



## Job Description

<b>Role</b>	Key Stage 1 teacher with responsibility for Early Reading and Phonics
<b>Grade and Range:</b>	MPR/UPR with TRL 2a
<b>Contracted hours:</b>	0.8, permanent
<b>Commencement:</b>	1 <sup>st</sup> September 2026
<b>Reporting to:</b>	Head Teacher

### Purpose of the post:

We are looking for an experienced KS1 teacher who is skilled in delivering high quality phonics and supporting early reading. This role will be classroom based, with time allocated to support leadership responsibilities.

They will be an inspirational role model for good practice and oversee the Key Stage 1 team. In addition, they will work closely with the Early Years team to ensure consistency and quality in the teaching of phonics and early reading to ensure good progress. They will manage, lead and inspire staff to ensure that all pupils, regardless of their background or needs, are supported to achieve their full potential.

They will also be a member of the Extended Leadership Team (ELT) for the school and represent Key Stage 1 within this group. In fulfilment of all responsibilities and duties, the KS1 Leader should show a commitment to the aims, policies, procedures and ethos of the Trust and strive to maintain these through personal conduct and effective relationships with colleagues and pupils.


### Responsible for:

- The Key Stage One team of teachers and teaching assistants

### To co-operate with:

- All colleagues, both teaching and support staff

Nether Street, Beeston, Nottingham, NG9 2AT

 0115 925 8057

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- Outside agencies including the Local Authority
- White Hills Park Trust colleagues


**Disclosure:**

- Enhanced DBS check.

**The Key Stage 1 Leader Core Responsibilities:**

- Teach a class and be a role model of good practice.
- Develop an aspirational environment, that supports the learning, is rich in language and accessible to learners.
- Demonstrate high expectations and a commitment to the learning and progress of all children.
- Develop and implement the KS1 curriculum to ensure it engages all learners and promotes a love of learning.
- Lead staff development, PPA and planning meetings efficiently, delegating tasks, working collaboratively, building strengths and motivating the KS1 team.
- Oversee and monitor and assessment and data in phonics and early reading reporting this to stakeholders.
- Lead the KS1 team in setting aspirational targets and monitoring progress in line with the school, ensuring the most vulnerable pupils are supported to flourish.
- Lead Pupil Progress meetings with a solution focused approach to ensure all children reach their potential and are ready for Key Stage 2.
- Contribute to the School Improvement Plan and self-evaluation, particularly with respect to Early Reading and Phonics.
- Maintain up-to-date knowledge of national and local initiatives that may affect the school's policy and practice.
- Build strong relationships with pupils, staff and parents and be proactive in communicating.
- Lead and manage transition activities including parent open sessions and liaison with pre-school providers.

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- Motivate, inspire and develop a team, modelling high expectations and professional integrity.
- Show a commitment to professional development and a determination to grow, develop and learn.
- Be tenacious in the approach to Safeguarding and Child Protection.
- Serve as a Deputy Designated Safeguarding Lead (DDSL), supporting the Designated Safeguarding Lead (DSL) and other DDSLs in ensuring the safety and well-being of pupils.
- Contribute to safeguarding training for staff and maintain accurate safeguarding records in line with statutory guidance.

The EYFS Leader will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the KS1 Leader will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher.

All adults employed by the Trust are responsible for promoting the welfare of students and safeguarding.


Whilst every effort has been made to outline all the duties and responsibilities of the post, this document does not specify every item in detail.

The job description is to be performed in accordance with the provisions of the School Teachers' Pay and Conditions Document and within the range of duties set out in that document. The post is otherwise subject to the Conditions of Service for School Teachers in England and to locally agreed conditions of employment.

**Closing Date for applications:** Tuesday 12<sup>th</sup> May at 12:00pm

**Interviews to take place:** Tuesday 19<sup>th</sup> May

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