to build strong foundations that enable all pupils, from early learners to those progressing towards Foundation GCSE, to flourish. This role is central to driving that ambition, shaping a Mathematics culture that inspires pupils, supports colleagues and strengthens our reputation as a leading school of our type.



*Pupils taking part in a Mathematics workshop*



*A range of interactive resources are used to engage pupils in the Mathematics Department*

This role is a key member of the Preparatory Division, but also an asset to the broader Mathematics Department. Fundamental to this is liaising with the Head of Mathematics in the Senior Divisions, and ensuring alignment across the Curriculum.

The aims of the Mathematics Department are to:

- set challenging targets with high expectations for all pupils
- offer a variety of approaches to teaching and learning to engage and motivate pupils and demand their active participation
- smooth the transition for pupils between Key Stages and ensure progression in teaching and learning throughout their time at School
- explore enrichment opportunities outside the curriculum to enhance pupils' enjoyment of Mathematics

The Mathematics Department at New Hall is large, supportive and always striving to provide the highest standards in learning and teaching. The Department is well-resourced and provides an ideal environment for a teacher to practice their craft, with students that are well behaved and eager to learn. The Department provides opportunity to develop across the full range of Mathematical areas. Mathematics and Further Mathematics are popular A Level options and, typically, we have at least 4 sets, in each year group. Furthermore, as an all-through School with all Divisions located on the same site, we have strong links with the Preparatory Division. As part of our subject-specific teaching initiative within Years 5 and 6, the Department can also offer the opportunity to teach subject-specific lessons within Year 6. Outside of the School Day, the Department is committed to offering support and extension to our students through a wide variety of clubs and societies.

### **Facilities**

The Mathematics Department is very well equipped. Based in the School's largest teaching block, we have a suite of 6 rooms, each equipped with interactive whiteboards which are used extensively in our teaching. The Department also has a departmental office. The Department is keen to use technology to support learning. All children from Year 3 to Year 13 are given a School iPad and all staff are provided with their own School laptop and iPad. Teaching is further supported by a generous resource budget and the Department uses a wide range of online platforms including Mymaths, Mathswatch and interactive text books at all Key Stages.

## The Person- Head of Mathematics (Preparatory Divisions)

	Essential	Desirable
<b>Catholic Ethos</b>	<ul style="list-style-type: none"> <li>• to have a clear understanding of, and a commitment to, the aims of a Catholic independent boarding &amp; day school and be committed to the values expressed in the Mission &amp; Ethos Statement</li> </ul>	<ul style="list-style-type: none"> <li>• to be a practising Catholic</li> </ul>
<b>Education, Training, Skills &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• to have an understanding of the importance of promoting and safeguarding the welfare of children</li> <li>• to hold a degree in Mathematics or closely related field</li> <li>• to have qualified teacher status (QTS)</li> <li>• to have a strong academic background in Mathematics</li> <li>• to have experience teaching Mathematics across KS1 and/or KS2 with a proven track record of high achievement in KS2 SAT assessments (or equivalent)</li> <li>• to have the ability to teach or support delivery of Foundation GCSE Mathematics</li> <li>• to have excellent written and verbal communication skills</li> <li>• to have excellent IT, administrative and organisational skills</li> <li>• to have the ability to plan effectively and to meet deadlines</li> <li>• to contribute to the wider co-curricular life of the School</li> </ul>	<ul style="list-style-type: none"> <li>• to have experience of independent and/or boarding education and/or Catholic education</li> <li>• to have experience supporting both struggling learners and high-attaining mathematicians</li> <li>• to have awareness of 11+ preparation and assessment styles</li> <li>• to have experience in curriculum leadership</li> <li>• to have experience with Most Able &amp; Talented or enrichment programmes</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• willingness to participate enthusiastically in all aspects of boarding school life</li> <li>• to demonstrate initiative, drive and enthusiasm to develop teaching to best support learning</li> <li>• to have the ability to relate effectively to pupils and to motivate them</li> <li>• flexibility to adjust to change and development</li> <li>• to have the ability to articulate Christian teachings and values</li> </ul>	



