

JOB DESCRIPTION

Job title:	SEN Teacher
Grade:	UQT/MPS/UPS
Responsible to:	Assistant Headteacher or Deputy Headteacher
Responsible for:	Teaching Assistant
Job purpose:	Reporting to the Assistant Headteacher, you will deliver high quality teaching and learning opportunities for the Learners at Nore Academy. Working alongside the wider teaching team and support staff assist in all aspects of the work within the school to promote a healthy and supportive working environment. (Refer to Teachers Standard 2011)
Special consideration:	Hold a clear Enhanced DBS check

Key duties and responsibilities:

This post is subject to the current Conditions of Service for School Teachers in England and Wales and is in accordance with range of duties set out in that document relevant to the post holder's title and salary grade

Particular Responsibilities:

1. To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning
2. To plan and prepare lessons in order to deliver the National Curriculum and other subjects ensuring breadth and balance in all subjects
3. To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations
4. To plan lessons that support the development of pupils' additional needs as described in the Section F of their EHCP.
5. To establish positive relationships, maintain good order and discipline among the pupils.
6. To be responsible for safeguarding ensuring the health and safety of pupils in your care.
7. To organise and manage groups or individual pupils providing appropriate adaptations to ensure inclusion of all pupils irrespective of their needs and abilities.
8. To plan opportunities to develop the social, moral, emotional and cultural aspects of pupils' learning
9. To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress
10. To ensure effective use of support staff within the classroom as appropriate.
11. To ensure all groups of pupils attain, achieve and make appropriate rates of progress as determined by agreed targets
12. To participate in staff meetings as required
13. To communicate and consult with parents over all aspects of their children's education academic, social and emotional
14. To cover in the absence of a colleague
15. To partake in the quality assurance of the service and promote without prejudice the agreed policies of the Service

Generic Responsibilities:

1. To ensure that service policies are reflected in daily practice
2. To liaise with outside agencies when appropriate
3. To support the Leadership Team Teacher in promoting the ethos of the service
4. To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures
5. To promote equality as an integral part of the role and to treat everyone with fairness and dignity

6. To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Service Health and Safety policy and any service-specific procedures /rules that apply to this role
7. To role model professional standards, as detailed in The Service Charter and other teacher standards
8. To support, promote and positively publicise the service
9. To work collaboratively with all employees

Footnote: The job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade post

Trust:

1. Promote the Trust's core themes of working with vulnerable young people and helping them to flourish.
2. Promote the safeguarding and welfare of children and young people, Complying with the Trust's policies and procedures (e.g. equal opportunities and health and safety).
3. Ensure high standards of behaviour and dress are maintained.
4. Attend Trust/Academy briefings, meetings and events as required by the Executive Principle or Headteacher.

Additional duties:

You may be required to carry out additional duties, as the Executive Principle or Headteacher may reasonably request, which are commensurate with the post.

PERSON SPECIFICATION
SEN Teacher

The following outlines the Minimum criteria for this post. Applicants who have a disability and who meet the minimum criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

MINIMUM	
QUALIFICATIONS (if essential)	• Degree (or equivalent) • Qualified Teacher Status desired. Unqualified teachers will be considered • Evidence of engaging in recent personal professional development
EXPERIENCE	• A good or better classroom teacher • Evidence of successful classroom management skills with complex pupils • Considerable positive contact with pupils and their families
SKILLS AND ABILITIES	• Excellent organisational skills and the ability to make critical self-evaluation • Well-developed interpersonal and communication skills • The ability to make sound decisions and to identify and solve problems through analysis and sound judgement • The ability to work independently and use initiative but still be a part of the team and follow whole service protocols and to foster that skill in others • The ability to engage hard to reach or reluctant pupils in the positive learning experiences • The ability to be flexible in directed tasks at short notice • To be creative, dynamic and responsive to pupils need.
KNOWLEDGE	• Strong emotional intelligence and resilience • Ability to stand back and consider the wider view • Able to deal sensitively with people and resolve conflicts • A willingness to consider fresh approaches whilst maintaining what works well • Respected by colleagues and pupil
BEHAVIOURS	• To demonstrate professionalism • To demonstrate empathy • To maintain confidentiality within working environment