

### **Job Description**

**Post Title:** Teacher of Science (for One Year Initially)

**Job Grade:** MPS

**Responsible to:** Director of Learning (Science)

### **Job Purpose:**

- To ensure that all students make expected progress in science
- To ensure that the school aims are put into practice and to lead the drive for continuous improvement.
- To promote, monitor and support student learning and be responsible for student progress and development within the Science Department.
- To raise standards of student attainment, attitudes to learning and achievement in the Science Department.

### **Key Processes**

All members of Longdean School are expected to contribute to the following processes:

- Raising student achievement
- Standards monitoring, performance tracking and intervention
- Effective deployment of resources
- Administration
- Promotion of the School/PR/Marketing
- Celebrating success
- Accountability
- Support School Improvement Planning

### **Key Areas of Responsibility**

The postholder will, under the Headteacher's overall direction, be expected to contribute to the leadership of the school on a range of issues. It is School policy to review and redistribute specific responsibilities within the SLT periodically. The initial responsibilities of the post are:

#### **a) Professional Standards**

- To ensure that student achievement in science is maximised.
- Uphold the school's reward & behaviour policy, attendance and punctuality policies, classroom codes & uniform regulations.

#### **b) Teaching & learning**

- Carry out teaching duties in accordance with the school's schemes of work and the defined National Curriculum.
- As a member of a Science department work with colleagues and support staff to deliver units of work in a personalised way
- Ensure that suitably differentiated material and learning pathways are provided to challenge all students at the appropriate level.

- To be involved in the setting of appropriate targets for students studying Science and to communicate those targets with students and parents.
- Use data to make secure judgments about the standards of students' attainment, rate of progress and personal development in Science based on evidence measured against prior attainment targets.
- Identify short- and long-term objectives to improve the learning of students in Science.
- Be accountable to the Director of Learning for the progress of students in Science and their attitudes to learning.

**c) Assessment & Recording**

- Keep records of attainment, homework set, and attendance and outline lesson plans.
- Provide reports within the school's reporting timeline and additional 'pupil progress sheets' when requested.
- Liaise with parents on students' progress using the school diary, letters, phone calls and consultation evenings.

This job description should be read in conjunction with the Statutory Requirements contained in the current version of the School Teachers' Pay and Conditions document.

Please note that Longdean School operates a no smoking policy