# Job Description – Head of Mathematics (Preparatory Divisions)

Key responsibilities include:

## 1 Catholic Life

- 1.1 to support and to contribute to the Catholic ethos of the School, as outlined in the Mission & Ethos Statement and Aims of the School
- 1.2 to be aware of and contribute to the School Development Plan and to promote the strategic aims of the School

## 2 Leadership of Mathematics (Years 1-6)

- 2.1 to promote the teaching and learning of Mathematics throughout the Preparatory Divisions, taking into account and exceeding the requirements of the National Curriculum, Schemes of Work and/or any other relevant new initiatives
- 2.2 to be responsible for the implementation and management of the curriculum area, liaising with the Heads of Division and the Head of Mathematics in the Senior Divisions
- 2.3 to update any relevant sections of parent handbooks and the website
- 2.4 to prepare any documentation required for an inspection
- 2.5 to take responsibility for the external promotion of Preparatory Divisions Mathematics (including social media, assemblies, meetings, quiz teams and displays)
- 2.6 to promote high expectations by ensuring regular assessment and to provide staff with a progression framework, against which they can track pupil performance
- 2.7 to monitor Mathematics and its delivery through book scrutiny, learning walks, lesson observations and the tracking of assessment data
- 2.8 to monitor, assess and record pupil progress across the Preparatory Divisions, using strategies in accordance with School policies (including formal reporting to parents in written form and orally at Parents' Meetings, feedback to Heads of Division/SLT/staff)
- 2.9 to monitor provision for SEND and MAT pupils, liaising with the Heads of Division and SENDCo (Preparatory Divisions)
- 2.10 to maintain and develop a sound knowledge of Preparatory Divisions Mathematics including developments in the teaching of the subject; to bring to the attention of appropriate people INSET needs and opportunities

## 3 Planning

- 3.1 to create a bespoke New Hall Mathematics Curriculum Overview with clear objectives for each Year Group
- 3.2 to support class teachers in producing effective medium-term and weekly plans
- 3.3 to scrutinise planning across Years 1-6 and to provide feedback to the Heads of Division

## 4 New Hall Teachers' Standards

It is expected that all teachers will engage in the performance management process and strive for excellence in the following standards:

- 4.1 to set high expectations which inspire, motivate and challenge students
- 4.2 to promote good progress and outcomes by students
- 4.3 to demonstrate good subject knowledge and curriculum knowledge
- 4.4 to plan and teach well-structured lessons

- 4.5 to adapt teaching to respond to the strengths and needs of all students. This includes ensuring EAL, SEND and MAT students are supported within lessons
- 4.6 to make accurate and productive use of assessment
- 4.7 to know how to assess relevant subject and curriculum areas, including formative and summative assessment
- 4.8 to mark books to a high standard, ensuring regular and constructive feedback
- 4.9 to manage behaviour effectively to ensure a good and safe learning environment

## **5 Most Able & Talented Provision**

- 5.1 to oversee and monitor Most Able & Talented provision in Mathematics across the Preparatory Divisions
- 5.2 to identify talented mathematicians and coordinate extension, competitions and enrichment
- 5.3 to work with relevant staff to ensure stretch, challenge and progression are embedded in all teaching of Mathematics across Years 1-6

## **6 High Attainment Programme & Foundation GCSE Pathway**

- 6.1 to identify Year 5 pupils capable of achieving Foundation level GCSE Mathematics or equivalent qualification
- 6.2 to design and deliver a co-curricular programme which covers the Foundation GCSE content
- 6.3 to set, mark and analyse mock Foundation GCSE assessments
- 6.4 to prepare pupils for examination entry at the end of Year 6

## **7 Co-Curricular Mathematics**

- 7.1 to deliver weekly after school Foundation GCSE Pathway sessions for Years 5 and 6
- 7.2 to lead New Hall Advanced Mathematics Academy sessions, 9.00am–11.00am on Saturdays during term time
- 7.3 to promote enrichment, including Mathematics Week, competitions, challenges and visits, including the Primary Mathematics Challenge
- 7.4 to support the School's trips and visits programme, attending and helping to supervise on trips, including residentials, as required

