

Role Profile & Person Specification

Job Title:	Class Teacher (Main Scale)
Responsible to:	Headteacher
Terms and Conditions:	Teachers Pay & Conditions

Our Vision

Our vision is to work together to help every child to develop into high achieving, confident, healthy, caring and resilient members of their family and community; creating a pathway to support their career aspirations, independence and contribution to society.

Our Qualities

Every member of our team is expected to demonstrate the ability to:

- Develop positive relationships with all children and adults
- Recognise and manage their own emotions, thoughts and behaviours and understand how these can impact others
- Be curious around the reasons behind others' behaviours, accepting all feelings and beliefs
- Understand others' emotions and thoughts and feel a natural desire to support
- Have the courage to reflect, make changes and be keen to learn

Core Purpose

The teacher will fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions document and meet the expectations set out in the Teachers' Standards.

The teacher will be responsible for the day-to-day work and management of a class, including the safety and welfare of the children, during on-site and off-site activities.

To promote the aims and objectives of the school and maintain its philosophy of education.

Key Areas of Responsibility

1. Teaching Responsibility

- Undertake a designated programme of teaching.
- Assist in the development of appropriate programmes of study, resources, schemes of work, marking policies and teaching strategies in the curriculum area.
- Contribute to curriculum improvement and development plans.
- Plan and prepare lessons.
- Teach pupils according to their educational needs, including the setting and marking of work.
- Promote good behaviour in accordance with the school's rewards and sanctions policy and to encourage good practice with regard to punctuality for all pupils, differentiating appropriately and using a range of teaching and learning methods.
- Prepare and update subject materials as required.
- Contribute to the whole school's planning activities.

We are part of...

WENSUM TRUST



FOR CHILDREN, FAMILIES AND COMMUNITIES

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- Assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of pupils.

2. Recording and Assessment

- Set appropriately challenging targets for raising achievement among all pupils.
- Collect and interpret assessment data.
- Monitor progress against targets.
- Attend consultation evenings with parents and keep them informed about their child's progress.

3. Standards

- Support the aims and ethos of the school.
- Set a good example in terms of dress, punctuality and attendance.
- Attend and participate in Open Evenings and pupil performances (when required).
- Uphold the school's behaviour code and uniform regulations.
- Attend team and staff meetings.

Safeguarding

Respect confidential issues and keep confidence as appropriate

To keep up to date with the school procedures for safeguarding and child protection, reporting any concerns to the senior designated person.

Health and Safety

- Ensure that risk assessments are carried out in line with the school Health and Safety policy.
- Ensure that department team members are aware of Health and Safety issues including the need to report to the Site Manager all health and safety problems, accidents, and "near misses".
- Be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions
- Co-operate with the employer on all issues to do with Health, Safety & Welfare

Continuing Professional Development

- Take responsibility for personal professional development, keeping up-to-date with developments related to school efficiency, which may lead to improvements in the day-to-day running of the school.
- Undertake any necessary professional development as identified in the School Improvement Plan taking full advantage of any relevant training and development available.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this role profile.

Employees are expected to be courteous to colleagues and students, providing a welcoming environment to visitors and telephone callers.

This role profile is current at the date shown, but in consultation with you, may be changed by the CEO or Board of Trustees to reflect or anticipate changes in the job commensurate with the grade and job title.

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Person Specification

	Essential	Desirable
Personal Attributes	<ul style="list-style-type: none">• Relational• Self-aware• Curious• Accepting• Empathetic• Reflective	
Qualifications	<ul style="list-style-type: none">• Graduate with Qualified Teacher Status	
Experience	<ul style="list-style-type: none">• Ability to liaise and work with others to promote the education of all children.• Ability to use data to promote learning and to set targets appropriate to pupils' abilities and needs.	
Skills/Knowledge	Ability to work as part of a team High levels of drive and energy High levels of interpersonal skills Commitment to raising standards and high expectations	
Other	Sense of humour, good listener, positive outlook	