

Personal Specification: Education Teaching Assistant

EDUCATIONAL SUPPORT ASSISTANT – PERSON SPECIFICATION	
RELEVANT EXPERIENCE	RANK
<ul style="list-style-type: none"> <li>• Experience of working with children/young people in a school environment.</li> </ul>	ESSENTIAL
<ul style="list-style-type: none"> <li>• Experience of assisting Class Teacher in delivering the curriculum</li> </ul>	ESSENTIAL
<ul style="list-style-type: none"> <li>• Ability to use ICT skills as appropriate for the job</li> </ul>	ESSENTIAL
<ul style="list-style-type: none"> <li>• Willingness to undertake training as required, such as first aid training, ADHD, Autism, Epilepsy, use of Epi-pen, allergies, fire safety training, curriculum-based training</li> </ul>	ESSENTIAL
EDUCATION AND TRAINING ATTAINMENTS	RANK
<ul style="list-style-type: none"> <li>• Numeracy and Literacy skills to a level to assist pupils with their work.</li> </ul>	ESSENTIAL
<ul style="list-style-type: none"> <li>• Level 2 Adult Numeracy and Level 2 Adult Literacy.</li> </ul>	ESSENTIAL
<ul style="list-style-type: none"> <li>• NVQ 2 for Teaching Assistants or equivalent qualifications (e.g. Level 3 in Children’s Care, Learning and Development) or experience.</li> </ul>	DESIRABLE
<ul style="list-style-type: none"> <li>• Training in the relevant learning strategies e.g. Literacy, Phonics,</li> </ul>	DESIRABLE

GENERAL AND SPECIAL KNOWLEDGE	RANK
<ul style="list-style-type: none"> <li>• Some understanding of National Curriculum and other basic learning programmes/strategies applicable to the Key Stages within our school.</li> <li>• Understanding of Child Development and Learning.</li> <li>• Understanding and commitment to the School's/Blessed peter Snow Multi-Academy Trust/Local Authority's Equality and Diversity Policy and how this relates to the duties of the job.</li> <li>• Some knowledge of the National Curriculum applicable to our school.</li> </ul>	<p>DESIRABLE</p> <p>DESIRABLE</p> <p>ESSENTIAL</p> <p>DESIRABLE</p>
SKILLS AND ABILITIES	RANK
<ul style="list-style-type: none"> <li>• Effective use of ICT to support learning.</li> <li>• Ability to assist the Teacher in planning class activities.</li> <li>• Ability to communicate effectively with pupils and staff members.</li> <li>• Ability to relate to children/young people from diverse/social backgrounds.</li> <li>• Ability to work as a team member.</li> <li>• Ability to work with children exhibiting behavioural difficulties.</li> </ul>	<p>ESSENTIAL</p> <p>DESIRABLE</p> <p>ESSENTIAL</p> <p>DESIRABLE</p> <p>ESSENTIAL</p> <p>DESIRABLE</p>

ADDITIONAL FACTORS	RANK
<ul style="list-style-type: none"> <li>• Understanding of relevant policies/codes of practice and awareness of relevant legislation.</li> </ul>	DESIRABLE
<ul style="list-style-type: none"> <li>• Commitment to ongoing personal training and development including Paediatric first aid training.</li> </ul>	ESSENTIAL
<ul style="list-style-type: none"> <li>• Willingness to undertake an enhanced Disclosure and Barring Service check. Please note a conviction may not exclude candidates from employment but will be considered as part of the selection process.</li> </ul>	ESSENTIAL