## **8 Resourcing**

- 8.1 to manage and organise subject resources
- 8.2 to devise budget bids and to manage the issued annual budget, spending appropriately
- 8.3 to seek to ensure value for money
- 8.4 to consider sustainability and to minimise waste
- 8.5 to contribute ideas for cost saving initiatives

## **9 Subject Development**

- 9.1 to offer support and advice to colleagues and to lead training sessions for staff both at New Hall and at our sponsored primary school/s
- 9.2 to arrange curriculum evenings/workshops for parents
- 9.3 to support parents and carers by providing material to be shared with their children at home
- 9.4 to raise the profile of the subject within the Preparatory Divisions, in collaboration with Class Teachers, through educational visits, visiting speakers, events and themed days/weeks
- 9.5 to devise a three-year Subject Development Plan and review yearly

## **10 Pastoral and Health & Safety**

- 10.1 to work co-operatively to create a safe, purposeful and positive working environment for pupils and staff
- 10.2 to promote and safeguard the welfare of pupils by ensuring compliance with the Safeguarding & Child Protection Policy at all times
- 10.3 to report any actual or potential risks to the safety or welfare of pupils to the Designated Safeguarding Lead (DSL)
- 10.4 to comply with the Health & Safety policies and Medical & First Aid policies and procedures and to co-operate with colleagues to achieve high standards of health & safety
- 10.5 to supervise pupils outside lesson time, including weekly duties to ensure a smooth transition for pupils joining the class

## **11 Working Partnership**

- 11.1 to assist NHMAT schools by identifying resources, initiatives and subject events which can be shared
- 11.2 to propose to the Heads of Division ways in which the subject delivery and development at New Hall School could be shared with NHMAT schools
- 11.3 to support New Hall Voluntary Service (NHVS) and other charitable work of the School
- 11.4 to support New Hall Parent Association (NHPA) events

## **12 Staff**

- 12.1 to foster good working relationships based on care, trust and respect
- 12.2 to take responsibility for the management of other adults in the classroom

## **13 Finance & Sustainability**

- 13.1 to seek to ensure value for money
- 13.2 to consider sustainability and to minimise waste
- 13.3 to contribute ideas for cost saving initiatives

All staff are responsible for promoting and safeguarding the welfare of students at New Hall School by ensuring compliance with the School's Safeguarding & Child Protection Policy and Procedures at all times. It is a requirement of all staff to report any actual or potential risks to the safety or welfare of students to the Designated Safeguarding Lead.

This document summarises the main responsibilities of the post. All staff are required to undertake whatever else may reasonably be requested by the Principal. All staff are expected to uphold, support and realise the Catholic ethos of the School, as outlined in the Mission & Ethos Statement and Aims of the School. Job Descriptions are subject to annual review.



# Salary & Benefits

## Salary

New Hall School has its own salary scale. The salary range for this role is £37,642pa - £55,494pa, including a £5,000pa management allowance for the responsibility of Head of Mathematics (Preparatory Divisions) (T1-T8 and MA2b).

## Pension

Teaching staff are able to join the national Teachers' Pension Scheme (TPS). Pension contribution rates are variable, currently between 7.4% per annum and 11.7% per annum, dependent on salary (employee), and 28.68% (employer). New Hall Governors keep membership of TPS under review.

## Hours of Work

As an independent boarding school, New Hall has long school holidays, including a 2-week October half term, and a summer holiday that always commences in the second week of July or earlier. There may be occasions where you are required to work additional hours for the proper performance of your duties, taking account of the nature of the work in an independent boarding school. A degree of flexibility is required.

For example, the Head of Mathematics (Preparatory Divisions) is expected to:

- be in School from 8.30am to at least 4.30pm each day
- run two after-School/evening co-curricular clubs
- run the New Hall Advanced Mathematics Academy on Saturday mornings (term-time only) between 9.00am-11.00am (two hours of Saturday working will be offset by two hours' reduction in the weekly timetable)
- attend after-School staff meetings that may run until 6.00pm
- attend Saturday Open Days (twice a year), after-School Parents' Evenings (until around 8.00pm), Prize Giving/Exhibition Days, Sports Day, Taster Days and staff INSET
- attend annual Preparatory Divisions Residential Camp (one week in the summer holidays), including the planning and delivery of activities

## School Fee Remission

School fee remission for staff children is granted in accordance with the provision at the time of commencing employment at New Hall. If your child is aged 4-11 and joins the Preparatory Divisions, there is a reduction of one third of the day fees. If your child is aged 11-19 and joins the Senior Divisions, there is a reduction of two thirds of the day fees. There is no staff fee remission for New Hall Nursery/Pre-School (ages 1-4).

## Staff Benefits & Staff Wellbeing

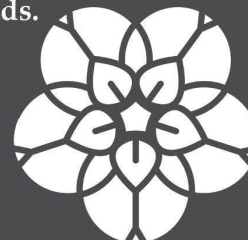
### Technology

New Hall is committed to promoting the digital literacy of our students. Staff are provided with a School laptop and mobile phone.



### Campus

Staff can explore the School's extensive outdoor learning areas across our 180-acre heritage grounds.



### Library

Staff can make use of the School's well-stocked libraries to support professional development and personal interests.



### Freshly Prepared Meals

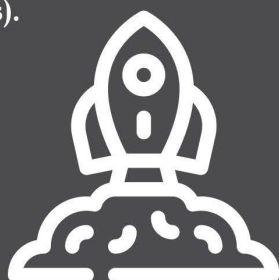
At New Hall, staff can enjoy a delicious, freshly prepared 3-course meal every day during term time - free of charge. It is a great way to take a break, refuel, and catch up with colleagues, all while enjoying the same high-quality meals that make our dining experience so special.



### Leadership Pathways

New Hall's investment in staff is shown by the significant number of internal promotions: 79 current staff (27%) have had at least one internal promotion, with 39 of these staff being promoted more than once and 16 staff being promoted more than twice.

The School has a record number of staff who have gone on to Headship/Deputy Headship (15 in recent years).



### Health & Wellbeing

At New Hall, staff wellbeing is important to us. Staff have access to a free annual medical check at our Health & Wellbeing Centre, book convenient on-site appointments with our School Nurses, have access to flu vaccinations at a subsidised cost, and have access to 24/7 counselling support.

School bikes are also available for staff to get around site in a fun and eco-friendly way.

### Continuing Professional Development

The School has a generous CPD budget, which is exceptional in including full or part funding for degrees, diplomas, MA/MPhil qualifications, PGCEs, DELE/DELE modern languages courses, finance qualifications (CIPP, CIMA, ACCA, AAT), HR qualifications (CIPD), music lessons and even driving lessons!

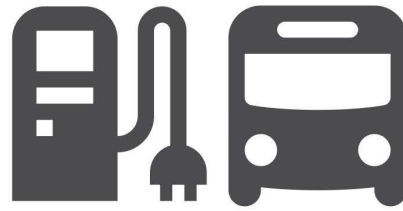
The School runs apprenticeship schemes (Early Years, Chaplaincy, horticulture). New Hall has taken a lead in training teachers, investing £250k in training teachers over a 5-year period.



## Staff Socials



Every Friday after work during term time, staff are welcome to unwind in the Denford Bar - a great spot to relax and socialise with colleagues at the end of the week.



## Transport

An electric vehicle fleet is available to staff for business use and staff have complimentary access to the School's bus network.

## Long Service Awards



New Hall has annual long service awards, in 5-yearly intervals from 10 years, for the many staff who reach milestones of 10+ to 40+ years. Currently, 57 members of staff have given service here for 10 years or more.

## Parking

Complimentary on-site parking is available for all staff.



## Sport Facilities

Staff and their immediate family are able to make use of New Hall's outstanding sport facilities. This includes use of our 25-metre, 6-lane indoor swimming pool, 10 floodlit tennis & netball courts, 2 outdoor basketball courts, Fitness Suite, which comprises a range of cardiovascular equipment and free weights, and the School's Athletics track.



## Activities & Clubs

Staff can enjoy clubs designed just for them - from the staff choir to ballet and language lessons - offering a great chance to learn something new, stay active, and connect with colleagues. And if you have a passion that you want to share, there is always the opportunity to set up your own club, making our community as diverse and dynamic as the people within it.

## Community

Many staff recommend roles at New Hall to friends and family, and several couples have met and married at New Hall!

Recently, three generations of one family worked at New Hall, as support staff. The School employs a high number of Old Fishes (alumni), with typically 8-12 on the staff each year. Several former staff have become Governors of the School, Directors of New Hall's Multi Academy Trust or volunteers with the New Hall Voluntary Service (NHVS).



## Tea & Coffee Provision

Staff enjoy complimentary tea and coffee throughout the day in dedicated staff rooms.





## Staff Benefits & Staff Wellbeing (continued)

## Enhanced Holidays

Enjoy additional days of holiday, the ability to take holiday in term time, and the Christmas to New Year School closure, that ensures an extended break for all at this time for family and friends.

## Vocations & Faith Development



## Nursery

New Hall runs an on-site Nursery for 90 children aged 1-4. Staff children have priority for places, which may be part time or full time. Staff have the option of a term-time only place, which reduces the annual cost.



Staff have access to our beautiful Chapel and prayer spaces, and vibrant Chaplaincy. Staff may volunteer with the New Hall Voluntary Service (NHVS) or support our sister community in Rwanda, with opportunities for voluntary work overseas. Funding is provided for courses (eg the CCRS, A Level RS, organ lessons, an MA in Theology/ministry/Catholic leadership).

Staff may join groups for faith development, training in ministries and liturgical music. There are daily opportunities for collective worship: Adoration, morning and evening prayer and Mass. The Careers & Vocations Department and Chaplaincy support staff in discernment of their vocation.

## Connectivity

Beaulieu Park railway station is at the entrance to New Hall's Avenue: 30 minutes to Stratford and 38 minutes to London Liverpool Street. The Elizabeth Line at Shenfield (13 minutes by train) terminates at Heathrow airport. There are nearby airports: London Stansted, London Southend and London City.



## Events

From equestrian displays, inspiring art exhibitions and music concerts, to thrilling sporting fixtures, dance performances, and theatrical productions, there is always something for staff to enjoy. Our exceptional facilities provide the perfect setting for these occasions, fostering a strong sense of community spirit and pride.

Staff are warmly encouraged to attend and take part in the many events throughout the year - whether supporting students, collaborating in creative projects, or simply enjoying the lively atmosphere that makes New Hall School such a special place to work.

## Location

Enjoy the best of both worlds: countryside and city. New Hall has a London commuter station (Beaulieu Park) at its front gate, and benefits from the vibrant and growing facilities of the Cathedral city of Chelmsford. Facilities abound in the city centre and nearby: sports centre and ice rink; farmers markets; shopping centres and retail parks; museum; bars and restaurants; park with weekly Park Run; activity/recreational facilities for parties and socials; centres for equestrian, canoeing and paddleboarding. Within a 25 minutes drive is a dry ski centre. A short drive takes you to the extensive Essex coast and Mersea Island.



# Application Process

## Department Contacts and Social Media

For further details regarding New Hall School, or an opportunity to discuss the role, please contact Mrs Samantha Twomey, Head of Preparatory Division: [s.twomey@newhallschool.co.uk](mailto:s.twomey@newhallschool.co.uk), or telephone: 01245 467 588.

Instagram      @newhallschool  
                     @newhallprep  
                     @newhallmathematics

The process is as follows:

1. Applications should be made electronically via the School's website (<https://www.newhallschool.co.uk/about/job-opportunities/>).
2. Applications will be considered on a rolling basis until midday, Friday 30 January 2026.
3. Interviews will take place the week commencing Monday 2 February 2026

The successful candidate may take up the role from September 2026 depending on notice and completion of pre-employment checks.

# About New Hall School

New Hall School is a thriving co-educational boarding and day school for 1,400 students aged 1-19. Founded in 1642, it is one of the oldest Catholic schools and the largest Catholic boarding & day school in the UK. The School's ethos continues to be inspired by its founding Religious Community, the Canonesses of the Holy Sepulchre.

*"True community is where people listen to each other;  
where the marginalised and excluded are included".*  
(Canonesses of the Holy Sepulchre, 2023)

The charism of our founding Religious Community is service and hospitality; this is lived out in the actions of the volunteers that take part in this thriving and popular programme. Founded in 1978, the New Hall Voluntary Service (NHVS) has been providing help and support to vulnerable members of our local community for over 45 years. Volunteering for NHVS promotes an enduring community spirit, nurtures responsible citizenship and encourages student-led charitable endeavour throughout the local area.

New Hall is a warm, welcoming, and supportive community, with a staff of around 300. Staff enjoy an exceptional working environment. The main campus occupies the stunning Grade I listed former Tudor palace of Beaulieu, and is surrounded by 75 acres of beautiful parkland and heritage gardens. The School's conference and events venue is at the Grade I listed Boreham House, with 35 acres of grounds, one mile away. The School also owns New Hall Park Farm, a 70-acre site with an equestrian centre, 3-miles from New Hall.

Beaulieu Park railway station is at the entrance to New Hall's Avenue: 30 minutes to Stratford and 38 minutes to London Liverpool Street. The Elizabeth Line at Shenfield (13 minutes by train) terminates at Heathrow airport. There are nearby airports: London Stansted, London Southend and London City.

Chelmsford is a dynamic and welcoming city, with a population of around 190,000. Recognised as the *Sunday Times*' 'Best Place to Live in the East' in 2025 and 2018, and listed among the top ten best places in the East of England in 2019, it offers an exceptional quality of life. The city's rich history, vibrant cultural scene, and strong sense of community make it an attractive place to live and work.

An extraordinary school with a distinctive character and close-knit community, New Hall is popular with local, national and international families. The School is oversubscribed at key entry points. An early adopter of the diamond model, it offers a vibrant education for girls and boys, with single-sex teaching in the Senior Divisions for Years 7 to 11, and co-education in the early years, Preparatory Divisions and Sixth Form.

New Hall prides itself on the quality of teaching and learning. Seeking the highest possible levels of academic attainment is a priority. The School is equally proud to offer a rounded education, focused on developing the whole child. There is a strong emphasis on co-curricular enrichment – as recognised in its recent ISI Inspection reports. The School excels in sport, having recently been awarded Outstanding Sport in a Large School by the Independent Schools Association (ISA). Alongside traditional sports, it is home to the largest independent school ski team, benefits from a professional cricket coach, and is proud to include elite national golfers within its student body. With a well-established on-site farm, woodland school, and equestrian centre, the School makes the most of its unrivalled space to embed the many benefits of outdoor education into the curriculum for all age groups.



The School has made extensive capital investments across its estate over the past 20 years. Recent developments include: a purpose-built Nursery, a Sixth Form International Business & Languages Centre, a canopied outdoor performance space, a Chaplaincy suite, outdoor basketball courts, and a second Cookery room.

In 2012, the School established the New Hall Multi Academy Trust (NHMAT) and became sponsor of nearby Messing Primary School – an Ofsted-rated ‘Good’ school. It is now looking ahead to new ventures and exciting opportunities to further grow its partnership work.



*Painted by New Hall Alumni, Liam Merrigan*

## Inspection outcomes and accolades for New Hall School and its staff:

2025	Diocese of Brentwood	Catholic Schools Inspectorate	Outstanding
2025	Independent School Association Awards (ISA)	ISA Senior School of the Year Awards	Finalist
2025	Muddy's Best Schools Awards	Championing Sustainability	Highly Commended
2025	Muddy's Best Schools Awards	Passionate About Sport (Prep)	Highly Commended
2024	Independent School Association Awards (ISA)	Outstanding Engagement in the Community	Finalist
2024	Independent Schools of the Year Awards	International student experience	Finalist
2024	Muddy Stilettos	Best Schools Awards for Best Experiential Learning (Modern Languages learning through Cookery)	Winner
2024	Independent Schools Inspectorate (ISI)	School Inspection	All standards met and NHVS a 'Significant Strength'
2024	The Boarding Schools' Association (BSA)	Best Community Work	Finalist
2024	England Netball	Netball Teacher of the Year Award	Finalist
2023	Independent School Association Awards (ISA)	Outstanding Sport in a large school	Highly Commended
2019	Brentwood Diocese	Citizenship Award	Awarded
2023	Starz UK	Most Outstanding Dance School	Winner
2023	Trinity	Champion Centre	
2023	Independent Schools of the Year Awards	Independent Prep School of the Year	Finalist
2022	The School Games Mark	School Games Mark Award	Platinum
2022	Independent Schools of the Year Awards	Innovation Award for an Outstanding new initiative	Finalist
2020	Lawn Tennis Association	Education Venue of the Year award for Essex	Finalist
2019	Independent Schools Inspectorate (ISI)	Regulatory Compliance Inspection	All standards met
2019	Ofsted	EYFS Inspection	All standards met
2019	Independent Schools Inspectorate (ISI)	Material Change Inspection (increase of student roll to 1,500 and inclusion of age range 1-3 years)	All standards met
2019	National Westminster Bank	Project Respond competition – National Award	Winner
2019	Investing in Volunteers Award		Awarded

2019	Brentwood Diocese	Citizenship Award	Awarded
2018	Essex Digital Awards	School, Education or Charity Website	Finalist
2018	Essex Digital Awards	Overall Website of the Year	Silver
<b>2018</b>	<b>Diocese of Brentwood</b>	<b>Denominational Inspection</b>	<b>Outstanding</b>
2017	Volunteer Essex	Voluntary Community Service Award in the 'Who Will Care? Awards 2017	Commendation
2017	Nationwide	Award for Voluntary Endeavour	Winner
2016	TES Independent School Awards	Independent School of the Year	Winner
2016	TES Independent School Awards	Governing Body of the Year	Finalist
2016	TES Independent School Awards	Senior Leadership Team of the Year	Finalist
2016	TES Independent School Awards	Financial/Commercial Initiative of the Year	Winner
<b>2016</b>	<b>Independent Schools Inspectorate (ISI)</b>	<b>Educational Quality Inspection</b>	<b>Excellent (highest category)</b>
<b>2016</b>	<b>Independent Schools Inspectorate (ISI)</b>	<b>Focused Compliance Inspection for schools with residential provision</b>	<b>All standards met</b>
2015	TES School Awards	Headteacher of the Year	Finalist
2015	Institute of Groundsmen	Groundsman of the Year	Finalist
2014	Essex Digital Awards	School, Education or Charity Website	Gold
<b>2014</b>	<b>Independent Schools Inspectorate (ISI)</b>	<b>Boarding inspection</b>	<b>Outstanding</b>
2013	Essex Business Awards	Best Growing Business - Large Company	Winner
2013	Essex Business Awards	Excellence in Marketing - Large Company	Winner
2013	Essex Business Awards	Essex Business of the Year	Winner
2013	Essex Business Awards	Community Award - Business Sector	Winner
2013	Pearson Teaching Awards	Pearson Teaching Awards (History)	Longlisted
2013	Pearson Teaching Awards	Pearson Teaching Awards (Physics)	Winner - Teacher of the Year
2013	Pearson Teaching Awards	Pearson Teaching Awards (Biology)	Longlisted
2011	TES Independent School Awards	Outstanding Strategic Initiative	Winner
2005	Institute of Directors' Awards	Institute of Directors' East of England Businesswoman of the Year Award	Winner
2000	Chelmsford Borough Council	The Millennium Award for Helping Young People to Fulfil their Potential	Finalist
1996	Whitbread & Make a Difference Volunteering Awards	Outstanding service to the community	Winner





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